Educational proforma





Please complete a separate educational proforma form for each training site or post listed in the Fellowship Support Program (FSP) recognition of prior learning and experience (RPLE) application form.

Training site/training post

Training site/training post:	

Start date of term: End date of term:

Supervisor's name:

A. Educational Activities undertaken during the term

Organised by	Date	Duration	Type of activity
EXAMPLE	EXAMPLE	EXAMPLE	EXAMPLE
ABC training site Supervisor: Dr. Jo Smith	Jan-Mar 2021	30 minutes once a week on Thursday	Case-based discussion

B. Reflective description

Write a reflective description on the learning outcomes achieved during this period in comprehensive general practice, including but not limited to the demographics of patients and patient presentations and management. You may refer to the RACGP Curriculum and Syllabus for Australian General Practice.

C. Feedback and assessment

Explain the feedback and assessment processes undertaken and how these contributed to your learning

D. Assessment Documents

The submission of these documents must demonstrate that you were progressing at expected standards as assessed by the training program and the supervisor at the time.

- Supervisor progress assessment for the duration or supervisor letter
- Mid-term and/or end of term feedback and assessment or progress report
- Other evidence such as a letter from the director of training is no formal assessment is available