

**RACGP**

Royal Australian College  
of General Practitioners

# Your Fellowship Support Program (FSP)

**Application handbook**

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## Contact us

If you have any queries, don't hesitate to contact us on:



T: 1800 472 247



E: [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au)



W: [racgp.org.au](http://racgp.org.au)

# Why choose to train towards Fellowship with the RACGP

When you choose to train with the RACGP, you'll join a collegiate community of lifelong learning. The RACGP will continue to support you after Fellowship with high-quality education recognised throughout the health sector.

## RACGP Fellowships

Fellowship of the RACGP denotes you as a practitioner who provides safe, specialised and high-quality general practice care. It demonstrates to governments, the general practice profession and the community that you're competent to practise safely and unsupervised in any Australian general practice setting – metropolitan, rural, remote and very remote communities.

It allows you to access specialist medical registration and A1 Medicare rebates.

The RACGP offers two Fellowship endpoints:

- Fellowship of the RACGP (FRACGP)
- RACGP Rural Generalist Fellowship (FRACGP-RG) – awarded in addition to FRACGP to registrars who successfully complete rural generalist training.



### Support

The RACGP supports 9 out of 10 Australian GPs, including 5400 GPs in training working towards Fellowship.



### Rural support

With more than 25,000 rural members, RACGP Rural GPs in training benefit from an established, well-supported program that meets their specific needs.



### Flexibility

RACGP GPs in training have access to flexible training arrangements, as well as the option to complete further training towards the RACGP Rural Generalist Fellowship.



### Advocacy

With more than 50,000 members, the RACGP has a powerful voice to advocate for GPs in training at all levels of government.



### Aboriginal and Torres Strait Islander health

The RACGP provides dedicated support for Aboriginal and Torres Strait Islander doctors applying for the FSP and for GPs in training working towards Fellowship.

## Rural Generalist (RG) Fellowship

As an FSP registrar, you can choose to undertake an additional, optional year of training to achieve RACGP RG Fellowship. This qualification is recognised as an appropriate end point for Rural Generalists training in state and territory Rural Generalist programs.

We're proud to have trained almost 850 doctors to achieve the RACGP Fellowship in Advanced Rural General Practice and over 250 to achieve the RACGP Rural Generalist Fellowship.

### What is a Rural Generalist?

A Rural Generalist is a rural GP who is working to an extended scope of practice with skill sets informed by the needs of the community they serve. Their skills encompass comprehensive general practice and emergency care and required components of other non-GP specialist care in hospital and community settings.

The extra skills gained as part of the Rural Generalist Fellowship helps give patients more local options for accessing safe and comprehensive care in Australia's rural, remote and very remote communities.

### Disciplines

As an RACGP Rural Generalist trainee you'll have access to more than 350 RACGP accredited additional rural skills training sites where you can develop more advanced emergency medicine skills and additional non-GP specialist skills in the following areas:

- academic post
- Aboriginal and Torres Strait Islander health
- adult internal medicine
- anaesthesia
- child health
- emergency medicine
- medical education
- mental health
- obstetrics
- pain management
- palliative care
- public health
- remote medicine
- small town rural general practice
- surgery.

Visit the [Rural Generalist Fellowship webpage](#) for more information.



# Opportunities and supports in general practice

General practice offers flexibility, allowing you to focus on areas of interest and tailor your career to suit your life ambitions. The RACGP has a number of faculties that can support you to pursue your interests.



## RACGP Rural

RACGP Rural is the college's faculty dedicated to rural and remote health.



## RACGP Aboriginal and Torres Strait Islander Health

This faculty provides dedicated support and activities for Aboriginal and Torres Strait Islander candidates applying for and completing RACGP training programs.



## RACGP Specific Interests

RACGP Specific Interests, a national faculty of the RACGP, recognises the additional interests and/or expertise held by GPs.



## Australian General Practice Research Foundation

The [Australian General Practice Research Foundation](#) raises funds for a diverse range of research grants, scholarships, Fellowships and awards that provide valuable research opportunities.



## General practice research

The RACGP supports any level of research undertaken by GPs.

Members have free access to the [John Murtagh Library](#) and guidance from the [National Research and Evaluation Ethics Committee \(NREEC\)](#)

# Your FSP journey towards Fellowship

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## Applying for general practice training

Submit an application to begin your journey towards Fellowship.



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## General practice education and training (two years)

The FSP education component includes training in comprehensive Australian general practice over two years.



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## Consolidation phase (up to three years)

During the consolidation phase you'll remain part of the training program, working towards Fellowship, sitting Fellowship exams. Your access to an RACGP-approved Medicare provider number will remain valid unless otherwise notified.

### RACGP Fellowship exams

The RACGP assessment includes the Applied Knowledge Test (AKT), the Key Feature Problem (KFP) exam and the Clinical Competency Exam (CCE).

### Application for Fellowship

Successful completion of RACGP training, assessment and Fellowship requirements.



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## RACGP Fellowship

You're now a Specialist GP! As a Fellow of the RACGP you can work unsupervised anywhere in Australia.

