



# How to register at the RACGP website

*Australian Family Physician*



1. To log in to the RACGP website for the first time go to:

**www.racgp.org.au** in your web browser

2. Move your cursor to **[Click to Login]** and click

A new window will appear

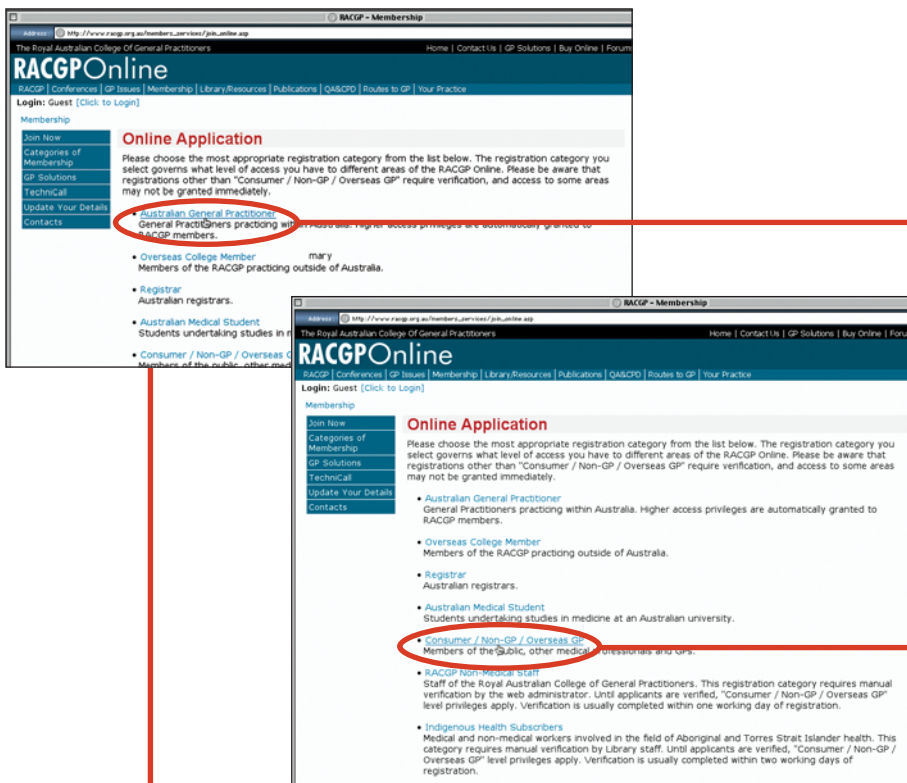
3. Move your cursor to **online now** and click

A new window will appear

4. Choose your registration category and proceed to fill in the relevant details

**Two examples shown are:**

Registering as a general practitioner



Registering as a consumer, non-GP or overseas GP

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## n How to register at the RACGP website

**Online Application**

You have requested site registration as an "General Practitioner".

In order that your status as an "General Practitioner" can be verified, please complete the form below. Fields marked with \* are required fields.

RACGP / CME No.\*

Surname\*

Date of Birth\*

[Submit](#)

In each case a new window will appear

5. Fill in the relevant details

**Online Application**

You have requested registration in the "Consumer / Non-GP / Overseas GP" category.

To complete the registration process, please supply your preferred user name, password, a password hint, and your email address in the form below. Fields not marked with \* are optional, but all information is treated confidentially in accordance with Australia's updated Privacy legislation, which took effect from December 2001.

**Consumer / Non-GP / Overseas GP**

Title \*

First Name \*

Surname \*

Email Address \*

Username \*

Password \*

Confirm Password \*

Password Hint \*

Phone Number

Facsimile Number

[Submit](#)

6. Choose your own user name and password (letters or numbers). Remember your password hint. Then click on [submit](#)

**RACGP Mailing Lists**

The RACGP offers three email mailing list services to which registered users of RACGP Online may subscribe. Please select the ones to which you have an interest, and click submit.

☒ Friday Fax  
The RACGP's weekly news sheet in email format with information on issues relating to General Practice, the RACGP and upcoming QACPD events. If you already receive the facsimile edition, enter your fax number below (including area code) to receive the email edition only.

☒ AFP (Electronic Table of Contents)  
A monthly email which contains the full table of contents for the latest edition of the RACGP's flagship publication - Australian Family Physician.

☒ RACGP Online News  
An irregular newsletter which aims to keep readers informed about changes and important updates at RACGP Online.

[Submit](#)

A new window will appear

7. Click on the email mailing list services to which you would like to subscribe. Then click on [submit](#)

**Online Application - Success**

Your registration to RACGP Online has been successful. Your username for the site is "loon". For your reference an email has been sent to "mary@tiger.net" listing your access details.

From here you can check out some of the latest news from RACGP.

If you are experiencing difficulties, please contact the Web Administrator.

[Click to Logout](#)

A new window will appear

8. It is not necessary to logout immediately BUT if you would like to finish the session click on [Click to Logout](#)

A new window will appear

Click on [click here](#) to return to the RACGP home page

**Logout Successful**

Thank you, you have logged out successfully. Please [click here](#) to return to the home page.

Once registered, the user can log in each time they visit RACGP Online for access to:

- Discussion forums
- Library services
- QA&CPD Credit Point Statements
- Member only practice management resources