

Application and program guide

# 2027.1 Fellowship **Support Program**

Version 2.6.26



**RACGP**  
Royal Australian College  
of General Practitioners

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## We're here to help

If you have any queries, don't hesitate to contact us on:



T: 1800 472 247



E: [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au)

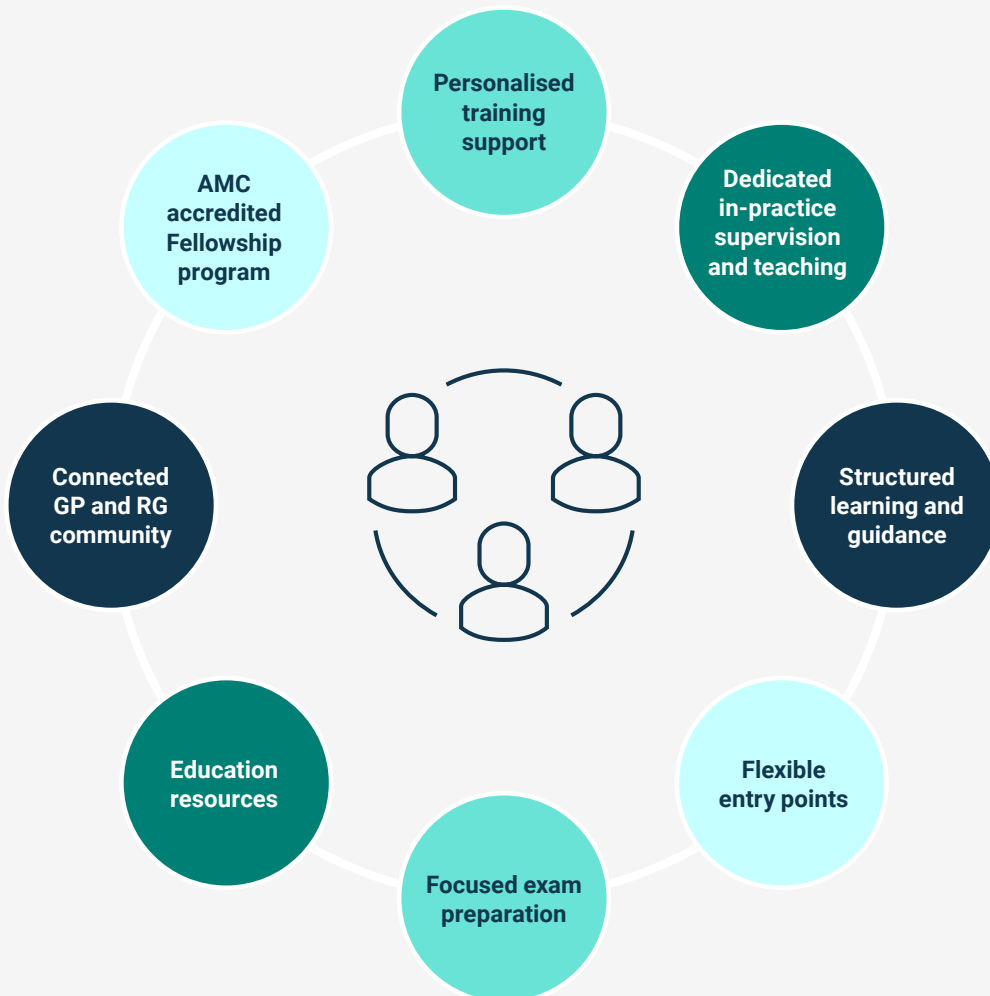
# Welcome to the RACGP

When you choose to be a GP or Rural Generalist with the RACGP, wherever you need us, we're there supporting your progress to Fellowship.



## 50K

We're Australia's largest and most established general practice college with more than 50,000 members.





# Fellowship endpoints

When you train with the RACGP on the FSP you can choose to train toward being a Specialist General Practitioner (GP) or Rural Generalist:

- **Specialist GP:** Fellowship of the Royal Australian College of General Practitioners (FRACGP) – 2.5 years full-time equivalent (FTE) standard entry or 2 years FTE for advanced entry.
- **Rural Generalist:** RACGP Rural Generalist Fellowship (FRACGP-RG) – 3.5 to 4 years full-time equivalent (FTE) standard entry or 3 to 3.5 years FTE for advanced entry.

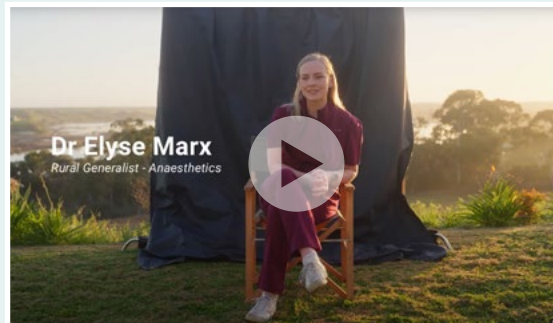


## What's a Rural Generalist?

A Rural Generalist is a rural GP who is working to an extended scope of practice with skill sets informed by the needs of the community they serve. Their skills encompass comprehensive general practice and emergency care and required components of other non-GP specialist care in hospital and community settings.

## Meet Rural Generalist, Dr Elyse Marx

Elyse first became aware of Rural Generalists and the important role they play in rural communities as a medical student. She's now a Rural Generalist specialising in anaesthesia in Murray Bridge, South Australia, a small community one hour east of Adelaide.





# About the FSP



# About the FSP

The Fellowship Support Program (FSP) is a self-funded, comprehensive rural education and training program designed to equip you with the skills, confidence, and support needed to achieve Fellowship and become a specialist GP.

## The FSP program structure

Your entry point into the program – **standard or advanced** – will depend on your clinical experience and competency.

