

## Position Description

Position Title	Cultural Educator	Reporting to	Regional Manager, NT
Date	April 2025	Direct reports	Nil

*This is an Identified role which requires applicants to:*

- Be an Aboriginal person and/or Torres Strait Islander person
- Have a deep understanding and knowledge of community, traditional and contemporary ways
- Have a sound knowledge of Aboriginal and Torres Strait Islander History

## Joint Colleges Training Services Pty Ltd

Joint Colleges Training Services Pty Ltd (JCTS) is a joint venture of the Australian College of Rural and Remote Medicine (ACRRM) and the Royal Australian College of General Practitioners (the RACGP). JCTS will enable RACGP and ACRRM to deliver shared GP training activities for the Colleges' respective fellowship training programs and includes the development and delivery of Aboriginal and Torres Strait Islander health strategic plans, cultural education and cultural mentorship, the provision of registrar housing in some remote Northern Territory and communities and other potential areas of collaboration.

## Your Role

The Cultural Educator will provide region-wide support and ensure a coordinated approach for the training of GP registrars in Aboriginal and Torres Strait Islander health by implementing key priority areas and strategies that support GP Registrar training.

As the Cultural Educator, you will work in partnership with Medical Educators of a local GP Training region to assist with the development and delivery of Cultural Awareness Training to registrars, supervisors and practice team members. This is an important role in working in collaboration with and developing strong working relationships with our Aboriginal and Torres Strait Islander health program team members and the community.

## Key Responsibilities

- Build strong working relationships and negotiate with key stakeholders and provide region-wide support including:
  - working in partnership with Medical Educators to develop, deliver, and evaluate Aboriginal and Torres Strait Islander health training and cultural awareness training activities for GP Registrars, and other groups as appropriate
  - provide ongoing support around resource development and collaborative projects to maximise the cultural support for GP Registrars
  - advice and support for resources, as the key contact person to GP Registrars around Aboriginal and Torres Strait Islander health at the local, regional, state, and national levels
- Provide high level project development in the design and delivery by:
  - developing and delivering Cultural Awareness and Safety training in Aboriginal health contexts
  - participating in a range of activities to promote Aboriginal and Torres Strait Islander Health Training to registrars, medical students and other individuals and groups as appropriate

- Attend and actively participate/represent JCTS on relevant stakeholder committees, forums and meetings, including Cultural Educators/Cultural Mentors network or planning meetings
- Support GP Registrars training within an Aboriginal Medical Service
- Prepare required reports in accordance with set timeframes and communicate effectively around progress, issues/barriers and support
- This position requires flexibility as there is some requirement to work outside normal working hours, including evenings and weekends.
- This position may require travel and a valid driver's licence is required. If you are not able to drive, alternative options may be considered.
- Report against regional KPI performance targets each month
- Comply with all relevant workplace policies and procedures
- Other duties as required

## Qualifications and Experience

### Essential

- Must be an Aboriginal person and/or Torres Strait Islander person
- Understanding and knowledge of community and traditional and contemporary ways
- Sound knowledge of Aboriginal and Torres Strait Islander History
- Demonstrated understanding and experience in the design, and delivery of Cultural Awareness Training
- Ability to make presentations or hold small group discussions
- Excellent communication, interpersonal, customer service and organisational skills
- A commitment to working cross-functionally and collaboratively
- Well-developed sense of personal responsibility and has a grounded cultural identity
- Intermediate to advanced office computing skills including MS Office applications such as MS Word, PowerPoint, Excel, online learning management and customer relationship management systems
- Must have a driving licence and be willing to travel

### Desirable

- Understanding of the Aboriginal Community Controlled Health Sector and the environment where GP Registrars work
- Willingness to understand General Practice Training in Aboriginal and Torres Strait Islander Health
- Experience in program development and evaluation and/or willingness to undertake training to develop these skills

*A satisfactory National Police Check is also a requirement of this role.*

## Your Relationships

Your role requires interaction with internal and external stakeholders including:

### Internal:

- Joint College Training Services regional and local team members and regional cultural mentors

## External:

- RACGP and ACRRM members and employees
- RACGP shared services employees
- Non-vocationally registered doctors
- Australian Government Department of Health (DoH)
- Australian Government Department of Human Services (DHS)
- Aboriginal Community Controlled Community Health Services (ACCHSs)
- General practice managers and other staff
- Aboriginal Health Training Facilities (non-Aboriginal Medical Services)
- External Cultural Mentors and Cultural Educators