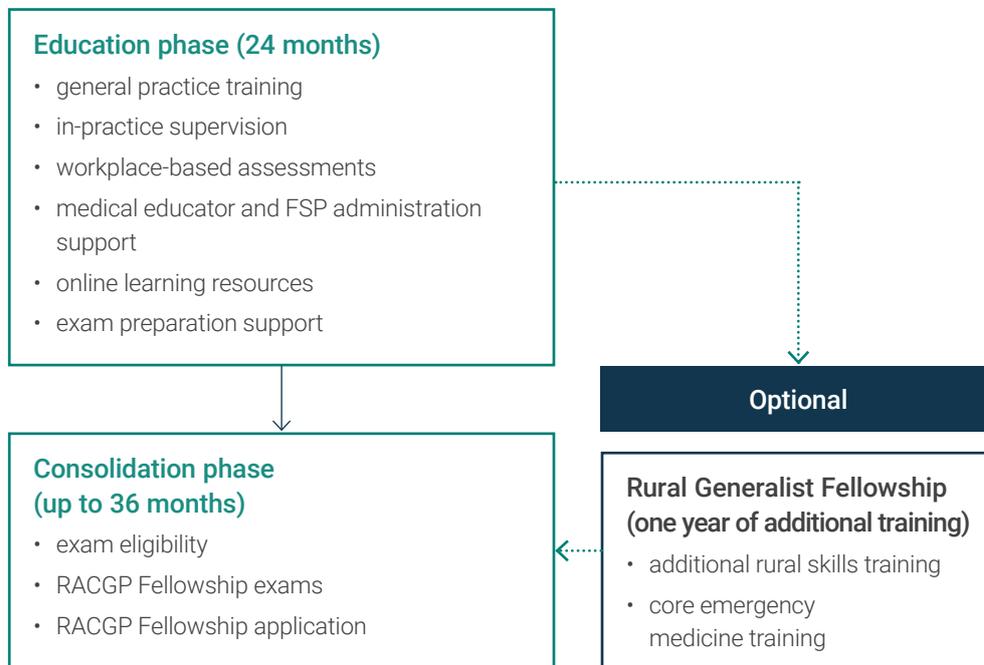
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# About the FSP

The Fellowship Support Program (FSP) is a self-funded education and training program to support doctors on their journey to Fellowship. Training is undertaken in an accredited training site with supervision, with workplace-based assessments for feedback and progress monitoring.

The program has two phases; education and training (four six-month terms, totaling 24 months), and consolidation phase (up to 36 months). You can also choose to pursue the Rural Generalist Fellowship, with additional time to complete this training.

## FSP structure



## Fellowship exams

Fellowship exams are held twice a year and include:

- Applied Knowledge Test (written multiple choice)
- Key Feature Problem (written multiple choice)
- Clinical Competency Exam (practical) – can only be completed following successful completion of the AKT and KFP.

Fees apply. For more information, visit our [website](#).

## Part-time training

You can work part-time on the FSP, however you'll need to complete all education and training requirements on a full-time basis, meaning your program time remains unchanged. You'll also be required to work a minimum number of hours per week, explained further on page 16. If you work part-time, it's important to note that as part of the eligibility requirements to sit Fellowship exams, you must have one year (FTE) of comprehensive Australian general practice experience in the last four years. You'll also need a minimum of three years (FTE) general practice experience in the past 10 years to achieve Fellowship. See the [FSP Registrar Handbook](#) for more information.

## Taking leave from the program

Various leave options are available while you're training in the FSP. These include statutory leave allowances required in each state or territory and further leave allowances in certain circumstances. Additional details regarding leave policies can be found on the [FSP webpage](#).

## Recognition of prior learning and experience

You are able to apply for recognition of prior learning and experience in certain circumstances. This may apply for doctors who have previously voluntarily withdrawn from the Australian General Practice Training Program (AGPT) or the Remote Vocational Training Scheme (RVTS) however these will be considered on a case-by-case basis and is not guaranteed. Please contact us to discuss your individual circumstances.

## Fees

The FSP is a self-funded program. Fees are payable in installments throughout the program and are non-refundable. Fees are subject to change at any time. Please see our [website](#) for more information about fees.



# FSP education and training activities

On the FSP, you'll receive in-practice education and supervision from your general practice supervisor/s. Experienced medical educators will provide you with education and feedback through observation of your clinical practice. Alongside this support, you'll receive educational resources in the form of comprehensive curriculum-mapped online modules and small group learning. These activities are designed to further develop your general practice knowledge and skills, and support your journey towards Fellowship.

## Education program component

The FSP educational component has four core elements:

- Education activities
- Progressive assessment and workplace-based assessment
- Supervision
- Medical educator and program officer support.

### 1. Education activities

As part of the program, you'll have access to over 40 learning units mapped to the RACGP curriculum and syllabus. These are not compulsory.

On program entry, you'll need to complete an Aboriginal and Torres Strait Islander cultural awareness module which provides the essential building blocks to offering culturally safe healthcare.

Over the course of the program, you'll be asked to participate in a clinical audit, a significant event analysis and an evidence-based medicine discussion. Your supervisor and/or medical educator will provide you with feedback based on these activities to inform your learning.

Preparation for RACGP Fellowship exams is an integral part of the program. Exam support is offered throughout the program, with an intensive exam preparation component in the final six months of the education phase. The intensive component includes clinical reasoning approaches and exam techniques, AKT and KFP practice questions and monthly tutorials with medical educators.

### 2. Progressive assessment and workplace-based assessment

Within the first two weeks of the program, you'll participate in the early assessment for safety and learning (EASL). This assessment comprises of multiple choice and situational judgement questions, and a confidence scale. In conjunction with the early workplace-based assessment, it's used to help develop your learning plan and inform supervision requirements.

Workplace-based assessments are distributed across the program and include:

- mini-clinical examinations and direct observations of procedural skills
- case-based discussion and random case analysis
- multisource feedback from patients, colleagues and personal reflection
- supervisor reports.

These assessments provide you with feedback to inform your learning and are reviewed regularly by a Progression Review Committee to ensure you're progressing satisfactorily towards the competencies required for Fellowship. If there are concerns about your progress, further assessments may be required and, in some cases, focussed learning intervention or remediation will be mandated before you can continue with your program.

### 3. Supervision and teaching

General practice training in Australia follows an apprenticeship model: you will work as a GP, seeing your own patients under the supervision of an experienced GP.