### Fellowship of RACGP (FRACGP)

| Standard entry (2.5 years FTE)  | Advanced entry (2 years FTE)  |
|---|---|
| 6 months FTE in community general practice  | 24 months FTE in community general practice<br>(4 x 6 months terms – general practice terms – GPT1–4) |
| 24 months FTE in community general practice<br>(4 x 6 months terms – general practice terms – GPT1–4) |   |

You can find out more about your eligibility to enter the FSP and which entry point on page 20.

### RACGP Rural Generalist Fellowship (FRACGP-RG) (optional)

If you're interested in pursuing the Rural Generalist Fellowship, it's recommended you undertake this training after completion of the FSP community-training time.

In addition to the above, you'll be required to undertake:

- 6 months core emergency medicine training (EMT)
- 12 months additional rural skills training (ARST)

For more information about Rural Generalist training opportunities visit our [website](#) or contact us on [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au).



## Standard entry – fundamentals term

For doctors joining the program via the standard entry, training commences in an accredited community general practice with the fundamentals term (previously called foundation term) which provides:

- strong, structured early support and learning
- practical guidance and deeper insights into the structure and functioning of the Australian healthcare system
- development of competency to manage paediatric patients
- strengthening of clinical knowledge and skills in challenging areas of practice
- achievement of foundational competencies to progress to GPT1.

## FSP training sites

FSP training takes place in accredited training sites with accredited supervisors in a [Modified Monash Model \(MMM\) 2–7 location/s](#).

You'll be asked to nominate an accredited training site and must ensure it meets the requirements outlined on 17–19. You should begin organising your placement early as you'll be required to nominate your training site by the [program offer acceptance deadline](#).

## Part-time training

The FSP offers flexibility to support your personal and professional needs including the opportunity to work part-time.

- **Full-time training** is defined as a 38-hour working week, over a minimum of four days per week. A minimum of 27 hours must be in face-to-face, rostered, patient consultation time undertaking general practice activities. Work periods of less than three consecutive hours, or less than four calendar weeks in any one training site, won't be considered. Hours worked beyond this definition of full time won't be considered.
- **Part-time training** is defined as at least 14.5 hours over a minimum of two days per week in one training site, of which at least 10.5 hours is face-to-face, rostered, patient consultation time, undertaking general practice activities. Work periods of less than three consecutive hours, or of less than four calendar weeks in any one practice won't be considered.

See page 19 for further details.

## Leave during training

There are several leave options available on the FSP. See the [Program Leave Policy](#) for further information.



## Recognition of prior learning and experience (RPLE)

If you meet the requirements for advanced entry, you'll receive 6 months RPLE for the fundamentals term, reducing your training time to 2 years full-time equivalent. If you hold general registration, you'll be asked to provide further evidence at the time of application to support your RPLE assessment.

If you're planning on pursuing the Rural Generalist Fellowship, you can also apply for up to 52 weeks RPLE (total) for additional rural skills training and/or core emergency medicine experience. Please note, this will only reduce your Rural Generalist training time (not your FSP training time).

## Fellowship examinations

You may be eligible to begin your Fellowship exams once you've completed terms 1 and 2 and met all exam eligibility requirements.

These exams are designed to evaluate your readiness for independent practice and ensure high standards of clinical competence.

FRACGP exams are held twice annually and include:

- Applied Knowledge Test (AKT) – written multiple choice questions
- Key Feature Problem (KFP) – written multiple selection questions
- Clinical Competency Exam (CCE) – online assessment with multiple examiners across 9 clinical cases, undertaken after successful completion of the AKT and KFP.

In addition, RACGP-RG trainees are required to undertake assessments specific to their chosen additional rural skills training discipline.

Find out more about [Fellowship exams](#).

## Program fees

The FSP is a self-funded program. Fees are payable in instalments throughout the program, are non-refundable and subject to change. Flexible payment options are available.

Explore the [FSP fees](#).





# Your training experience

## Training support

When you join the FSP, you'll be supported by a dedicated team who will provide you with feedback and guidance to support your journey to Fellowship.

## Your RACGP training team



## Out-of-practice education

To support your learning and development, you'll participate in an introductory two-day workshop when you commence training, either in the fundamentals term or GPT1 (depending on your entry point).

You'll also participate in regular online small group learning activities, led by a medical educator.



## In-practice supervision and teaching

General practice training in Australia follows an apprenticeship model: you'll work as a GP, seeing your own patients under the supervision of an accredited GP supervisor.

Your supervisor will play an important role in your development, providing:

- **in-practice teaching** (including funded protected teaching time) and contributing to the assessment of your clinical competence
- **clinical supervision** including non-urgent and urgent advice relating to patient care. The level of clinical supervision required will be determined by your Early Assessment for Safety and Learning (EASL) undertaken in your first general practice training term, in addition to any Australian Health Practitioner Regulation Agency (Ahpra) supervision requirements.

## On-site and remote supervision

On-site supervision is the preferred model for the FSP:

- During the fundamentals term and GPT1 and GPT2, your supervisor must be present at the training site for a minimum of 80% of the time.
- From GPT3 onwards, your supervisor is expected to be at the training site at least 50% of the time.

To be considered for remote supervision you must apply and meet all the requirements outlined in the [Remote Clinical Supervision Pack](#). Approval is only granted where the arrangement meets all RACGP remote supervision requirements, is matched to the registrar's needs and ensures the registrar is well supported for safe practice. It's recommended that you review the form and discuss the requirements with your proposed supervisor before submitting your application to the FSP.

A summary of protected teaching time and supervision requirements can be found on page 11.





## Workplace-based assessments

Throughout training, you'll participate in progressive workplace assessments involving ongoing observation and evaluation of your clinical practice. These help us monitor your progress, ensuring you receive the support needed to develop the clinical competencies and skills appropriate for your training stage and to successfully progress toward Fellowship.

Your education and workplace assessments involve your supervisor, medical educator, external assessors, and program officer. After each assessment, you'll receive feedback to reflect on your progress and plan further learning with their support.

