

The FARGP RPL process is a formal, yet straightforward, process that is completed on the FARGP Online Learning Platform, *gplearning* via the RPL Evidence Checklist. The FARGP RPL pathway recognises the knowledge, skills and qualifications of practising rural general practitioners (GPs) by offering them the opportunity to submit evidence that demonstrates how they meet the specific criteria of the FARGP.

This document has been designed to help you collect the supporting evidence you require to complete the FARGP, which will allow you to upload it to Stage 3 of the FARGP Online Learning Platform in one single session. The numbering of activities below correlates with the questions on the platform so you know in which order you need to upload them.

Requirements

- All FARGP candidates need to demonstrate that they have completed at least 12-months (FTE) of rural general practice experience (MMM3-7) as either a general practice registrar or a practising GP in the past four years
- Completion of the FARGP learning plan and reflection activity
- Evidence of 12 months of Advanced Rural Skills Training (ARST) in an accredited procedural or non-procedural training post or sufficient time spent in rural general practice to develop advanced skills as a rural GP
- Completion of the rural general practice community-focused project
- Completion of the FARGP emergency medicine module that includes a series of case studies, skills audits and satisfactory completion of two advanced emergency skills courses

For more information on the FARGP requirements and RPL process, please see the **FARGP Guideline** on the RACGP website.

RPL Evidence Checklist

Section 1: Rural general practice experience

All FARGP candidates need to demonstrate they have completed at least 12-months (FTE) of rural general practice experience (MMM3-7) as either a general practice registrar or a practising GP in the past four years.

RPL Evidence	Requirement
1.1 Current CV and evidence of FRACGP	Uploaded evidence
1.2 Letters/references from supervisors or colleagues with whom you practise(d)	Uploaded evidence
1.3 Patient feedback (optional)	Uploaded evidence
1.4 Newspaper articles or other local publicity (optional)	Uploaded evidence
1.5 Other	Uploaded evidence

Section 2: FARGP learning plan and reflection activity

Each FARGP candidate, whether they are a registrar or practising GP, must complete the learning plan and reflection activity. This stage is a series of online self-assessments that are designed to assess areas of strength, as well as areas in which you require further knowledge, skills and experience. Following completion of this stage, you may be required to undertake a series of activities (depending on your answers) in order to fill the gaps in your training. You will then be required to upload evidence of obtaining these new skills to the RPL Evidence Checklist (Stage 3).

RPL Evidence	Requirement
2.1 Evidence of learning plan and reflection	Uploaded evidence

Section 3: Advanced Rural Skills Training

Provide evidence of having completed 12 months of ARST in an accredited procedural or non-procedural training post, or sufficient time spent in rural general practice to develop advanced skills as a rural GP.

RPL Evidence	Requirement
3.1 Current certificates from accrediting organisation(s) for skills you are using in your practice	Uploaded evidence
3.2 References/reports from supervisors and/or colleagues	Uploaded evidence
3.3 Copy of curriculum or outline of relevant training programs	Uploaded evidence
3.4 Log book/case studies (where relevant)	Uploaded evidence
3.5 Reflection on experience of completing any advanced skills posting, and its relevance to rural general practice (250 words)	Uploaded written exercise
3.6 Evidence of attending relevant continuing professional development (CPD) programs	Uploaded evidence
3.7 Other (optional)	Uploaded evidence

In the event you do not have an advanced skill or have had your RPL for the advanced skill denied, you have two options for completing this requirement.

Option 1:	Option 2:
<p>Nominate an advanced skill, find a training post and complete the training. You will be liable for any costs if the training post is not funded.</p> <p>Procedural ARST:</p> <ul style="list-style-type: none"> Anaesthetics Obstetrics Emergency medicine Surgery <p>Non-procedural ARST:</p> <ul style="list-style-type: none"> Child Health Mental Health Aboriginal and Torres Strait Islander Health Palliative care Adult internal medicine <p>Other posts, such as population health and sexual health, will be considered with approval from the RACGP Rural Censor. Email the RACGP Rural Censor at fargp@racgp.org.au to apply.</p>	<p>Apply for an exemption from the advanced skills post via the Small Town Rural General Practice (STRGP) ARST. View the STRGP ARST curriculum on the RACGP website to ensure you have met all of the curriculum's learning objectives.</p> <p>Complete the Application for exemption from Advanced Rural Skills Training, also found on the RACGP website and submit it to RACGP Rural at fargp@racgp.org.au to apply for an exemption.</p>