Clinical experience is a powerful teacher, and your learning will be supplemented and consolidated with in-practice teaching (both formal and informal). Your supervisor provides clinical guidance and support during your clinical work. They're also responsible for in-practice teaching and contributing to the assessment of your clinical competence.

On-site supervision is the preferred model. During terms 1 and 2 your supervisor must be with you at the training site a minimum of 80% of the time. Once you reach terms 3 and 4, we expect your supervisor to be at the training site with you for a minimum of 50% of the time.

It's also expected that you maintain supervision by an accredited supervisor during the consolidation phase of your training.

Remote supervision may be considered in extenuating circumstances and must be applied for through a remote supervision application.

You will also need to engage in protected in-practice teaching time with your Supervisor.

 <p><b>one hour each day</b></p> <p><b>First two weeks of FSP</b></p>	 <p><b>one hour per fortnight</b></p> <p><b>FSP Year 1</b></p>	 <p><b>one hour per month</b></p> <p><b>FSP Year 2</b></p>
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Your supervisor will also be required to provide clinical supervision. Clinical supervision covers non-urgent and urgent advice relating to patient care. The level of clinical supervision required will be determined by your EASL and any Australian Health Practitioner Regulation Agency (Ahpra) supervision requirements.

### 4. Training support

During training, you'll be allocated a medical educator and program officer. You'll meet with your medical educator for one hour, at least twice every six months, to discuss your progress, assessment preparation and any administrative or professional issues. Your program officer will be responsible for responding to any queries that you have.

## Consolidation phase and Fellowship exams

To progress into the consolidation phase of the program and sit your fellowship exams in accordance with the [Fellowship Exams Policy](#), you'll need to:

- satisfactorily complete the education component of the FSP
- satisfactorily complete the education phase program time
- meet exam eligibility requirements.

## Duration

The duration of the consolidation phase depends on the amount of exam candidacy you have available and remaining program time.

It is a time where you'll need to fulfill the requirements for Fellowship including:

- successful completion of RACGP Fellowship exams
- adequate GP experience.

During the consolidation phase you are expected to remain at an accredited site with an accredited supervisor and fulfill requirements for training including a supervisor report every 6 months.

Provider number access will continue in the consolidation phase until Fellowship is awarded or exam candidacy is expended.

## Exam candidacy

Exam candidacy is the RACGP requirement that you complete all Fellowship exams within three calendar years (six exam semesters) of commencement of your candidacy, excluding any suspensions approved by the RACGP.

If you don't pass all three Fellowship exams by the end of your candidacy, you'll be ineligible for Fellowship.

### **For FSP registrars who've not previously sat RACGP Fellowship exams:**

- Your exam candidacy will commence when you enrol for your first exam upon being eligible and entering the consolidation phase.
- You'll need to complete all exams within three calendar years of the commencement of your candidacy (six exam semesters), excluding suspensions of candidacy approved by the RACGP.
- any fellowship exam passed during the candidacy remains valid for the duration of your candidacy.

### **For FSP registrars who have previously sat RACGP Fellowship exams and have commenced their candidacy:**

- Your exam candidacy will be paused during the education component of the FSP until you have satisfactorily completed the FSP education component of the program.
- As soon as you have completed the education component, your exam candidacy recommences immediately.
- Any Fellowship exam passed during your candidacy remains valid for the duration of your candidacy period.
- If an exam pass that predates 1 January 2019 expires, you must re-sit and pass the expired exam in your remaining candidacy period.

## General practice experience requirements required for Fellowship

To be eligible to sit RACGP Fellowship exams, you must have at least one year (FTE) of comprehensive Australian general practice experience in the last four years. You'll be required to have your general practice experience assessed via an RACGP General Practice Experience (GPE) Assessment. Please note, this is not required for entry into the program.

In addition, to achieve Fellowship, you're required to have a minimum of three years (FTE) general practice experience in the past 10 years (including overseas experience), of which at least two years (FTE) must be in comprehensive Australian general practice.

Please note: It is your responsibility to ensure you will meet this experience requirement within the program time (five years).

**See the [FSP Registrar Handbook](#) for more information.**

# FSP application process

## Step 1

### Eligibility

Complete the checklist provided in the 'eligibility' section of this handbook to ensure you meet the FSP eligibility criteria.

## Step 2

### Application

Submit an online application form, available from the [RACGP website](#) during the application period.

Ensure your training site(s) are accredited for training or have submitted an EOI by the close of the FSP application period.

## Step 3

### Outcome

After your eligibility has been assessed and capacity reviews completed, you'll be notified if you've been successful in being made a training offer.

**These steps are outlined in further detail on the following pages.**

See [our website](#) for key application dates for your intake.

# Step 1: Eligibility

To apply for FSP, you'll need to meet the following eligibility criteria.

Please note, the eligibility criteria for the FSP is subject to change. Please check the criteria prior to each FSP intake application period on our [website](#).

- ✓ **Medical registration:** General, provisional (with AMC certificate) or limited registration with the **Australian Health Practitioner Regulation Agency (Ahpra)** with Level 3 or 4 supervision. Level 2 supervision applications will be assessed on a case-by-case basis.
- ✓ **Right to work:** The right to work in Australia.
- ✓ **Location of training site:** Training site located in Modified Monash Model (MMM) 2–7.
- ✓ **Accredited training site:** Training site accredited against the RACGP Standards of general practice, is a comprehensive Australian general practice and is currently accredited as a training site or will obtain accreditation prior to the start of the semester.
- ✓ **Supervision:** On-site supervision by an accredited supervisor who will not be supervising more than 3 registrars, including yourself, at each site if you are applying to work in multiple locations.
- ✓ **Training site, supervision and registration match:** If you have a training site or supervisor on your registration, it must match the nominated supervisor and training site on your application.
- ✓ **Contract and commencement of employment:** Employment must commence at the start of the training semester and be for at least six months.
- ✓ **Working hours:** Minimum of 14.5 hours over two days per week, per training site.
- ✓ **Exam candidacy:** At least one exam semester remaining if you have already sat RACGP Fellowship exams.