### Types of workplace-based assessments

| Assessment   | Description  |
|--|--|
| Early assessment for safety and learning (EASL) suite of tools | <p>Assesses your competence early in your training to:</p> <ul style="list-style-type: none"><li>• identify areas needing closer supervision and guidance.</li><li>• determine if you can recognise your limitations and seek help appropriately.</li></ul> <p>Results are used to create a tailored supervision plan based on your competence, learning needs, and the context of the training practice.</p> <p>The EASL includes three components:</p> <ul style="list-style-type: none"><li>• a multiple-choice question (MCQ) assessment with an integrated self-confidence rating</li><li>• direct observation of consultations by your supervisor</li><li>• daily case discussion and debriefing conducted by your supervisor.</li></ul> |
| Case-based discussion (CBD)                                    | <p>These tools assess your clinical reasoning, management and decision-making skills using clinical cases that you've managed:</p> <ul style="list-style-type: none"><li>• CBD – you choose and present a case for discussion</li><li>• RCA – the assessor randomly selects a case for analysis</li></ul>  |
| Random case analysis (RCA)                                     |  |
| Mini-clinical evaluation exercise (mini-CEX)                   | <p>Observation of you performing a consultation.</p>   |
| Multi-source feedback (MSF)                                    | <p>Multi-source feedback (MSF) provides you with feedback from both patients and colleagues and asks you to evaluate your skills, particularly in the areas of communication and professionalism.</p>  |
| Clinical audit   | <p>A clinical audit is a systematic review of certain aspects of clinical performance such as rational ordering of investigations, management/prescribing and preventive medicine activities.</p>  |
| External clinical teaching visits (ECTVs)                      | <p>Conducted by a medical educator who virtually observes your consultations during a session and gives you specific feedback after each consultation. They may use a variety of assessments (ie mini-CEX, RCA, CBD) during the session.</p>   |

A summary of when these assessments take place is available on page 11. Find out more about [workplace-based assessments](#).



## Fellowship exam preparation support

As an FSP registrar, you'll have access to a wide range of Fellowship exam supports including:

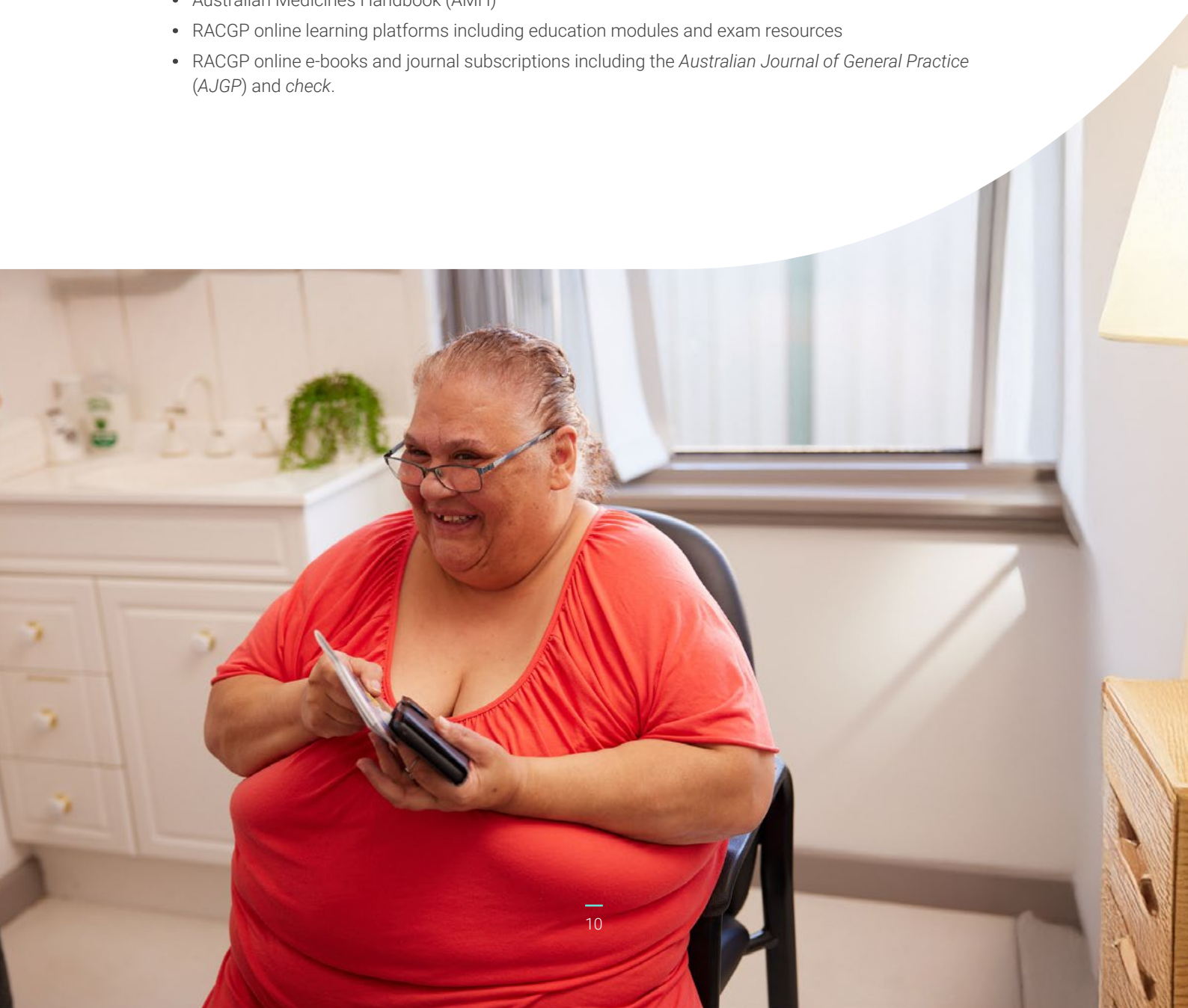
- Self-Assessment Progress Tests (SAPTs) – Past AKT and KFP exam questions
- AKT, KFP and CCE information recordings
- Online modules (via gplearning) including Exam Support Online, Exam Support Program (ESP), learning plans and study skills, AKT and KFP exam technique, clinical reasoning and Introduction to the RACGP Clinical Competency Exam (CCE) for candidates
- CCE practice exam cases.

