**Joint Consultative Committee on Anaesthesia (CPD) Standard 2017–19**

**Frequently Asked Questions**

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# How do I submit my activities for the JCCA CPD Standard?

* **RACGP QI&CPD program –**

For an RACGP member who wishes to participate in the JCCA CPD Standard they will register and submit their anaesthesia CPD activities as usual to the RACGP state QI&CPD unit. When adjudicated for anaesthesia then these points will appear in the JCCA’s separate database.

* **ACRRM PDP program –**

ACRRM members should complete their activities via their ACRRM PD portfolio. Anaesthetics activities will appear on member statements issued by ACRRM.

# What are the requirements?

For GPs participating in the JCCA CPD Standard the requirement is to complete two Practice evaluation activities and two Emergency responses activities. ANZCA recommends that GPs follow the principle of completing activities that are as close as possible to those that their specialist anaesthetists complete for their CME triennium. These are listed in the ANZCA column and the names link to the explanations of what is involved in each activity. This is to help GPs work out whether their activity is comparable as some of the ANZCA activities may not be available or relevant for GPs to complete in their practice environment.

# Are there any equivalents that I can complete to the ANZCA activities?

The RACGP and ACRRM felt it was important that their members have the option of an equivalent to some of the ANZCA CME activities so they worked on looking at their current programs to provide a list of activities which they considered to be equivalent to the ANZCA activities. These are listed in Table 1 of the JCCA CPD Standard Handbook.

# How do the Practice Evaluation activities work?

A GP can complete two activities following the lines of the ANZCA prescribed CME activities as listed in the ANZCA column in Table 1 or an equivalent. A total of two to be completed.

For the two Practice evaluation activities (Requirement 1), Clinical audit, supervised clinical attachment and the PDSA cycle are considered equivalent by the RACGP QI&CPD program so GPs can complete two of these activities.

The ACRRM equivalent activities are Clinical audit of own practice or significant input into group audit of practice (directly related to clinical anaesthesia), Supervised clinical attachment and Multi–source feedback (directly related to clinical anaesthesia).

Two of the same type of activity can be completed in a triennium, eg two clinical audits. These must be 12 months apart.

# Which Emergency Responses activities should I complete?

GPs need to complete two Emergency responses activities (Requirement 2). There are ANZCA recommended courses in which you can enrol such as the Management of CICO or anaphylaxis. An alternative for the Management of Cardiac arrest course is that an RACGP or ACRRM accredited ALS course can be completed. Rural Emergency Skills Training (REST) would also meet the criteria for an Emergency response activity.

The Management of major haemorrhage (Critical bleeding) can be completed via the [BloodSafe eLearning Australia portal](https://bloodsafelearning.org.au/course/critical-bleeding/).

Completion of the Emergency Management of Severe Trauma (EMST) course includes the Major Haemorrhage ER responses activity. In this case it is completed face to face during the course and not through the BloodSafe eLearning Australia portal.

# Can I do two emergency responses at the same course?

For GPs completing the ANZCA ER activities they may find that they can do multiple individual courses at a single conference. As long as they have not already claimed that course in the previous 12 months, they can each be claimed.

Another situation might be something like the EMAC course which is a single event that runs for two days, during which the learning objectives for both CICO and Cardiac Arrest are covered. As such, ANZCA recognises the single course as qualifying for both these ERs.

The Management of Obstetric Emergencies and Trauma Course (MOET) is similar in that it also can count for the two ER responses: CICO and Cardiac Arrest. However, this course is not often run in Australia.

* **RACGP QI&CPD program –**

It should be noted that some of the ANZCA ER activities may be three hours or less. In this case GPs completing these modules can bundle two or more modules and submit as a
self–directed ALM to satisfy the minimum six hour requirement. If not done at the same course, two activities could also be completed no more than three months apart to claim as an ALM.

One ER activity less than three hours can be claimed as Category 2 anaesthesia points but GPs should note that there is a limit of 20 Category 2 points which can be claimed per triennium for the overall QI&CPD program.

# Can I complete the same activity twice in the one triennium?

The same activity can be completed twice in a triennium but in this case it needs to be more than 12 months apart.

For a clinical audit this would need to be a different audit to the first.

# What documentation do I need to complete to submit to my program if I complete an ANZCA prescribed CPD activity?

* **RACGP QI&CPD program –**

An RACGP participant in the JCCA’s CPD Standard will need to complete a self–directed ALM form, attach the certificate of attendance and any other relevant documents, and submit this to the state QI&CPD office for adjudication for anaesthesia PE or ER CPD points.

For a repeated activity the GP should check with the state QI&CPD office for the form to be completed for the second activity.

* **ACRRM PDP program –**

Attendance at relevant ACRRM accredited activity (eg ALS, REST, etc) is automatically recorded against requirements.

If an ACCRM participant attends an unaccredited activity, they will need to add the activity to their online PD portfolio, specifying that it be assessed for anaesthetics points and attach their certificate of attendance.

# Are my JCCA CPD Standard points for anaesthesia activities counted towards my main program points for the triennium?

* **RACGP QI&CPD program –**

Yes, points will be able to be counted for both the RACGP QI&CPD program and the JCCA CPD Standard.

* **ACRRM PDP program –**

Yes, points will apply in the general PDP categories as well as anaesthetics categories.

# Is a certificate of completion issued?

A certificate of completion will be issued to GPs enrolled with the JCCA Secretariat at the end of the triennium providing all requirements have been met.

For GPs enrolled with the ANZCA CME program or the ACRRM PDP program, a certificate of completion will be issued by the respective college.

# Can I complete a course with anaesthesia content and claim points?

It is not anticipated that anaesthesia courses previously claimed for the Maintenance of Professional Standards program will be able to count towards the JCCA’s CPD Standard requirement.

Exceptions will be –

* If the course provider has included Emergency responses activities within the course
* If the course includes a face-to-face simulation component. Simulation in this context may mean bench top training or use of simple mannequins in a local department, not necessarily fully immersive mannequin-based simulation in a simulation centre.

# What is the minimum length of a clinical attachment?

* **RACGP QI&CPD program –**

A minimum of 10 hours. Completion of the SCA form on the RACGP’s website is required.

* **ACRRM PDP program –**

A minimum of six hours. ACRRM members should complete their activities via their ACRRM PD portfolio. Anaesthetics activities will appear on member statements issued by ACRRM.

# Where can I find more information about accredited activities?

* **RACGP QI&CPD program –**

Information about approved activities, accredited for anaesthesia, is available on the RACGP website through the [find a course](https://www.racgp.org.au/education/courses/activitylist/) search engine or contact your State Faculty QI&CPD team.

* **ACRRM PDP program –**

Accredited activities appear on this [search page](http://www.acrrm.org.au/search?query=&collection=acrrm-meta-public&clive=acrrm-event-public) of the ACRRM website and can be filtered to display Anaesthetics activities in the MOPs points section, or contact the PDP team.

To access the handbook and registration and enrolment forms, visit the [JCCA’s website](http://www.racgp.org.au/yourracgp/organisation/committees/joint-consultative-committees/jcca/).