In addition, if any of the below apply, your eligibility may be affected and will be assessed by the [Training Program Applicant Review Panel](#).

- ? **Medical registration conditions or undertakings:** If you have medical registration conditions or undertakings on your Ahpra medical registration, these will be reviewed on a case-by-case basis. In addition, if your registration is limited to specific facilities and/or supervisors, they must match your nominated employment and supervisor.
- ? **Enrolment on other training programs:** If you're currently enrolled on another training program, you may need to be prepared to resign from that program.
- ? **Withdrawn from another specialist training program:** If you have previously been withdrawn from a specialist training program your eligibility may be affected.
- ? **Remote supervision:** Approval of remote supervision is rare. Applications for remote supervision will be required to meet separate eligibility criteria.

# Eligibility checklist

The following checklist explains the eligibility criteria in further detail. Use the checklist to review your eligibility prior to applying.

## Medical registration

I currently appear on the [Ahpra register of practitioners](#) with a status of 'registered'. I understand that if I have any restrictions, conditions, undertakings or suspensions that limit my scope of practice, this may affect my eligibility to enter the program.

My medical registration category is either:

General

General and specialist

Provisional (level 3 supervision and above via the competent authority pathway or the standard pathway with AMC certificate)

Limited (level 3 supervision and above)

Provisional and Limited (level 2). If you have level 2 supervision your application will be assessed on a case-by-case basis. Some things that will be assessed by the panel and may impact your eligibility are:

- your nominated supervisor will need to be onsite
- you'll need to provide a copy of your Ahpra certificate showing all public and non-public conditions
- if you have any other conditions /undertakings on your medical registration
- if you have any requirements for workplace based assessment
- if you need to progress to fellowship and/or AMC part 2
- if you need general registration.

If you hold specialist registration only, or your registration requires Level 1 supervision, you are ineligible to apply for FSP.

## Right to work

I have the right to work in Australia.

If I'm in Australia on a visa, I can provide supporting evidence for my visa type.

## Location of training site

The training site that I will be training in is in a Modified Monash Model (MMM) 2-7 location (regional, rural or remote).

- You can check the location of your nominated training site via the [Health Workforce Locator](#).
- Approval to train in an MMM1 location is rare. Requests are reviewed on a case-by-case basis following the [extenuating and unforeseen circumstances guidelines](#).

## Training site accreditation requirement

My nominated training site is accredited against the [RACGP Standards for general practices](#) and to train Australian General Practice Training program (AGPT) or FSP registrars.

OR

My nominated training site is not currently accredited to train AGPT or FSP registrars under the [RACGP Standards for general practice training 4th edition](#). However, it's accredited against the [RACGP Standards for General Practices](#), is recognised as a [Comprehensive Australian general practice](#). I understand that the training site must hold accreditation as an RACGP accredited training site at the commencement of my program.

- If you remain in the same training site for the entirety of your program, you'll be required to complete additional activities to address diversity of practice.
- If your chosen training site does not hold accreditation against RACGP Standards for General Practice, site will not be able to be considered and your application will be deemed ineligible.
- Application does not guarantee that accreditation will be granted and in the case that a practice does not achieve accreditation, this may affect your ability to commence the program and you may be deferred to a later intake.
- Training sites must submit their Expressions of Interest to become accredited as a training site no later than 4pm AEST, Tuesday 12 August 2025. Further information can be found [here](#).
- Training in a practice, and with a supervisor, that hold RACGP training accreditation is an important element of the registrar training experience. Your training site and supervisor are required to hold accreditation prior to the start of the program or you may not be able to commence training until the following semester.
- Where possible, we strongly encourage you to organise a placement at an already accredited training site. A list of sites can be found [here](#).

## Supervision

My nominated supervisor appears on the [Ahpra register of practitioners](#) with a status of 'registered' without any restrictions, conditions, undertakings or suspensions that limit their scope of practice.

My nominated supervisor has four years of experience in comprehensive general practice, preferably with two of those years as a Specialist GP i.e. after achieving Fellowship and/or achieving specialist registration.

My RACGP supervisor will not be supervising more than a total of three doctors across any training program, including RACGP AGPT, RACGP FSP Practice Experience Program, Remote Vocational Training Scheme (RVTS), Australian College of Rural and Remote Medicine (ACRRM), Pre-Fellowship Program (PFP) and medical board programs. The three supervised doctors to one supervisor ratio is consistent with the Medical Board of Australia's policy for safe supervision.

I can nominate a supervisor who can accommodate and supervise me on-site in the FSP. If I nominate more than one site, I will nominate an on-site supervisor for each location.

My RACGP supervisor will be on-site a minimum of 80% of the time in terms 1 and 2.

OR

I wish to nominate a remote supervisor. I understand that I will need to provide a **remote supervision pack** with my application. I understand that **remote supervision** is required to meet remote supervision guidelines and will be considered on a case-by-case basis. I understand that remote supervision will not be considered for applicants on Level 2 supervision.

Onsite supervision is the preferred model of supervision. Applications for remote supervision are required to meet separate eligibility criteria and take into account several factors. Approval of remote supervision is on a case-by-case basis and at the RACGP's discretion.

Nominated supervisors who work in an accredited training site but do not hold RACGP accreditation as a supervisor must **contact us** to request an application form no later than 4pm AEST, Tuesday 12 August 2025. Please include the name of your prospective registrar in the request.

## Training site, supervisor and medical registration match

If I have a training site specified by Ahpra on my registration, this is the training site that I have a nominated in my FSP application.