Section 4: Rural general practice community-focused project

The FARGP program for both registrars and practising GPs includes a rural general practice community-focused project. This requirement is likely the most difficult part of the FARGP, but often the most rewarding. This is a unique chance for you to get to know your community. The rural general practice community-focused project is part of the FARGP's population health requirement. Candidates need to demonstrate the ability to complete a community needs assessment, identify needs or gaps in the community and demonstrate skills in planning, carrying out, evaluating and presenting a 'project concept'. This is not a full-time project, but must begin and end within a minimum six-month timeframe. It can be on any topic you choose related to a needs assessment of your community.

You may be eligible for partial or full exemption from the rural general practice community-focused project, if you have previously been involved in a similar project, or have a formal post-graduate qualification that included a project of this type.

You can apply for an exemption if you have completed:

- post-graduate studies in public health or health promotion, such as a Master of Public Health
- post-graduate studies in Aboriginal and Torres Strait Islander Health, or another relevant university course that included a community-based needs assessment
- a research-based journal article or conference paper that has been peer-reviewed and published
- FARGP ARST curricula in Aboriginal and Torres Strait Islander Health (2014)

Complete the **Application for exemption from rural general practice community-focused project**, also found on the RACGP website and submit it to RACGP Rural at fargp@racgp.org.au to apply for an exemption.

If you do not meet at least one of the above exemption criteria, you need to complete the rural general practice community-focused project.

More information is available on the RACGP website at racgp.org.au or by contacting RACGP Rural fargp@racgp.org.au or 1800 636 764.

Once you complete the rural general practice community-focused project, complete the written exercises (below) to provide evidence for this activity on the FARGP Online Learning Platform.

	Requirement
4.1 Comprehensive description of the demography (including most common health issues) of a rural community in which you practise(d)	Uploaded written exercise
4.2 Example of a health-related project (minimum of six months, including planning and evaluation) conducted in a rural location that involved the community in the planning	Uploaded written exercise
4.3 Descriptions and examples of processes used to consult the community, and plan and evaluate the project	Uploaded written exercise
4.4 A transcript of results, any peer-reviewed papers published (abstracts will suffice) and at least 100 words outlining how the program was relevant to rural general practice (if you undertook an academic program)	Uploaded written exercise
4.5 Reference from local government official or representatives of other relevant organisations detailing your community involvement	Uploaded written exercise

Section 5: Emergency medicine

Submit evidence of having completed two advanced emergency medicine courses (relevant to rural general practice). Two advanced emergency medicine courses must be completed; one within three years and one within five years of FARGP portfolio submission. Appropriate courses include:

- Clinical Emergency Management Program (CEMP) advanced
- Advanced Paediatric Life Support (APLS)
- Advanced Life Support in Obstetrics (ALSO)
- Early Management of Severe Trauma (EMST)
- Advanced Life Support (ALS)
- Emergency Management of Anaesthetics Crises Course (EMAC)
- ACCRM Rural Emergency Skills Training (REST)

Others courses can be approved by the RACGP Rural Censor upon application.

You will also need to provide four examples of emergency cases you have managed in a rural community within the last three years. You are exempt from this component if you have attended the RACGP Rural simulation workshop at the annual RACGP conference (subject to evidence of attendance).

Successful completion of the Australasian College for Emergency Medicine (ACEM) Emergency Medicine Certificate (EMC) or Emergency Medicine Diploma (EMD) as an ARST exempts candidates from the FARGP emergency medicine module.

RPL Evidence	Requirement
5.1 Certificate of completion from at least two advanced emergency medicine courses; one within three years and one within five years of FARGP portfolio submission	Uploaded evidence
5.2 At least four examples of emergency cases managed in a rural setting in the past three years	Written exercise uploaded
5.3 Evidence of participation in an on-call emergency roster	Uploaded evidence
5.4 Evidence of completion of an advanced emergency medicine qualification (e.g. ACEM or an academic program), or significant experience working in an emergency medicine setting	Uploaded evidence