Find out more about [Fellowship exam support](#).

## Tools and resources

To support your learning, you'll have access to RACGP's online registrar learning suite including:

- Electronic Therapeutic Guidelines (eTG)
- Australian Medicines Handbook (AMH)
- RACGP online learning platforms including education modules and exam resources
- RACGP online e-books and journal subscriptions including the *Australian Journal of General Practice (AJGP)* and *check*.





## Training at a glance

|   | Fundamentals term   | GPT1   | GPT2  | GPT3   | GPT4  |
|---|---|--|---|--|---|
| <b>Supervision on-site requirement</b>  | 80% onsite  | 80% onsite   | 80% onsite  | 50% onsite   | 50% onsite  |
| <b>In-practice teaching</b>   | 1 hr/day first fortnight<br>1 hr/fortnight afterwards   | 1 hr/day first fortnight<br>1 hr/fortnight afterwards  | 1hr/fortnight   | 0.5 hr/fortnight   | 0.5 hr/fortnight  |
| <b>Out-of-practice education</b>  | 2-day introductory workshop<br>Small group learning   | 2-day introductory workshop*<br>Small group learning   | Small group learning  | Small group learning   |   |
| <b>Workplace based assessments (WBA)</b>  | EASL<br>ECTV<br>End-of term supervisor reports<br>Medical educator end-of-term progress review  | EASL<br>ECTV<br>End-of term supervisor reports<br>Medical educator end-of-term progress review | ECTV<br>MSF<br>End-of term supervisor reports<br>Medical educator end-of-term progress review | ECTV<br>End-of term supervisor reports<br>Medical educator end-of-term progress review | CBD and RCA<br>End-of term supervisor reports<br>Medical educator end-of-term progress review |
| Mini-CEX, CBD and RCA included in EASL, ECTVs and medical educator end-of-term progress review. |   |  |   |  |   |
| <b>Exam preparation</b>   | AKT, KFP and CCE exam support   |  |   |  |   |
| <b>Resources</b>  | <ul style="list-style-type: none"> <li>• Electronic Therapeutic Guidelines (eTG)</li> <li>• Australian Medicines Handbook (AMH)</li> <li>• RACGP glearning platform including education modules and practice exams</li> <li>• RACGP online e-books and journal subscriptions including <i>Australian Journal of General Practice</i> and <i>check</i>.</li> </ul> |  |   |  |   |

\*Completed once at the start of training in either Fundamentals or GPT1, based on entry point.



# How to apply



# Getting started

## How to apply

There are seven key steps in the FSP entry process.

1. Check your eligibility to apply for the FSP
2. Start arranging your training site and supervisor
3. Check your FSP entry point eligibility (standard or advanced entry)
4. Apply online during the application period
5. Book and sit the national entry assessment
6. Receive your offer outcome
7. Provide details of your nominated accredited training site and supervisor, and apply for a Medicare provider number.

## Application dates

See our [website](#) for application and selection dates.

## Your responsibilities

To help ensure a smooth experience, please make sure to:

- read this guide thoroughly to understand the program and entry process
- adhere to all application and selection deadlines (extensions aren't available)
- ensure you upload complete and accurate documents with your application
- check your email regularly for updates and communications from us (including checking any junk or spam folders)
- discuss your training needs with your site and supervisor to ensure they are accredited against the RACGP's Standards for general practice training and your supervisor will not be supervising more than 3 doctors, including yourself, during your training.

## We're here to help

If you have any questions or need support at any stage, our dedicated team is here to help.