If I have an approved supervisor under my medical registration, this is the supervisor I have nominated in my FSP application. I, and they, understand they'll be required to supervise me while in the FSP, and if they are not already an RACGP accredited supervisor they are aware they'll have to apply for, and obtain, accreditation prior to the commencement of the program.

If the nominated training site and/or supervisor in your FSP application doesn't match what's listed on your Apha registration, your application will be deemed ineligible.

## Contract and commencement of employment

I have a contractual arrangement to provide medical services for at least six months in the same training site from the commencement of training.

Applications for a change in training site or to work in an additional training site will not be accepted until three months after the commencement of training. Requests will be reviewed on a case-by-case basis following the **extenuating and unforeseen circumstances guidelines**.

## Working hours

I work or plan to work a minimum of 14.5 hours over two days every week. 10.5 of these hours are face-to-face. The majority of hours must be in-hours practice as described in the FSP Registrar Handbook.

I understand that I need to have a minimum amount of general practice experience to sit Fellowship exams and achieve Fellowship (as outlined on page 9).

- You can apply to work in up to two independent training sites, or one main site and up to two of its branch training sites on the FSP.
- If you're working in two independent practices, you are required to meet the minimum of 10.5 hours face to face, rostered patient consultation time over a minimum of two days within a minimum 14.5 hour working week hours at each independent practice. You must have on-site supervision at each of the practices.
- If you are working across one main site and two of its branch practices, two of those must meet program requirements of 14.5 hours a week per site, in your third practice you must do 1 or 2 sessions per week. All three practices must meet branch practice requirements and you must have an on-site supervisor at each location..

## Exam candidacy

If I have already sat an RACGP Fellowship exam, I will have at least one exam candidacy remaining from the date of commencing on the FSP.

## Withdrawn from another specialist training program

I have never been withdrawn from a specialist medical training program.

OR

I have been previously withdrawn from a specialist medical training program and I will need to provide a withdrawal letter from the training program and a 'show cause' letter with my FSP application. I understand that my eligibility may be impacted, and my application will be assessed on a case-by-case basis as outlined in the [Training Program Applicant Review Panel Guide](#).

## Enrolment on other training programs

I am not currently enrolled on another training program.

OR

I am currently enrolled on the Australian General Practice Training (AGPT) Program with the RACGP. I understand that I will be required to resign from the RACGP AGPT Program prior to the commencement of training, if I am successful in being offered a position on the FSP.

OR

I am currently enrolled on another GP training program with a non-RACGP provider. I understand that I will be required to resign from the GP training program prior to the commencement of training, if I am successful in being offered a position on the FSP.

OR

I am currently enrolled on another non-GP specialist training program. I understand that I may be required to resign from that training program prior to the commencement of training if I accept a position on the FSP.

## Step 2: Application

If you're eligible for the FSP the next step is to apply on the [RACGP website](#) during the application period.

There are several sections of the application form to complete, so we encourage you to make a start as soon as possible.

You'll need to complete each section of the application to progress to the next section.

### Section A: Eligibility questionnaire

The eligibility questionnaire is the first part of the FSP application process. You'll be asked questions to confirm you meet the eligibility criteria outlined in the previous section.

If you're not eligible to apply, you may be eligible to apply for the [Australian General Practice Training \(AGPT\) Program](#) or future FSP intakes. If you need assistance, please contact us on [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au)

### Section B: Introduction

Once your eligibility is confirmed, you'll have access to additional resources to support your application:

- Application FAQs
- RACGP 'Become a GP' contact details
- Eligibility criteria.

### Section C: Consent and third party declaration

In this section, we will ask you to consent to the RACGP checking statements made in your application, including verifying details already held by RACGP. Information provided will also be used for any future applications.

In addition, we'll ask you to confirm you've read the following policies and documents::

- [Training Program Entry Policy](#)
- [Training Program Requirement Policy](#)
- [Fellowship Exams Policy](#)
- [Requirements for Fellowship Policy](#)
- [Membership Code of Conduct](#)
- [Academic Misconduct Policy.](#)
- [Leave Policy](#)
- [FSP Registrar Handbook](#)

### Important

You'll be asked to provide the details of a third party who can access your application. At a minimum, you'll need to enter the email of your practice manager and nominated supervisor at each training site you're considering for your application. It's important that you put the correct email address for the third party such as your practice manager, spouse, etc.

We can't provide access without your permission.

## Section D: Personal details

We'll ask you to provide current personal details, this information will be used to contact you throughout the application process.

We'll ask for your:

- RACGP ID number  
If you don't have a RACGP account, you'll need to [sign up](#) to receive a unique user ID.
- full name  
You must provide your full name, as shown on your official documentation (eg passport)
- date of birth
- gender identity
- email
- preferred phone number
- Australian residential address
- country of birth
- identification as Aboriginal or Torres Strait Islander
- Australian citizenship, if applicable, date granted.

## Section E: Professional background

Next, you'll be asked for details and documentation relating to your professional background:

- the university you attained your primary medical degree
- participation in other specialist training programs such as the Australian General Practice Training program, Remote Vocational Training Scheme, or the Australian College of Rural and Remote Medicine (ACRRM) Independent Pathway (IP)
- if you have, plan to, or are currently pursuing a medical specialty other than general practice
- Australian Defence Force (ADF) membership
- commitment to spending at least six months in a comprehensive general practice position.
- commencement of work as a GP in Australia
- full-time equivalent experience in Australian general practice
- participation in 3GA programs

- remaining exam semesters to complete all Fellowship exams
- a copy of your CV
- a copy of a valid RACGP General Practice Experience Assessment outcome (if you currently hold one).

## Section F: Medical registration details

In this section, we'll ask for details of your current Australian medical registration status, including any details of conditions and/or undertakings.

