

Terms and Conditions – Treatment Skills Training

Access to the program

1. Participants who wish to access Treatment Skills Training must be an RACGP member currently working as a General Practitioner within Australia.
2. Participants wishing to access Treatment Skills Training must complete an online application form and be accepted to the program by the RACGP. Applications open on 2 December 2019 and close on 31 March 2022, or earlier if all available training spaces have been filled.
3. Applications to the AOD GP Education Program will be assessed according to eligibility criteria by the RACGP. Applicants will receive written confirmation on the outcome of their application within ten (10) business days of application submission.
4. GPs will only be able to access the Treatment Skills Training program once.
5. Once approved by the RACGP to access Treatment Skills Training, GPs will have up to three (3) months to complete the training.
6. The Australian College of Rural and Remote Medicine (ACRRM) have also received a Commonwealth Grant to deliver an AOD Education to their members, as well as the RACGP. Members from both Colleges will only be able to complete one AOD GP Education Program.

Sharing of registration and completion data with third parties

7. To enable both RACGP and ACRRM to meet their contractual requirements, both organisations will be regularly sharing registration and program completion data. Information sharing will be strictly monitored and will not include participants' private information.
8. The RACGP will also share participant registration and completion data with local Primary Health Networks (PHNs) to enable the effective delivery of targeted marketing and promotions activity.
9. By applying to the AOD GP Education Program, the applicant is considered to have provided consent for the RACGP to share information with the third parties as outlined in the Terms and Conditions for the purposes of delivering the AOD GP Education Program.

Completion of the program

10. To successfully complete the AOD GP Education program, participants will be required to complete a baseline survey, predisposing activity, complete their relevant education, complete a reinforcing activity, and an evaluation survey of the program.
11. Participants who successfully complete all the components and meet participation requirements of their Treatment Skills Training pathway will be eligible to receive a one-off payment of \$1200, excluding GST and subject to relevant taxation. Payments will be processed within ten (10) business days of confirmation of the completion of your course and verification of your claim and banking details.
12. Participants will not receive any financial payment for partial or incomplete completion of the program.
13. Participants will be contacted by the RACGP to nominate a bank account to enable processing of the AOD GP Education Program payment. For quality and control purposes randomly selected participants will be contacted by

the RACGP to confirm these details prior to processing of completion payments.

14. Upon completion of the program, participants will be provided with a Certificate of Completion for Treatment Skills Training and will be accredited for continuing professional development in the CPD Program for the 2020-22 triennium. This will take place within three (3) business days of completion of the participant's AOD GP Education Program evaluation survey.
15. Upon completion of Treatment Skills Training, eligible GPs may apply for Advanced Skills Training access.

Application form submission

16. When submitting an application for Treatment Skills Training you declare that:
 - a. You have read the Terms and Conditions and meet the eligibility criteria.
 - b. You understand the Terms and Conditions and eligibility criteria.
 - c. You will adhere to all AOD GP Education Program requirements as outlined by the RACGP.
 - d. You consent for my personal information to be shared with ACRRM and PHNs for the purposes of access to AOD GP Education Program only, and/or any other related party.
 - e. The information provided in your application is true and correct at the point of application.