# Clinical Assessment Rating Form | Direct Observation of Procedural Skills | Adult Internal Medicine

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| --- | --- |
| Date | Click or tap to enter a date. |
| Registrar name | Click or tap here to enter text. |
| Assessor name | Click or tap here to enter text. |
| Current training post | Click or tap here to enter text. |
| Current stage of training | Click or tap here to enter text. |

This assessment is based on three cases. All cases should be completed by the same assessor.

Direct Observation of Procedural Skills – Case 1

|  |  |  |
| --- | --- | --- |
| Patient information | Age: Click or tap here to enter text. | Sex: Click or tap here to enter text. |
| Patient case details(brief case summary) | Click or tap here to enter text. |
| Procedure | Procedure complexity: Low [ ]  Medium [ ]  High [ ]  Subspecialty area of [Adult Internal Medicine ARST Curriculum Appendix page 15 – 23](https://www.racgp.org.au/getmedia/1bd3e1d4-0e19-487e-84db-d8e8f8acd2c7/ID-1616-RACGP-RG-AIM-ARST-Final-v2.pdf.aspx) : Click or tap here to enter text.Specific skills observed: Click or tap here to enter text. |
| RatingNot all competencies are rated on every occasion. Focus only on the relevant sections for this assessment.Select the option that best represents the registrar’s performance. You can also use these to provide narrative anchors for what you have observed and add these into the comments as appropriate. To assist you in completing this assessment, additional performance criteria for each competency are listed in the attached Appendix.The expected standard is set at the level of Fellowship.Criteria *in italics* are adapted from the [RACP DOPS rating form](https://www.racp.edu.au/docs/default-source/trainees/advanced-training/direct-observation-of-procedural-skills-rating-form.pdf?sfvrsn=b05b2d1a_8) and those with a number in front represent learning outcomes and performance criteria from the [Adult Internal Medicine ARST Curriculum](https://www.racgp.org.au/getmedia/1bd3e1d4-0e19-487e-84db-d8e8f8acd2c7/ID-1616-RACGP-RG-AIM-ARST-Final-v2.pdf.aspx). |
|  | **Not observed/ insufficient evidence to assess** | **Well below Fellowship standard** | **Progressing towards Fellowship standard** | **At Fellowship standard** |
| **Competency Area** | Not the focus of this assessment/ not observed/ insufficient evidence to assess | Significant concerns in this area | Some criteria at standard | Most criteria at standard | All criteria at Fellowship Standard |
| *Competently selects the correct procedure based on the patient’s need and context* |[ ] [ ] [ ] [ ]  [ ]  |
| *Demonstrates understanding of indications, relevant anatomy, technique of procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Demonstrates patient and risk awareness* |[ ] [ ] [ ] [ ]  [ ]  |
| *Obtains informed consent prior to undertaking the procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Documents informed consent for procedures* |[ ] [ ] [ ] [ ]  [ ]  |
| *Preparation and planning of procedure according to agreed protocol* |[ ] [ ] [ ] [ ]  [ ]  |
| *Safely performs the procedure using strict infection control standards, safe use of instruments / sharps* |[ ] [ ] [ ] [ ]  [ ]  |
| *Technical skill performing the procedure and manual dexterity* |[ ] [ ] [ ] [ ]  [ ]  |
| *Seeks help where appropriate and is aware of own limitations* |[ ] [ ] [ ] [ ]  [ ]  |
| *Accurately documents what took place during the procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Prevention and management of complications* |[ ] [ ] [ ] [ ]  [ ]  |
| *Post-procedure management. After care is discussed and agreed with the patient* |[ ] [ ] [ ] [ ]  [ ]  |
| *Communication skills* |[ ] [ ] [ ] [ ]  [ ]  |
| *Consideration for patient* |[ ] [ ] [ ] [ ]  [ ]  |
| *Overall performance* |[ ] [ ] [ ] [ ]  [ ]  |
| **Comments / strengths / recommendations for improvement / agreed actions for development**Click or tap here to enter text. |

