

Position Description

Position Title	State Censor, NT	Reporting to	National Clinical Lead – Assessment Operations & Education Governance
Business Unit	Education and Training	Direct reports	N/A
Classification	Level 9	Date	November 2025

Our Organisation

The Royal Australian College of General Practitioners (RACGP) is the voice of General Practitioners (GPs) in our growing cities and throughout rural and remote Australia. For more than 60 years, we've supported the backbone of Australia's health system by setting the standards for education and practice and advocating for better health and wellbeing for all Australians.

We cultivate a stronger profession by helping the GPs of today and tomorrow continue their professional development throughout their careers, from medical students and GPs in training to experienced GPs. We develop resources and guidelines to support GPs in providing their patients with world-class healthcare and help with the unique issues that affect their practices. We're a point of connection for GPs serving communities in every corner of the country.

Australia's GPs see more than two million patients each week, and support Australians through every stage of life. The scope of general practice is unmatched among medical professionals, so the RACGP supports members to be involved in all areas of care, including aged care, mental health, preventative care and Aboriginal and Torres Strait Islander Health.

Patient-centred care is at the heart of every Australian general practice and at the heart of everything we do.

Our Values

RACGP Employees are expected to uphold our workplace values:



Progressive leadership Forward thinking and proactive leaders who lead by example and empower employees to create and drive innovation



Quality Honouring our Organisational Vision and Mission Statement by constantly striving for excellence in service delivery and advancement in the field



Ethics Committed to acting with morality, integrity and transparency in serving the best interests of all stakeholders



Professionalism Dedicated professionals who respect and collaborate with others and are fully accountable for their actions.

Your Team

The Education and Training business unit plays a critical role in ensuring that the RACGP has the right mechanisms to support, review and maintain Education and Training standards for all aspects of a GP's training and education across the lifelong journey of General Practice. In maintaining the Education and Training standards, Education teams develop and deliver educational activities, Fellowship examinations, set and apply eligibility, selection and entry criteria for Fellowship pathways, and implement the RACGP's strategic vision.

The functions of Education include:

- Medical Educators and Censors
- Assessment
- Continuing Professional Development
- Education Governance and Development

Your Role

The role of a Censor is an important one of academic governance and maintaining the standards, fairness and integrity of the RACGP Fellowship program. Censors play a vital role in the RACGP by supporting all general practitioners in training as they progress to Fellowship.

The primary purpose of the Censors is to make determinations and provide advice on matters pertaining to the RACGP Fellowship and provide recommendations on the suitability of candidates for admission to programs, on their progression in the programs and for Fellowship of the RACGP.

Also to note is that the appointee to this role will become a member of the Council of Censors (CoC), and an *ex officio* member of the relevant RACGP State or Territory Faculty Council.

Key Responsibilities

- Review documentation and provide feedback and recommendations regarding admission processes and suitability of candidates for Fellowship. This can be required verbally or in writing (such as policy, guidelines & frameworks)
- Assess and approve applications for Recognition of Prior Learning and Experiences (RPLE), and Completion of Training.
- Recommend applications for Fellowship for all RACGP Fellowship pathways to the Censor-in-Chief for ratification
- Make determinations about applications for Fellowship where there are concerns about professional conduct during training.
- Make determinations about applications when the applicant has addenda on their medical registration in consultation with the Censor-in-Chief.
- Respond to regional or local training teams or GP in training questions about implementation of standards and policy; and approve any variation to training standards and policy including but not limited to extended skills, overseas posts, mandatory terms, and ADF requirements.
- Contribute to the development of the Public Report for each exam.
- Provide individual or group feedback as exam support to candidates who are unsuccessful in exam attempts.
- Participate in, and chair as required, panels and committees as requested to resolve matters of academic misconduct, extensions, PRC, reconsiderations/appeals etc.
- Be the spokesperson for the State or Territory Faculty on all assessment-related issues in accordance with Faculty regulations and represent the CoC to the State Faculty. Provide CoC representation on the RACGP State or Territory Faculty activities (as appropriate), such as deputise at fellowship ceremonies, provide reports for Faculty Council, and contribute to Faculty Council discussions.
- Provide medical education support and advice to the Northern Territory Faculty when requested.
- Provide Quality Assurance input and oversight for the RACGP assessments and exams.
- Assist with conjoint exams including oversight of assessment development and delivery, and attendance at exams as requested by the Censor in Chief (CiC).
- Undertake other duties that may arise from time to time as directed.
- Comply with all relevant workplace policies and procedures.

Qualifications and Experience

Essential

- Fellowship of the Royal Australian College of General Practitioners (FRACGP)
- Understanding of the educational, assessment and training needs of GPs seeking admission to FRACGP through any of the RACGP programs and pathways.
- Extensive experience in RACGP assessments and exams
- Extensive experience in RACGP training program delivery.
- Skilled in high level policy development as applied to GP Education and training standards.
- Demonstrated analytical skills
- Understanding of and experience in quality assurance in education
- Able to interpret and apply policy
- Excellent written and verbal communication skills and experience presenting to senior management, Boards, Councils and committees
- Proven networking and relationship management skills
- Proficiency in a range of software applications
- Satisfactory completion of a National Police Check may be required
- Current unrestricted specialist medical registration with the Australian Health Practitioner Regulation Agency.

Highly Desirable

- Post-graduate qualifications in education or a further medicine/health related field.
- Experience undertaking analysis and determining evidence-based learning and development solutions in an education environment
- Industry sector experience in primary health care

Your Relationships

Your role requires interaction with internal and external stakeholders including:

Internal:

- RACGP Censor in Chief and other Censors
- National Clinical Leads
- National Director Education
- Regional Directors of Training
- Directors of Training for PEP and FSP
- National Clinical Head Rural Pathways
- National Assessment Advisors
- Territory Faculty Manager and local Faculty colleagues
- Territory Faculty Chair and Council members
- Chief Education and Training Officer
- Education and Training Staff

External:

- Australian Medical Council (AMC)
- General Practice Registrars Australia (GPRA)
- General Practice Supervisors Australia (GPSA)
- Other GP education and training stakeholders
- Australian Health Practitioner Regulation Agency (AHPRA) / Medical Board of Australia