Have the following information available:

- Ahpra medical registration number
- date when you were granted medical registration in Australia
- medical registration category
- a copy of your Ahpra medical registration certificate as downloaded from your Ahpra portal showing all public and non-public conditional or undertakings
- any conditions, restrictions, notation, supervision requirements or approved site/s placed on your medical registration (need to provide evidence of these)
- your Medicare prescriber number
- the number of active provider numbers you have and if they're attached to another 3GA program
- the country you attained your medical degree
- details of your moratorium status

If you hold provisional (supervision level 2 and above via competent authority pathway or via standard pathway with AMC certificate), limited (level 2 and above) or general registration with restrictions, conditions, suspensions and/or undertakings, you'll need to provide a clear, colour, original scan or photograph of one of the following:

- restrictions, conditions, suspensions and/or undertakings set by the Medical Board of Australia
- listing from [Ahpra website](#) in the Register of Practitioners detailing public and non-public restrictions, conditions, suspensions and/or undertakings.

## Section G: Training site details

We'll ask the following questions to help us determine whether your working arrangements are suitable for the FSP.

Note that you can apply for up to two independent training sites or one main site and up to two of its branch training sites.

We'll ask you to confirm:

- that you are currently working in general practice
- how many training sites you plan to work at during the proposed FSP placement
- the training site details, including the name, address, suburb, state and postcode
- the Modified Model (MMM) location for the training site

- if the training site currently in a Distribution Priority Area (DPA)
- if you have a provider number for the training site
- if you have any actual, perceived or potential conflicts of interest with any of your nominated training sites i.e. if you have a business interest in the practice, are an owner in the practice or have a pre-existing personal relationship with a member of staff, etc.
- how many hours you intend to work at the training site during your proposed FSP placement
- what services the training site offers
- what patient groups (by age, frequency and ethnicity) you're likely to see in an average week
- how many doctors are currently working at the training site

In section I, you'll be asked to request a letter of support from each training site that you intend to work at. See section I overleaf for more information.

## Section H: Supervisor details

During the FSP, you're required to be closely supported and guided by a supervisor. The supervisor you nominate should already be working in your training site. If your nominated supervisor is an RACGP accredited supervisor for AGPT and/or FSP registrars - they will be considered an 'approved supervisor'.

- If your nominated supervisor is an existing Ahpra supervisor with a FRACGP, but is not accredited to train AGPT or FSP registrars, the RACGP will consider them as 'provisionally approved' (considered on a case-by-case basis). If the practice is not accredited by RACGP as a training site, the supervisor will undergo accreditation during this process. If the practice is accredited as a training site, but your supervisor is not, they are required to **contact us** requesting a supervisor application form prior to 4pm AEST, Tuesday 12 August.

For us to determine whether your supervisor is suitable, we'll ask you to confirm:

- if your supervisor is located at one of your nominated FSP training site/s, noting that you must have an on-site supervisor located at each training site
- your prospective supervisor's details such as full name, RACGP ID, practice information, medical registration number, Fellowship details, phone number and email address. You'll need to seek permission before providing this information
- if your prospective supervisor is accredited under the RACGP standards for general practice training.
- the days and hours that your supervisor will be on-site.

### Disclosure of restrictions

At the time of application, and/or throughout your training time on the program, your supervisor must disclose to the RACGP, any restrictions they may have, or have had, on their ability to provide a full GP training experience to you, including:

- court undertakings
- current or past investigations by any regulatory body such as Ahpra, Australian Securities and Investments Commission, any police service, the Australian Medical Council, or other body irrespective of the outcome.

In addition, you'll need to declare any actual, potential or perceived conflicts of interest you may have with any nominated supervisor/s in your application i.e. if the supervisor is a spouse or close relative. This may impact their eligibility to provide supervision.

If you are applying for remote supervision, you will need to submit a remote supervision application with your application. Approval for remote supervision is rare. We encourage you to contact us before lodging your application if you are considering applying for remote supervision in your FSP application.

## Section I: Request a letter of support

A letter of support is required from each training site where you intend to work during your FSP training.

Your practice manager will include the following information in the letter of support form:

- training site details
- confirmation of MMM location / DPA
- training site ABN
- practice manager's contact number and email address
- information about you (the applicant) and your employment status
- scope of practice
- working hour arrangements
- training site accreditation details and documentation including your AGPT facility ID and/or your FSP accreditation certificate number
- supervisor details including accreditation status and working hour arrangements
- declaration of information provided to RACGP.

To be able to provide the Letter of Support, you'll need to enter the name and email address of your practice manager for each training site into the application form. This will enable an automated email to be sent to them with a link to complete the "Letter of Support" form online by the application deadline.

**Important!** The Letter of Support form can only be completed using the same email that you entered in for your practice manager at the start of the application form.

**Important!** You can't continue to Section J and submit your application until your Letter of Support has been received for each nominated training site.

## Section J: Your feedback

In this section, we'll ask for feedback to help improve and inform our activity. We'll ask:

- How did you hear about the FSP?
- If you use social media and if so, which platforms?
- Your reason for applying to the FSP?
- If you foresee any concerns or challenges in undertaking the FSP?
- How satisfied are you with the application process?

Your anonymity will be protected, and all responses will be de-identified.

## Section K: Review application

The final important step is to review your application.

It is your responsibility to ensure that you have provided complete and accurate information and documentation. Failure to provide the required documentation, and in the correct format, may affect your application outcome. The RACGP does not take responsibility for missing documentation or incorrect documentation.

In this section you can add additional information and/or documentation you'd like us to see. We'll ask for your privacy consent, declaration and understanding in submitting true and accurate information.