**Email:** [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au)

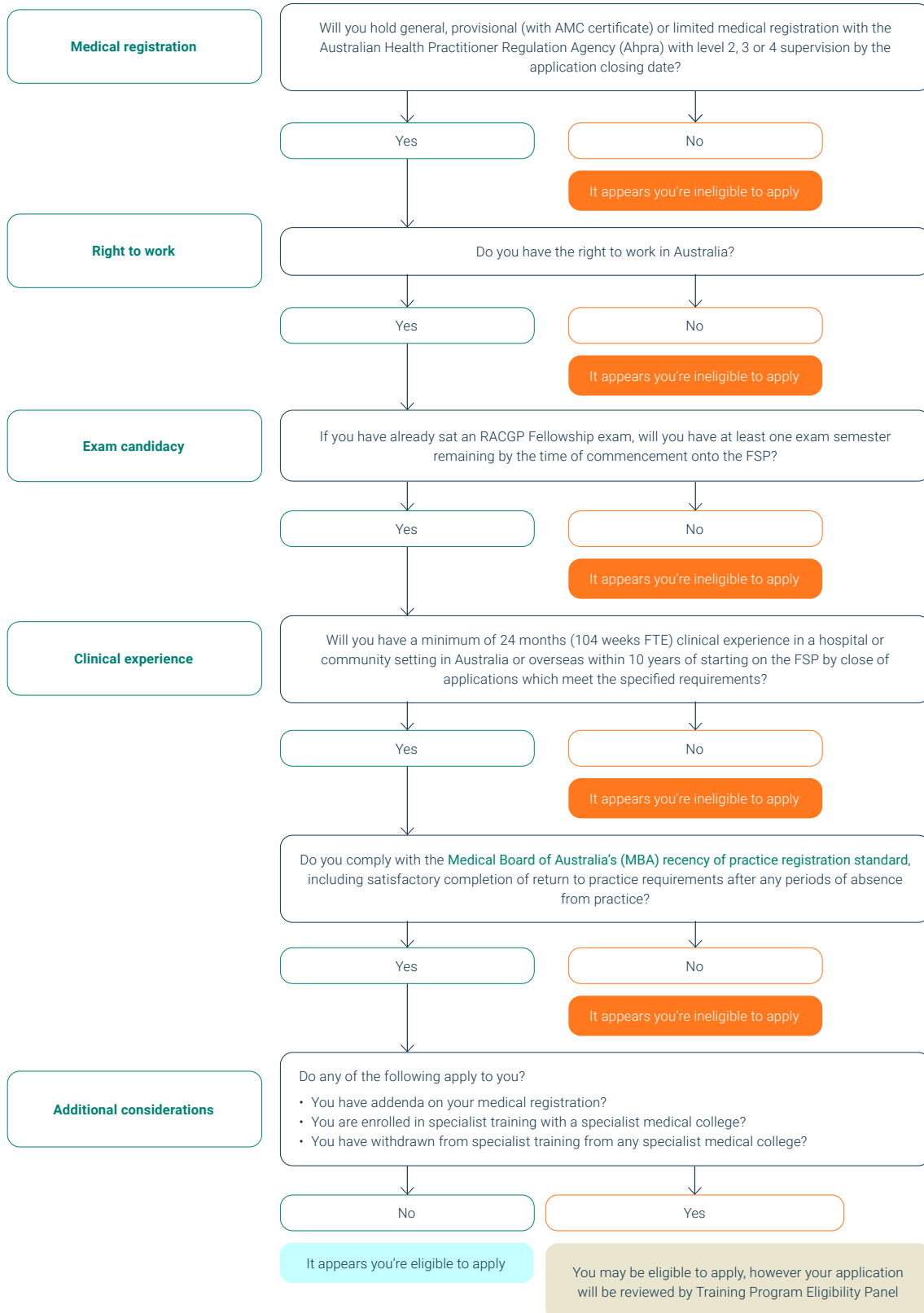


**Phone:** 1800 472 427



## Step 1 – Check your eligibility to apply

You can find details of each eligibility criteria overleaf.





## Medical registration

**Requirement:** You need to hold general, provisional (with AMC certificate) or limited registration with the Australian Health Practitioner Regulation Agency (Ahpra) with level 2, 3 or 4 supervision by the close of applications.

If you hold specialist registration only, or your registration requires Level 1 supervision, you are ineligible to apply for FSP.

It's your responsibility to ensure that you are compliant with your Ahpra specified supervision requirements throughout the training program.

If you have Ahpra supervision requirements, these may be different to the minimum supervision requirements required in the FSP.

If you obtain general registration after applications close, you may submit evidence of your updated registration status by 11.30pm (AEST) on Monday 3 August. All other eligibility requirements must be met by the close of applications on Tuesday 23 June, including paediatric requirements for advanced entry.

## Medical registration addenda

If you have any addenda on your medical registration, you'll need to disclose these in your application as they will need to be reviewed by the [Training Program Eligibility Panel](#). Please note:

- Applicants who have addenda that prevent them from fulfilling all their obligations on the FSP will be ineligible.
- If you can't clarify your addenda, your application will be ineligible.
- Addenda will be verified with the Medical Board of Australia.
- If you fail to disclose addenda and are offered a position, it will be investigated in line with the [Academic Misconduct Policy](#) and the offer may be withdrawn.
- If addenda are applied after submission, you must notify us immediately at [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au).

## Right to work

**Requirement:** You need to have the right to work in Australia.

You need to provide supporting evidence of your visa type in your application. Your visa status will be checked during the eligibility process.

## Exam candidacy

**Requirement:** If you have sat an RACGP Fellowship exam (since January 2019), you need to have at least one exam semester remaining at the commencement of training.

Exam candidacy is the overall time window to sit and pass all Fellowships exams. The time window is six consecutive exam semesters, over three calendar years.

**Your exam candidacy only starts when you sit your first RACGP Fellowship exam.** If you haven't sat any RACGP exams previously, your candidacy will not have started.

If you have sat exams previously, you need to have at least one exam semester remaining at program commencement. Your candidacy will be paused once you commence the FSP and will resume once you meet the exam eligibility requirements of the program as per the [Fellowship Exams Policy](#).

If you're unsure of your candidacy, you can check your status in your [My candidacy portal](#).



## Clinical experience

**Requirement:** You need to have a minimum of 24 months (104 weeks FTE) clinical experience in a hospital or community setting in Australia or overseas after completion of medical school involving direct patient contact that includes providing care for patients with undifferentiated, acute and/or chronic illness by the close of applications.

### Recency of experience

Clinical experience must be within 10 years prior to starting the first FSP general practice term. Where clinical terms are more than 5 years prior to your FSP start date, you'll be asked to demonstrate how you have maintained competency. All applicants need to ensure compliance with the [Medical Board of Australia's \(MBA\) recency of practice registration standard](#), including satisfactory completion of return to practice requirements after any periods of absence from practice.

A maximum of 7 weeks of leave of all types, (inclusive of annual leave, professional development leave, sick leave, carer's leaver, parental leave, leave without pay and other leave types) can be included in any 52 weeks.

## Enrolment on other specialist medical training programs

**Requirement:** If you're currently enrolled on another specialist medical training program, you may need to withdraw from that program. Your application will also be reviewed by the [Training Program Eligibility Panel](#). You can find out more on page 24.

## Withdrawn from another specialist medical training program

**Requirement:** If you have previously withdrawn or been withdrawn from any specialist medical colleges (including the RACGP), your application will be reviewed by the [Training Program Eligibility Panel](#). Please refer to the [Training Program Entry Policy](#) for further information.

## Suitability for Fellowship

**Requirement:** You need to be committed to train and work in general practice in Australia, and ensure that you are suitable to be admitted to Fellowship of the RACGP in accordance with the [Fellowship Policy](#).



## Step 2: Start arranging your training site and supervisor

It's important you start looking for a training site and supervisor that meets the below requirements as soon as possible.

