

Application for ADF registrar placements, courses and deployments within Australia



Introduction

The RACGP aims to count relevant activities towards training without compromising the integrity or quality of the fellowship training program.

This application is used by ADF registrars seeking approval for ADF activities within Australia to count towards AGPT training time. These include:

- A. clinical courses and refresher training
- B. deployments and exercises within Australia
- C. placements within ADF health centres / garrisons within the current region
- D. placements within ADF health centres / garrisons in another region.

Approval is required prospectively. Final approval is dependent on submission of documented evidence of satisfactory completion.

Note

- Registrars who do not wish to be considered for approval of these activities must apply for Category 3 Leave.
- This application is also used for approval of extended skills placements in ADF health centres / garrisons in place of the extended skills placement registrar approval form.
- For overseas extended skills placements, a different form is required. [RACGP - Accreditation of placements for ADF registrars](#)

Training time – additional information

- Up to 2 weeks of a GP term (6 months) to a maximum of 6 weeks ADF clinical courses are able to be recorded as GPT1, GPT2, GPT3 as applicable. This shows in the Training Management System (TMS) as an uninterrupted GPT placement at the actual facility (eg GP clinic) and not recorded as a separate placement.
- If the maximum number of weeks have been incorporated into GPT1,2,3 or the registrar has already entered Extended skills, the course may be recorded as extended skills training time where approved. In this instance, the course is recorded in the TMS as a separate placement for the specific dates to the facility called **"ADF course"**.
- Up to 13 weeks extended skills training time can be approved for courses. Courses must be in units of weeks with a minimum of 1 week.
- Registrars required by Defence to complete time in hospital as refreshers and upskilling in for example – emergency medicine or Anaesthetics, can count this time as an ADF course, with appropriate documentation.
- To count as AGPT training time, courses must be approved for learning outcomes relevant to GP training. If not approved, time attending the course will be approved as category 3 leave.
- ADF deployments or exercises within Australia are recorded as extended skills training time at a facility called **"ADF Australian deployment"** for the specific dates.
- ADF Health centres (garrisons / bases) may be accredited by the RACGP as Special Training Environments (STE). Registrars must have completed GPT1 and GPT2 in civilian general practices prior to a training placement within an ADF Health centre. ADF health centre placements are applicable for GPT3 and / or Extended skill terms. Your training coordinator can assist in determining ADF Health centres accredited by the RACGP as Special Training Environments (STE).
- The registrar is required to arrange for the supervisor for the deployment within Australia or placement at an ADF garrison health centre to acknowledge and sign this application.
- Evidence of satisfactory completion must be provided following the activity eg. course certificate or acknowledgement of completion from the supervisor.

Application

Registrar name

RACGP ID

Current level of training:

Hospital registrar

GPT1

GPT2

GPT3

Extended skills

Extension term

Start date

End date

Total number of weeks

Rate of Training

For ADF health centres, please note:

- Full-time training must be at least 4 days and include a minimum of 27 hours per week of consulting hours.
- Part-time training must be at least 14.5 hours over a minimum of 2 days with 10.5 hours consulting hours.

Full time (38 hrs /week) with a minimum of 27hrs per week consulting hours.

Part time, please specify the number of hours per week hrs**Please select** type of ADF activity and go to the relevant section of the document**Part A** - ADF course or refresher training eg. underwater medicine, aviation medicine, trauma medicine**Part B** - Deployment or exercises within Australia (other than accredited ADF Health centre) eg. AACAP or Talisman Sabre**Part C** - Accredited ADF health centre placement within home region (STE placement)**Part D** - Deployment to an accredited ADF Health centre (STE) within another region

Part A - ADF course (relevant to GP Training)

Is the course RACGP pre-approved? Please refer to [RACGP - ADF guide](#) Appendix 1 RACGP approved ADF medical courses

Name of the course

Yes - [go to Registrar sign off](#)**No** - [go to Expected learning outcomes](#)

Part B - Deployment or exercises within Australia (other than accredited ADF Health Centre placement)

Please briefly describe the exercises / deployment including the name of the main site and location

Please provide details of expected supervision appropriate to medical training during the exercises / deployment

Supervisor name

Supervisor Ahpra number

[Click here to complete Expected learning outcomes](#)

Part C - Accredited ADF Health Centre placement within home region (STE placement)

Your training coordinator can assist in determining ADF Health centres accredited by the RACGP as Special Training Environments (STE).

Name of the RACGP accredited Special Training Environment

Supervisor name

Supervisor Ahpra number

[Click here to complete Expected learning outcomes](#)

Part D - Deployment to an accredited ADF Health Centre (STE) within another region

Your training coordinator can assist in determining ADF Health centres accredited by the RACGP as Special Training Environments (STE).

Name of the RACGP accredited Special Training Environment

RACGP Training region

Supervisor name

Supervisor Ahpra number

Please note: A temporary region transfer for the dates listed above will occur to enable your placement at this location. Your home region will continue to be the point of contact during the placement.

Continue to Expected learning outcomes

Expected learning outcomes

What are your expected learning outcomes for the course / deployment / placement?

What supervision and teaching will be provided during the placement?

What skills do you hope to achieve and how will you maintain these skills?

Why do you believe this is the best time in your GP training for you to complete this placement?

What percentage of your time at this placement do you expect to be clinical (or patient facing) work?

Registrar sign off

I have obtained appropriate supervisor sign off and/or attached the necessary supporting documentation.

I will review and discuss my expected learning outcomes with my supervisor during the placement.

I understand that final approval of this application will only be granted on my submission of appropriate documentation to the RACGP confirming my successful completion (e.g. course certificate or supervisor acknowledgement).

Registrar signature

Date

Supervisor to complete and sign off

Note: Supervisor acknowledgment is required for deployments within Australia and placements at ADF health centres / garrisons. This is not required for ADF courses.

Please tick to acknowledge

I have read the details of this registrar's application form including their expected learning outcomes.

I will provide supervision for the registrar relevant to their experience and the clinical setting.

I agree to provide appropriate supervision and educational activities to the registrar in the placement.

Following completion of the placement, when requested, I agree to provide documentation assessing the registrar's satisfactory completion of the placement.

Supervisor signature

Date

Supervisor name (printed)

Supervisor comments

Please return the completed application and any supporting documentation to your RACGP local team / training coordinator.

RACGP Approvals - Internal use

Received and reviewed by training coordinator signature Date

Training coordinator comments

Courses and deployments within Australia can be approved as appropriate to count towards GP Training by Regional Teams. However, for further advice on appropriateness and eligibility for approval, please contact Dr Rebecca Lock – National Lead Medical Educator – ADF, or the relevant State Censor at adf@racgp.org.au

Approved by medical educator signature Date

Medical educator comments

Please note if censor approval sought – Censor name and date of discussion

Censor comments

Approved by censor signature (if applicable) Date

Please send a copy of the completed application to adf@racgp.org.au

Date sent to RACGP ADF National

Confirmation of completion

(AGPT training coordinator to complete)

Following completion of the ADF course / deployment / placement, what evidence of completion was provided by the registrar?

Approvals

I have sited the relevant evidence of successful completion of the activity.

Training coordinator name

Signature

Date

I have sited the relevant evidence of successful completion of the activity and am agree that the activity was approved and is relevant to General Practice Training.

Medical educator name

Medical educator signature

Date