



Application for registrar remediation funding

Education Services

This application is to be used by Regional Training Organisations (RTOs) to apply for remediation funding from the RACGP for an AGPT registrar who has been assessed by the RTO as not being able to attain the required level of knowledge, skills and attitudes without additional training time and a planned educational intervention requiring additional resources.

Regional training organisation

Name	
Address	Postcode
CEO name	CEO surname
CEO email	Remediation officer name
Remediation officer email	Remediation officer daytime phone

Registrar requiring remediation

Name	
Address	Postcode
Registrar email	Registrar daytime phone
Pathway	
Current training term	Current training post

Please note:

In order for this application to be adequately assessed, the following documents are required:

1. A remediation plan that has been agreed to and signed by the registrar;
2. A detailed budget to support the proposed remediation;
3. The timeframe for the proposed remediation (commencement and completion dates);
4. A timetable for the proposed remediation including the timing of 'progress' reports to the RACGP; and
5. The measures to be used by the RTP to determine the success or otherwise of the proposed remediation.

RTO declaration

I confirm that that the reasons for the proposed remediation application and the proposed remediation plan have been discussed with the registrar.

Signed

CEO or nominee to sign

Name/Position

Print name

Date

Registrar declaration

I confirm that I have discussed and reviewed this remediation application and the proposed remediation plan with my regional training organisation.

I agree to undertake the proposed remediation, if approved.

Signed

Registrar to sign

Name

Print name

Date

Reasons for remediation funding request

Outline the reasons for this remediation funding request. Please provide as much detail as possible.

What are the issues that the registrar is having difficulty with? Please list all the issues that you believe are affecting the registrar's performance i.e. clinical knowledge and skills; attitudes and professional behaviour; personal health issues; work environment and systems factors.

- How have the issues been identified?
- What has been done to date to address these issues?
- How successful have these measures been?
- Do you believe that the registrar is remediable?

Learning needs, plan and resources

- What are registrar's learning needs?
- What measures will be used to address these learning needs?
- What resources are required to facilitate the registrar's learning?

Learning need	Proposed action	Resources required

Budget

Detailed budget for the proposed remediation plan.

Activity/Resource	Details	Cost
Total budget:		\$

Timeframe

Commencement date End date Total number of weeks (*not to exceed 26 weeks*)

Timetable

- What is the proposed timetable for the remediation plan?
- List the activities that will be conducted each week/month.
- What assessments will be conducted and when (to determine the registrar's progress)?
- What progress reports are required and who will they go to? This includes reporting to RACGP.

Week/Month	Activities	Assessments	Progress report to...

Outcomes

- What are the expected outcomes of the proposed remediation plan?
- How will these be determined and evaluated?
- What action will be taken if the expected outcomes are not met?

Learning need	Goals	Evaluation method	Action

Additional comments and information