If you're successful in being made an offer on the FSP, you'll need to provide this information by the [program offer acceptance deadline](#).

### Training site and supervisor requirements

There are several important requirements that you need to consider when choosing your training site and supervisor.

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#### Location

**Requirement:** The training site is in a Modified Monash Model (MMM) 2-7 location (regional, rural or remote).

- Check your site via the [Health Workforce Locator](#).
- Approval for MM 1 sites is rare and considered only under [extenuating circumstances](#).
- **Note:** *MM 1 approval does not exempt you from the 10-year moratorium.*

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#### Accreditation as a training site

**Requirement:** The nominated training site is currently accredited to train registrars in comprehensive general practice under the [RACGP Standards for general practice training 4th edition](#).

- A list of accredited training sites is available on our [website](#).
- The accreditation process typically takes up to six months to complete. As you're required to nominate an already accredited training site, practices that are not yet accredited may not be able to meet the nomination deadline. While we'll always do our best to progress applications as quickly as possible, we can't guarantee that an unaccredited practice will complete the process in time.
- If you remain in the same training site for the entirety of your program, you'll be required to complete additional activities to address diversity of practice.
- If you nominate more than one training site, both will need to be accredited and will need to meet the supervision and working hour requirements as outlined over the following pages.

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#### Supervisor accreditation

**Requirement:** The nominated supervisor works at an accredited training site and is either:

- accredited under the RACGP's Standards for General Practice Training (4th ed.) or
  - has submitted an [Expression of Interest](#) by the FSP application closing date to become an accredited supervisor.
  - To become accredited, supervisors must be an experienced GP who holds Fellowship and unrestricted specialist GP registration, has current comprehensive Australian general practice experience and agrees to complete ongoing professional development and specific supervisor training.
-



|  |  |
|--|--|
| <b>Site, supervisor and registration match</b> | <p><b>Requirement:</b> If you have site and/or supervisor listed on your medical registration these must match your nominated training site and supervisor, and they must be accredited as a training site/supervisor under the <a href="#">RACGP Standards for general practice training 4th edition</a>. These requirements must be met by the deadline for training site and supervisor nomination deadline (no extensions will be available).</p> <ul style="list-style-type: none"><li>• If you have a training site/s listed on your Ahpra medical registration, you can only train at this site/s and they must be an accredited training site.</li><li>• It's your responsibility to communicate with the supervisor that they must be accredited or become accredited by the FSP application closing date.</li><li>• The primary supervisor is required to be the nominated supervisor on your FSP application. In the event of extenuating circumstances, the RACGP may consider a co-supervisor to be nominated. The co-supervisor needs to be able to meet the supervision requirement and be on-site.</li></ul> |
| <b>Supervision load</b>                        | <p><b>Requirement:</b> The nominated supervisor will not be supervising more than three doctors across any program, and can demonstrate at the commencement of training that they can support the supervision of all the doctors in training they are responsible for.</p>   |
| <b>Conflict of interest</b>                    | <p>If you have any actual, potential or perceived conflicts of interest with any of your nominated supervisors (i.e. if the practice owner or supervisor is a spouse or close relative), you'll need to declare this when you submit your nominated training site and supervisor. This will be considered on a case-by-case basis as part of the placement review process.</p>   |
| <b>Supervision on-site</b>                     | <p><b>Requirement:</b> The supervisor can meet the on-site supervision requirement.</p> <ul style="list-style-type: none"><li>• Onsite supervision is the preferred model of supervision. <a href="#">Applications for remote supervision</a> must be approved by RACGP prior to remote-supervision arrangements commencing.</li><li>• If you are training at multiple sites, you are required to nominate an on-site accredited supervisor for each location.</li><li>• Multiple supervisors at the same training site may be considered, provided all supervision requirements are met. Each supervisor must hold current accreditation, and their working hours must overlap to ensure appropriate supervision coverage. One supervisor must also be nominated as the primary (main) supervisor.</li></ul>  |
| <b>Supervisor medical registration</b>         | <p><b>Requirement:</b> The nominated supervisor appears on the Ahpra register of practitioners with a status of 'registered' without any restrictions, conditions, undertakings or suspensions that limit their scope of practice.</p>   |
| <b>Employment contract</b>                     | <p><b>Requirement:</b> You have a contractual arrangement to provide medical services for at least six months in the same training site from the commencement of training.</p>   |



## Working hours

### Requirements:

- If you work part-time, you'll need to work a minimum of 14.5 hours over two days every week, with at least 10.5 hours of face-to-face, rostered, patient consultation time undertaking general practice activities.
- If you work full-time, you'll need to work a minimum of 27 hours in face-to-face, rostered, patient consultation time undertaking general practice activities in a full-time training 38-hour working week (pro-rata for part-time training). The remaining time includes education and training program activities, telehealth consultations and practice administration activities.
- If you undertake telehealth, it is consistent with the minimum requirement for face-to-face consulting (as above). You're also required to be appropriately supervised and telehealth sessions must be fair and equitably shared with other doctors at your training site.
- If you're training across two independent training sites, you must meet the part-time training requirements (14.5 hours per week, including 10.5 hours face-to-face, over two days) at each site, with appropriate supervision.
- If your training site has a branch that is accredited for training, it cannot be listed as the main training site for FSP and no more than 20% of your training time can be at this branch practice. The remainder of your time must be at the main training site.
- If your training site has a branch that is accredited for training, this may be approved for less than 14.5hrs per week on a case-by-case basis, provided it has the appropriate level of supervision.

**Important:** Your training site and supervisor must be approved by RACGP. In the event that your site or supervisor is not suitable, you may be required to withdraw from the program. Please refer to the [Withdrawal Policy](#) for further details.

Please note – FSP offer acceptance fees are non-refundable.





