The Royal Australian College of General Practitioners

General Practice Education

SA&NT faculty

Emergency medicine and resuscitation update (CPR for GPs)

Tuesday 7 February 2012

Speaker: Dr Hugh Grantham – SA Ambulance Services

To assist GPs with fulfilling their relevant requirements the RACGP SA&NT Faculty is offering an accredited basic CPR course that;

- fulfils QI&CPD Program basic CPR requirements
- is allocated 5 Category 2 points in the 2011– 2013 triennium.

Strictly limited numbers, please register early to avoid missing out.

Sterilisation

Tuesday 21 February 2012

Speaker: Sylvia Morris – Sterilisation Services Training Manager, Queen Elizabeth Hospital (QEH)

Sylvia has 30 years experience in health including microbiology, infection control and sterilisation and as a department head of a central sterilising department. Sylvia is currently the sterilisation services training manager at the QEH in Woodville.

Correct sterilisation techniques are vital for patient safety and to ensure uncontaminated pathology results. This course is designed to inform participants on appropriate procedures for sterilising equipment along with the correct documentation process.

Course outline:

- Standards Australia (AS4815), this course is presented within the guidelines of AGPAL accreditation
- Demonstration of correct cleaning tools for medical and surgical equipment
- Packaging medical and surgical equipment ready for sterilisation
- Loading and unloading tips for steam sterilisers
- Documentation required for safe practice
- Troubleshooting and question time.

Emergency update for practice staff

Tuesday 6 March 2012

Speaker: Dr Hugh Grantham – SA Ambulance Services

All staff working in general practice should be aware of what to do in case of a medical emergency. Whilst the medical care may ultimately reside with the GP, there are various other responsibilities that need to be undertaken in cases of emergencies. This course will assist staff in identifying and planning for emergency situations in general practice.

Course outline:

- Strategies to address various types of emergencies
- How to recognise an emergency patient
- Cardiopulmonary resuscitation
- What to do if a patient collapses in the waiting area
- Process of working with ambulance service in an emergency
- How to look after your doctor following an emergency.

Medicare information session

Tuesday 20 March 2012

Speaker: Dr Robert Menz, GP – Senior Medical Adviser, Medicare Australia

Course outline:

- Update on any government changes
- GP attendances
- Health assessments
- Helping you to 'get it right' – MBS
- Chronic disease management
- GP mental health treatment plans and items
- Online resources
- Compliance and education.

Please advise with registration if there are any other topics you would like covered in this very informative presentation.

Venue: College House
15 Gover Street
North Adelaide SA 5006
Ph: 08 8267 8310
Fax: 08 8267 8319
ABN 34 000 233 807

Time: Registration and light dinner
6.30 pm – 7.00 pm
Training session
7.00 pm – 9.30 pm
Interval
8.15 pm – 8.25 pm

Cost: RACGP member practice staff $55
Non-member practice staff $80

For more information please visit
www.racgp.org.au

The above General Practice Education courses have applied for 1 (one) AAPM CPD point per 1 (one) hour eg. 2.5 points per course of education to The Australian Association of Practice Managers Ltd (AAPM).

Registration form and tax invoice

RACGP SA&NT Faculty General Practice Education

Please print letters
Use black or blue pen
Place ✗ in all applicable boxes

Contact information

Please provide details of GP who is a current RACGP member to receive discount rate for practice staff.

Title | First name | Surname

RACGP No. | Organisation

Address | Postcode

Telephone | Fax number | Mobile number

Email

☐ I wish to receive confirmation details and future registration flyers by email

Event registration

Please indicate which event you would like to attend and the number of attendees.

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Tuesday 7 February 2012

☐ RACGP member $55
☐ Non-member $80

Attendee name(s) for certificate

Sterilisation
Tuesday 21 February 2012

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Tuesday 20 March 2012

☐ RACGP member $55
☐ Non-member $80

Attendee name(s) for certificate

Please note that all prices quoted are inclusive of GST.

Payment details

Payment type ☐ Amex ☐ Visa ☐ MasterCard ☐ Cheque (make payable to The RACGP)

Card number

Expiry date /

Total amount $

Cardholder name (please print clearly)

Cardholder signature

This form will become your tax invoice upon payment. ABN 34 000 223 807.
Please print clearly and keep for your records.

Date / /

Please indicate if you **do not** wish to have your name, address and details included in the list of delegates:

☐ Exclude my name from the list of delegates

How to lodge your booking form

Please forward this form and payment by post or fax to:

RACGP SA&NT Faculty
College House
15 Gover Street
North Adelaide SA 5006

Fax: **08 8267 8319**

A confirmation letter will be sent upon registration and payment.

For more information telephone 08 8267 8310 or email **carolyn.mcinarlin@racgp.org.au** or visit **www.racgp.org.au/sant/events**

Cancellation policy: Cancellations received 2 working days prior to the commencement date of each course will be refunded in total, or used as a credit (which must be used within 12 months). Any cancellations received after this time will not be refundable.

FOR OFFICE USE ONLY	DATE ENTERED	RACGP NO (BILL TO)
BATCH NO.	ORDER NO.	INVOICE NO.