### Important

- Make sure you have uploaded all the required supporting documentation, as per the requirements outlined on pages 19-23.
- You'll receive an email confirming your application submission. It is your responsibility to ensure your application has been lodged by the application closing time. If you don't receive this email, please contact us at [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au)

## Step 3: Outcome

After your eligibility has been assessed, you'll be advised if you have been successful in being made a training offer.

In the instance of an oversubscription, we will make offers to candidates in the following order:

1. Aboriginal and Torres Strait Islander applicants
2. Applicants working in Aboriginal Medical Services
3. Rural applicants (Precedence based on MMM status, MMM7 – MMM3 descending)
4. Applicants with approved extenuating and unforeseen circumstances to work in MMM1 locations
5. MMM2 applicants.

If you're successful, you'll be required to:

1. Accept the FSP Agreement.
2. Pay for your first term invoice.
3. Apply for a RACGP FSP provider number.
4. Become a financial member of the RACGP by the commencement of your program and retain this membership until you have either attained Fellowship or have exhausted your Fellowship candidacy as per the Fellowship Exams Policy. Please refer to the FSP Registrar handbook for further information.
5. Provide evidence of having completed a Basic Life Support (BLS) course within 12 months prior to your start date on the FSP. The requirements and accepted BLS courses are detailed in the RACGP's [Basic Life Support and Advanced Life Support Guide](#).

# Supporting documents

The supporting documents you're required to submit with your online application.

It's your responsibility to ensure you:

- provide only information that is true, complete and correct
- supply all supporting documents to the RACGP (as required)
- check your email regularly and respond to any requests in a timely manner
- provide information or further documents as requested by the RACGP.

An incomplete or incorrect application and/or the absence of required or relevant information will result in delays in processing and/or the application being deemed ineligible. False statutory declarations are a criminal offence.

Submit clear, colour, original scans or photographs of your supporting documentation. Formal certification of a document may also be requested by the RACGP at any time. If the document is black and white, it must be correctly certified within 18 months of your application (see [Certification requirements for mandatory supporting documents](#) for further details).

All information and supporting documents must be complete and correct at time of submission. The RACGP does not take responsibility for following up incomplete applications.

## Mandatory supporting documents

### Documents to be uploaded, if applicable

#### Evidence of name change

If your name is stated differently across your mandatory documents, you must provide a clear, colour, original scan or photograph of one of the following:

- marriage certificate (if the original is not in English, both original and English translations are required)
- deed poll
- name-change certificate
- statutory declaration stating your known names are of the same person.

#### Enrolled in other training

If you're currently enrolled in another general practice training program such as in the Australian General Practice Training (AGPT) Program, Australian College of Rural and Remote Medicine (ACRRM) Independent Pathway, RACGP Practice Experience Program (PEP) or Remote Vocational Training Scheme (RVTS), you must provide a statutory declaration of your intention to resign if accepted into the FSP and acceptance of this from the current vocational training program.

The statutory declaration should be uploaded before applications close, to the supporting documentation section at the end of the application.

## Uploading supporting documents

If a document has been marked as mandatory, you won't be able to submit your online application until that document has been uploaded.

### Steps for preparing digital documents before applying

- Collect all the documents the RACGP requires.
- Scan or photograph original colour documents. Any documents that cannot be colour scanned or photographed must be correctly certified and then scanned. Each document/image must be under two megabytes. Documents can be uploaded in JPG, JPEG, GIF, PNG and PDF format.

### Documents with more than one page

If you wish to upload a document that has more than one page, you have two options:

- Scan the document to a multi-page PDF and upload the single PDF file.
- Scan each page of the document to a separate PDF file and upload each file individually.

### File formats

The online application system will only accept the following file formats: JPG, JPEG, GIF, PNG and PDF. All other file formats need to be converted to an acceptable file format before upload.

## Delays with third-party organisations

The RACGP does not take responsibility for delays you experience in meeting application requirements.

If you experience delays in obtaining any of the mandatory supporting documents, contact us at [eligibility@racgp.org.au](mailto:eligibility@racgp.org.au) as soon as possible to discuss. The RACGP will not contact other organisations on your behalf to request documentation.

## Online application recommendations and correspondence

We recommend you submit your application and supporting documents well before the due date.

If we require extra documents or clarification regarding your online application, the RACGP will provide feedback via the application platform and by emailing you. As all correspondence is via email, make sure to monitor your nominated mailbox regularly. You won't receive special consideration for emails that are filtered by a junk filter.

Note: Late applications will not be accepted. The RACGP isn't responsible for:

- mail (electronic or posted) not delivered
- correspondence being sent to an incorrect email address when you have failed to formally notify the RACGP about any changes to your contact details
- emails not reaching you
- emails sent to a junk email folder.

# Certification requirements for mandatory supporting documents (if required)

We may ask you to submit certified copies of your supporting documentation if we have any questions about the validity of the documents. If we request certified documents, you must submit correctly certified documents as detailed below.

**Note:** Documents certified by medical practitioners will not be accepted. Authorised certification officers include:

- Justices of the Peace
- Commissioners for affidavits or declarations or oaths
- bank managers or credit union branch managers
- pharmacists\*
- clerks of the court
- barristers or solicitors
- judges of the court
- postal managers
- police officers (all ranks)
- dentists\*
- physiotherapists\*
- chiropractors\*
- optometrists\*
- Australian consular officers.

The authorised officer must certify each document by writing, 'I certify this is a true and full copy of the original document sighted by me'.

All certifying officers must also include their:

- signature (on the same page as the statement)
- full name
- contact phone number
- profession or occupation (including Ahpra Medical Registration number, if applicable)
- date certified.

\*Certification must include registration number.

**Note:** Documents without all the mandatory details written by the certifying officer will not be accepted and you'll have to resubmit newly certified documents.