## Step 3 – Check your entry point eligibility

Your experience will be assessed when you apply for the FSP to determine your entry point. If you meet all eligibility criteria, you'll enter via the standard pathway, starting in the fundamentals term. You can choose to apply for recognition of prior learning and experience (RPLE) for Advanced entry into GPT1 if you meet the specified requirements.

Your eligibility outcome letter will confirm which entry point you've been deemed eligible for after the application and selection process has concluded.

| <b>Standard entry</b><br><b>Commencement:</b> Fundamentals term<br><b>Duration:</b> 2.5 years FTE  | <b>Advanced entry</b><br><b>Commencement:</b> GPT1<br><b>Duration:</b> 2 years FTE  |
|--|---|
| <p>The standard entry point is for doctors who:</p> <ul style="list-style-type: none"><li>• have limited or provisional medical registration (with a minimum of level 2 supervision)</li><li>• have limited Australian healthcare experience</li><li>• do not meet the paediatric competency requirement</li></ul> <p>On successful completion of the fundamentals term, you can progress to GPT1 even if you haven't obtained general registration.</p> | <p>The advanced entry point is for doctors who:</p> <ul style="list-style-type: none"><li>• hold general registration</li><li>• meet the paediatric competency requirement.</li></ul> <p>You'll need to provide evidence for how you've met these requirements with your FSP application.</p> |

## Advanced entry requirements

Advanced entry provides the opportunity to have your experience in delivering care in the Australian context recognised. The criteria has been developed to meet RACGP's requirements for RPLE and demonstrates that an applicant has the experience and context required for entry to GPT1.

Refer to the [Advanced entry to FSP Term 1 \(RPLE\) guide](#) for more information about advanced entry and evidence requirements for applications including the paediatric competency.

### General registration

To apply for advanced entry, you'll require general registration by the close of applications. If you have addenda on your registration this may affect your eligibility for advanced entry. Any addenda must be disclosed in your application and will be reviewed by the Training Program Eligibility Panel.



## Paediatric competency

To be considered for advanced entry, you need to demonstrate you've met the paediatric competency.

The paediatric competency can be met in a variety of different ways:

- paediatric rotations involving acute, critical illness, and undifferentiated care
- accredited mixed emergency department rotations (adult/paediatric)
- accredited general practice experience and paediatric learning modules
- a combination of paediatric, mixed emergency, and/or general practice rotations
- completion of the coursework and assessments for the Sydney Child Health Program (2017-2023) or Graduate Certificate or Graduate Diploma in Child Health at the Sydney Children's Hospital Network in addition to experience in paediatric, mixed emergency and/ or general practice rotation/s.





## Step 4 – Apply online

After you've checked your eligibility, your next step is to apply online via the [RACGP website](#) during the application period.

### What's in the application?

As part of the application, you'll be asked to answer questions and where applicable, provide supporting documentation relating to your:

- personal details
- residency
- medical registration
- education
- clinical experience.

#### Your responsibilities

To help ensure a smooth experience, please make sure to:

- check you've uploaded all the required supporting documents in the requested format
- check your email regularly for updates and communications from us (including checking any junk or spam folders)
- check you've received an email confirming your application submission. It's your responsibility to ensure your application has been lodged by the application closing time. If you don't receive this email, please contact us at [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au)





## Personal details – all applicants

### What you'll need

Your contact details

Evidence of a name change (if you've been known by any other name), you'll need a copy of one of the following:

- marriage certificate (if original is not in English, both original and English translation are required)
- change of name certificate
- deed poll
- statutory declaration stating you are known by different names.

## Residency details – all applicants

| Residency type               | What you'll need   |
|------------------------------|--|
| Australia citizens           | Date granted, if applicable  |
| Australian temporary citizen | <ul style="list-style-type: none"><li>• Visa type</li><li>• Visa expiration date</li><li>• Visa restrictions</li><li>• A copy of your visa</li></ul> |

## Medical registration – all applicants

### What you'll need

Your Ahpra number and a full copy of your Ahpra medical registration certificate

If you have addenda on your medical registration, all of the following:

- restrictions, conditions or other addenda set by the Medical Board of Australia
- listing from the Ahpra Register of Practitioners detailing public and non-public restrictions, conditions or other addenda



## Education – all applicants

### What you'll need

If you've **withdrawn or been withdrawn** from a medical specialty training program including RACGP training programs, after the commencement of training, you'll be asked to provide a colour copy of all the following:

- documentation from the relevant college, including your withdrawal letter
- a completed [Training History and RACGP Suitability Statement](#).

If you're **currently enrolled in a GP specialist vocational training program** such as the RACGP Practice Experience Program, RACGP AGPT Program, or an ACRRM or RVTS training program, you'll need to provide a colour copy of a completed [Training History and RACGP Suitability Statement](#).

If you're **currently enrolled on another specialist training program**, if you're offered a training place, whether you can continue this training alongside the FSP will depend on several factors.

Key considerations include:

- Your additional training must not compromise the FSP requirements.
- You cannot defer the FSP training to pursue other specialist training.
- If you take leave from the FSP to complete other training, your leave allowance will be reduced.
- Extensions to the FSP training time will not be approved for participation in other specialist programs.





## Clinical experience – all applicants

This section asks for information relating to the 104 weeks of clinical experience requirement.

### What you'll need

A current CV, using the [RACGP template](#), detailing your clinical experience.

Evidence of a minimum of 104 weeks of clinical experience, after medical school, in Australia or overseas within the last ten years (note – a maximum of 7 weeks of leave of all types can be included in any 52 weeks).

