

Position Description

Position Title	Senior Medical Educator - Training Eligibility	Reporting to	National Clinical Lead - Education Strategy and Development
Business Unit	Education	Direct reports	Nil
Classification	Clinical 2	Date	April 2024

Our Organisation

The Royal Australian College of General Practitioners (RACGP) is the voice of General Practitioners (GPs) in our growing cities and throughout rural and remote Australia. For more than 60 years, we've supported the backbone of Australia's health system by setting the standards for education and practice and advocating for better health and wellbeing for all Australians.

We cultivate a stronger profession by helping the GPs of today and tomorrow continue their professional development throughout their careers, from medical students and GPs in training to experienced GPs. We develop resources and guidelines to support GPs in providing their patients with world-class healthcare and help with the unique issues that affect their practices. We're a point of connection for GPs serving communities in every corner of the country.

Australia's GPs see more than two million patients each week, and support Australians through every stage of life. The scope of general practice is unmatched among medical professionals, so the RACGP supports members to be involved in all areas of care, including aged care, mental health, preventative care and Aboriginal and Torres Strait Islander Health.

Patient-centred care is at the heart of every Australian general practice and at the heart of everything we do.

Our Values

RACGP Employees are expected to uphold our workplace values:



Progressive leadership Forward thinking and proactive leaders who lead by example and empower employees to create and drive innovation



Quality Honouring our Organisational Vision and Mission Statement by constantly striving for excellence in service delivery and advancement in the field



Ethics Committed to acting with morality, integrity and transparency in serving the best interests of all stakeholders



Professionalism Dedicated professionals who respect and collaborate with others and are fully accountable for their actions.

Your Team

The Education Business Unit plays a critical role in ensuring that the RACGP has the right mechanisms to support, review and maintain Education and Training standards for all aspects of a GP's training and education across the lifelong journey of General Practice. In maintaining the Education and Training standards, Education teams develop and deliver educational activities, Fellowship examinations, set and apply eligibility, selection and entry criteria for Fellowship pathways, and implement the RACGP's strategic vision.

The functions of Education include:

- Medical Educators and Censors
- Assessment
 - Innovation
 - Selection and Fellowship Exam Development and Delivery
 - Eligibility
 - Selection Programs
 - Education Support
- Education Governance and Development
 - Education Standards and Curriculum
 - Education Strategy & Development
 - Accreditation
 - Education Governance – Committees and Policy
 - Digital Education
 - Evaluation, Quality & Research
- Continuing Professional Development (CPD)
 - CPD Projects
 - CPD Operations
 - CPD Marketing and communications
 - CPD Program Coordinators and Faculty Support
 - Leadership and Mentoring Programs

Your Role

The role of the Senior Medical Educator -Training Eligibility, is to support the RACGP's moving from mandatory terms to competencies for GP term readiness. The AMC pre-vocational framework for junior doctors is being implemented from 2024 and updates the requirements for general registration to a competencies and types of clinical experience approach. This is a 6-month 0.5 FTE role for an experienced medical educator to provide clinical leadership to a project to lead to an outcomes-based approach to assessing readiness to enter general practice terms.

Key Responsibilities

- Utilising a depth of clinical knowledge and medical education experience, provide medical understanding to the outcomes being assessed in pre-vocational terms and the required knowledge, skills and attitudes to be ready to start a first term in general practice.
- Focusing on the clinical requirements and steps involved, work with the project manager to develop a process and project plan to meet the project outcomes
- Lead the development of an outcomes-based approach to assessing readiness to enter general practice terms
- Liaise with relevant stakeholders to inform the development and definition of minimum competence and experience for entry into general practice terms.
- Contribute to the development and preparation of documentation and committee papers that guide decision making regarding required steps, processes and development of the competencies framework for GP term readiness.
- In conjunction with Project Managers and Coordinators, develop an implementation plan including timelines and communication strategies with internal and external stakeholders.
- Comply with all relevant workplace policies and procedures.

- Other duties as required.

Qualifications and Experience

Essential

- Significant experience in AGPT / general practice training.
- Experience in development of educational policies, procedures or assessments.
- Good analytical ability, organisational skills, time management and adaptability
- Demonstrated initiative and conceptual thinking.
- Demonstrated attention to detail.
- Highly developed communication and interpersonal skills to consult, negotiate and influence a wide range of people from within the RACGP.
- FRACGP.

Highly Desirable

- Experience in using outcomes-based approaches.
- Experience working in teams or on projects with multiple stakeholders and deadlines.
- Understanding of current RACGP requirements for general practice term readiness
- Understanding of prevocational education and clinical requirements
- Understanding of RACGP Education Department policies and practices

Your Relationships

Your role requires interaction with internal and external stakeholders including:

Internal:

- Education Governance and Development team members
- Chief Education Officer
- Other Education Department managers, staff members and contractors.
- GP Training team members
- National Director of Training, Censor in Chief and Council of Censors
- Marketing team
- Communications team
- IT team

External:

- Education stakeholders