Certifying officers must be citizens of Australia or New Zealand and currently reside in Australia or New Zealand. Documents certified outside Australia or New Zealand will only be accepted if they are certified by an officer at an Australian consulate.

- Photocopies of certified copies will not be accepted.
- Double-sided documents must be certified on both sides.
- Certification must be on the correct side of the page (ie certification on the back of a single-sided document cannot be accepted).

If you're asked to produce certified copies of your supporting documents, your application will only be considered complete upon receipt of all necessary certified supporting documents.

## Previously certified documents

Although we recognise that some birth certificates or university degrees have been certified by a births, deaths and marriages authorised certifier or a registrar at the university at the time of printing, for the purposes of the FSP, this doesn't constitute full certification.

Upon request, applicants who submit documents without certification from an authorised certifier will be required to resubmit newly certified supporting documents. Their application will not progress until the documents are received.

## Confidentiality

All information within applications will be treated as confidential.

## Verification of supporting documents

If any documents are poorly scanned, not in colour, have incorrect certification or are suspect, the RACGP reserves the right to request any document be certified by an authorised certifier for verification. Applicants who, upon request, do not produce correctly certified copies of their supporting documents may be deemed ineligible.

# Acronyms and glossary

## Acronyms

- ACRRM** – Australian College of Rural and Remote Medicine
- AGPT** – Australian General Practice Training
- Ahpra** – Australian Health Practitioner Regulation Agency
- AKT** – Applied Knowledge Test
- CCE** – Clinical Competency Exam
- EASL** – Early assessment for safety and learning
- FRACGP** – Fellowship of the Royal Australian College of General Practitioners
- FSP** – Fellowship Support Program
- GP** – general practitioner
- KFP** – Key Feature Problem
- MMM** – Modified Monash (Model)
- RACGP** – Royal Australian College of General Practitioners
- RG** – Rural Generalist
- WBA** – workplace-based assessment

You'll find further explanations of some of these terms below in the glossary.

## Glossary

**Accreditation requirements** – The official regulatory requirements detailed within the [RACGP Accreditation Policy, Accreditation Standards for Training Sites and Supervisors](#) and applied through associated processes.

**Ahpra Medical Registration** – Registration with the Australian Health Practitioner Regulation Agency (Ahpra) which allows the registrant to practise medicine. See [Ahpra's website](#) for more information.

**Applicant** – The medical practitioner applying for entry into the Fellowship Support Program.

**Branch Practices** – The training sites are directly related (eg a main practice and branch or multiple sites of the same facility). Sites use the same systems, share medical software, and staff often work across sites.

**Commencement of training** – The first day on which the GP in training begins their RACGP-approved program.

**Comprehensive Australian general practice** – As defined in the [comprehensive Australian general practice guidance document](#).

**Cultural safety** – Cultural safety is determined by Aboriginal and Torres Strait Islander individuals, families and communities. Culturally safe practice is the delivery of safe, accessible and responsive healthcare free of racism through ongoing critical reflection about knowledge and skills, attitudes, practising behaviours and power differentials.

**Education and training requirements** – The mandatory components of the GP in training's RACGP-approved program.

**Fellowship** – Admittance to either:

- Fellowship of the RACGP (FRACGP), or
- FRACGP and Fellowship of the RACGP – Rural Generalist.

**Financial RACGP Member** – An RACGP member who has:

- met the membership category requirements,
- had their complete membership application form accepted and paid their current membership fee in full.

**Full-time equivalent (FTE)** – The RACGP determines FTE to mean 38 hours per week and includes all practice time, education and training program activities – the composition of which will vary depending upon the GP in training's stage of training.

**General practice college** – Either the:

- Royal Australian College of General Practitioners (RACGP), or
- Australian College of Rural and Remote Medicine (ACRRM).

**GP in training** – The medical practitioner enrolled in any RACGP-approved program before being admitted to Fellowship, of which there are two types:

1. Registrars, who are currently enrolled in the
  - A. Australian General Practice Training Program, or
  - B. Remote Vocational Training Scheme
2. Participants, who are currently enrolled in the
  - A. Fellowship Support Program
  - B. Practice Experience Program – Standard Stream
  - C. Practice Experience Program – Specialist Stream Partially Comparable
  - D. Practice Experience Program – Specialist Stream Substantially Comparable.

**Modified Monash (MM) Model** – The MM Model (2019) is a classification system that categorises metropolitan, regional, rural and remote areas according to both geographical remoteness and town size. The MM classification for any given area can be found by using the [locator tool](#) on the Department of Health website.

**Part-time training** – The combined time spent in practice and undertaking out-of-practice education.

1. Time in practice is calculated pro rata against the definition of full-time general practice experience.
2. Part-time general practice must comprise:
  - A. a minimum of 14.5-hour working week, over a minimum of two days per week
  - B. a minimum of 10.5 hours in face-to-face, rostered, patient consultation time undertaking general practice activities.
3. Work periods of less than three consecutive hours, or of less than four calendar weeks in any one practice, will not be considered.
4. Out-of-practice education hours may be in addition to time in practice.

**RACGP Standards for general practices** - a set of guidelines designed to enhance the quality and safety of general practice in Australia. The standards are used by AGPAL and other accreditation bodies to assess and accredit general practices.

**RACGP Standards for general practice training** - a set of guidelines designed to ensure high quality and safe

general practice training that meets the needs of registrars, patient, the community, supervisors, medical educators and regulators. Accreditation is granted directly by RACGP.

**Supervisor** – An accredited GP who has four years' experience in comprehensive general practice, with two of those years as a Specialist GP (ie. after achieving Fellowship and/or specialist registration), and takes responsibility for the education and training needs of the registrar while in the training site.

**Training site** – A health service accredited by the RACGP where the GP in training may undertake their general practice training.

## Disclaimer

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