For this clinical experience, provide a colour copy of one of the following:

- AMC PGY2 certificate, or
- a **statement of service** or letter of support from hospital director of medical services, superintendent, practice principal or practice manager on practice letterhead outlining:
  - rotation/s and date/s for each rotation
  - position
  - dates of leave taken
  - full time/part time (if part time, hours per week must be included)
  - satisfactory completion

In addition, if your experience is overseas, provide a colour copy of all the following:

- medical registrations for all jurisdictions that you are having experience assessed
- certificates of good standing/professional conduct from the registering body for each overseas jurisdiction from which you are having experience assessed. All certificates must be issued within six months from the date you submit your FSP application and include the following:
  - your full name and registration number
  - current registration status
  - date of issue of your registration certificate
  - date of expiry of your current registration period or the most recent period when you were registered
  - confirm you are currently in good standing or were in good standing at the time of last registration
  - state if you have been subject to any of the following: disciplinary proceedings; professional misconduct findings; sanctions, suspensions, or deregistration; pending investigations or complaints
  - issuing authority details (eg Name of the medical board or authority, official seal or stamp, signature of an authorised officer, date of issue).

If your experience is between 5–10 years from FSP commencement, you'll be required to provide evidence of how you have maintained your clinical competency during this time, such as:

- participation in CPD activities (ie courses and modules), additional clinical work, or observerships that are relevant to comprehensive general practice as outlined in the [RACGP curriculum and syllabus for Australian general practice](#).

Evidence may include CPD Home verification, course completion certificates, observership statement of completion, etc.



## Clinical experience – applicants seeking advanced entry only

See the [Advanced entry to FSP Term 1 \(RPLE\) guide](#) for full details of the requirements for advanced entry applications.

| Type                  | What you'll need   |
|-----------------------|--|
| Registration          | Evidence that you hold general registration by the close of applications.  |
| Paediatric competency | The evidence you require will depend on which way you have met the requirement. All clinical experience must be within 10 years prior to starting your first FSP general practice term. Where experience is more than 5 years prior to starting FSP training, you will be asked to demonstrate how you have maintained competency. You can find out more on page 25. |





## Step 5 – Sit the national entry assessment

If your application is deemed eligible, you'll be invited to participate in the selection process. A non-refundable fee of \$190 is required to book and sit the national entry assessment.

### What's the national entry assessment?

The national entry assessment is an online situational judgment test designed to evaluate your ability to reflect on and respond to interpersonal and professional dilemmas using critical reasoning and social interpretation.

The test presents hypothetical scenarios that reflect real-world situations. Some scenarios will require a typed response, while others will require a video-recorded response. The test is administered by a third-party provider – [Acuity Insights](#).

You can complete the test from anywhere in Australia or internationally, provided you have a computer with video and audio capabilities and reliable internet access.

### When can you sit the assessment?

The assessment is held multiple times throughout the year. However, you must book and sit the assessment in time for the application period you are applying for. Please see the [list of assessment dates matched to application periods](#).

### Important notes

- You can only sit the assessment once per calendar year (1 January – 31 December).
- Assessment outcomes are valid for the calendar year in which you first applied.
- Your result will apply to any RACGP training program application (FSP or AGPT) made during that year. If your performance is below the minimum standard, you won't be able to make any further applications to any RACGP Fellowship training programs in that calendar year.
- You may sit the assessment before applying, but if you are later found not to meet the eligibility requirements, no refunds are provided.
- **Assessment fees are non-refundable.** Bookings, cancellations, changes and requests for special accommodations are managed by [Acuity Insights](#).

Find out more about the [national entry assessment including dates and preparation resources](#).

In the event that you are deemed ineligible for the FSP and apply for reconsideration as per the RACGP's [Dispute, Reconsideration and Appeals Policy](#), you are encouraged to sit the national entry assessment. To be eligible for a program offer, you must have completed this assessment. Submitting a reconsideration does not prevent you from sitting the national entry assessment and review of your reconsideration is independent from the outcome of the national entry assessment.



## Step 6 – Receive your offer outcome

Once your national entry assessment results are finalised, you'll be notified whether you have been successful in receiving a training offer.

- If your performance doesn't meet the required standard, you won't progress further in the application process or be eligible to apply for any RACGP programs for the remainder of the calendar year. You'll be welcome to re-apply in future years.
- If your performance meets the required standard, you'll be considered for a training offer.

### Oversubscription

In the instance of an oversubscription, we will make offers to candidates in the following order:

1. Aboriginal and Torres Strait Islander applicants
2. Applicants working in Aboriginal Medical Services in MM 2-7 locations
3. Rural applicants (precedence based on MMM status, MM 7 - MM 3 descending)
4. Applicants with approval to work in MM 1 locations
5. MM 2 applicants.

### Successful applicants

If you're successful, you'll receive an offer which will specify whether it is for standard or advanced entry.

Next, you'll be required to:

1. Accept the FSP offer and pay the \$525 non-refundable acceptance fee.
2. Nominate your training site and supervisor by the [program offer acceptance deadline](#) (see step 7).
3. Pay first term invoice.
4. Apply for a RACGP FSP Medicare provider number (MPN) once your site and supervisor have been approved by RACGP (see step 7).
5. Become a RACGP financial member by the commencement of your program and retain this membership until you have either attained Fellowship, have exhausted your Fellowship candidacy as per the [Fellowship Exams Policy](#) or exhausted your Program Time Cap.
6. Provide evidence of having completed a Basic Life Support (BLS) course within 12 months prior to your start date on the FSP as per the [RACGP's Basic Life Support and Advanced Life Support Guide](#).

## Step 7 – Nominate your training site and supervisor and apply for a Medicare provider number

You'll be required to nominate your accredited training site and supervisor by the [program offer acceptance deadline](#) and provide:

- a signed employment contract or letter of offer
- a roster document for you and your supervisor that demonstrates the appropriate overlap in supervision
- a copy of your medical registration showing a match to your nominated supervisor (if a supervisor is listed on your registration).

Once approved, you'll need to complete the Medicare provider number paperwork by the specified deadline.

See pages 17–19 for further details.

# We're here to help

If you have any queries about applying for the FSP, please don't hesitate to contact our friendly team.

 **Email:** [becomeagp@racgp.org.au](mailto:becomeagp@racgp.org.au)

 **Phone:** 1800 472 247



#### Disclaimer

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