Direct Observation of Procedural Skills – Case 2

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| --- | --- | --- |
| Patient information | Age: Click or tap here to enter text. | Sex: Click or tap here to enter text. |
| Patient case details(brief case summary) | Click or tap here to enter text. |
| Procedure | Procedure complexity: Low [ ]  Medium [ ]  High [ ]  Subspecialty area of [Adult Internal Medicine ARST Curriculum Appendix page 15 – 23](https://www.racgp.org.au/getmedia/1bd3e1d4-0e19-487e-84db-d8e8f8acd2c7/ID-1616-RACGP-RG-AIM-ARST-Final-v2.pdf.aspx) : Click or tap here to enter text.Specific skills observed: Click or tap here to enter text. |
|  | **Not observed/ insufficient evidence to assess** | **Well below Fellowship standard** | **Progressing towards Fellowship standard** | **At Fellowship standard** |
| **Competency Area** | Not the focus of this assessment/ not observed/ insufficient evidence to assess | Significant concerns in this area | Some criteria at standard | Most criteria at standard | All criteria at Fellowship Standard |
| *Competently selects the correct procedure based on the patient’s need and context* |[ ] [ ] [ ] [ ]  [ ]  |
| *Demonstrates understanding of indications, relevant anatomy, technique of procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Demonstrates patient and risk awareness* |[ ] [ ] [ ] [ ]  [ ]  |
| *Obtains informed consent prior to undertaking the procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Documents informed consent for procedures* |[ ] [ ] [ ] [ ]  [ ]  |
| *Preparation and planning of procedure according to agreed protocol* |[ ] [ ] [ ] [ ]  [ ]  |
| *Safely performs the procedure using strict infection control standards, safe use of instruments / sharps* |[ ] [ ] [ ] [ ]  [ ]  |
| *Technical skill performing the procedure and manual dexterity* |[ ] [ ] [ ] [ ]  [ ]  |
| *Seeks help where appropriate and is aware of own limitations* |[ ] [ ] [ ] [ ]  [ ]  |
| *Accurately documents what took place during the procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Prevention and management of complications* |[ ] [ ] [ ] [ ]  [ ]  |
| *Post-procedure management. After care is discussed and agreed with the patient* |[ ] [ ] [ ] [ ]  [ ]  |
| *Communication skills* |[ ] [ ] [ ] [ ]  [ ]  |
| *Consideration for patient* |[ ] [ ] [ ] [ ]  [ ]  |
| *Overall performance* |[ ] [ ] [ ] [ ]  [ ]  |
| **Comments / strengths / recommendations for improvement / agreed actions for development**Click or tap here to enter text. |

Direct Observation of Procedural Skills – Case 3

|  |  |  |
| --- | --- | --- |
| Patient information | Age: Click or tap here to enter text. | Sex: Click or tap here to enter text. |
| Patient case details(brief case summary) | Click or tap here to enter text. |
| Procedure | Procedure complexity: Low [ ]  Medium [ ]  High [ ]  Subspecialty area of [Adult Internal Medicine ARST Curriculum Appendix page 15 – 23](https://www.racgp.org.au/getmedia/1bd3e1d4-0e19-487e-84db-d8e8f8acd2c7/ID-1616-RACGP-RG-AIM-ARST-Final-v2.pdf.aspx) : Click or tap here to enter text.Specific skills observed: Click or tap here to enter text. |
|  | **Not observed/ insufficient evidence to assess** | **Well below Fellowship standard** | **Progressing towards Fellowship standard** | **At Fellowship standard** |
| **Competency Area** | Not the focus of this assessment/ not observed/ insufficient evidence to assess | Significant concerns in this area | Some criteria at standard | Most criteria at standard | All criteria at Fellowship Standard |
| *Competently selects the correct procedure based on the patient’s need and context* |[ ] [ ] [ ] [ ]  [ ]  |
| *Demonstrates understanding of indications, relevant anatomy, technique of procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Demonstrates patient and risk awareness* |[ ] [ ] [ ] [ ]  [ ]  |
| *Obtains informed consent prior to undertaking the procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Documents informed consent for procedures* |[ ] [ ] [ ] [ ]  [ ]  |
| *Preparation and planning of procedure according to agreed protocol* |[ ] [ ] [ ] [ ]  [ ]  |
| *Safely performs the procedure using strict infection control standards, safe use of instruments / sharps* |[ ] [ ] [ ] [ ]  [ ]  |
| *Technical skill performing the procedure and manual dexterity* |[ ] [ ] [ ] [ ]  [ ]  |
| *Seeks help where appropriate and is aware of own limitations* |[ ] [ ] [ ] [ ]  [ ]  |
| *Accurately documents what took place during the procedure* |[ ] [ ] [ ] [ ]  [ ]  |
| *Prevention and management of complications* |[ ] [ ] [ ] [ ]  [ ]  |
| *Post-procedure management. After care is discussed and agreed with the patient* |[ ] [ ] [ ] [ ]  [ ]  |
| *Communication skills* |[ ] [ ] [ ] [ ]  [ ]  |
| *Consideration for patient* |[ ] [ ] [ ] [ ]  [ ]  |
| *Overall performance* |[ ] [ ] [ ] [ ]  [ ]  |
| **Comments / strengths / recommendations for improvement / agreed actions for development**Click or tap here to enter text. |

 **Global assessment**

Global assessment is rated at the end of the clinical assessment. This represents your overall impression across all direct observation of procedural skills performed. Competent overall performance includes technical skills in performing the procedure, preparation and planning, informed consent, documentation, prevention and management of complications, and post-procedure management.

Based on these assessments it reflects the doctor’s readiness for competent, unsupervised practice in Australia for this curriculum unit.

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| --- |
| Global assessment of competence |[ ] [ ] [ ]
|  | **Well below Fellowship standard** | **Progressing towards Fellowship standard***Needs further development to meet performance expectations for indicated competencies* | **At Fellowship standard** |
| Registrar strengthsClick or tap here to enter text. |
| Areas for improvementClick or tap here to enter text.  |
| CommentsClick or tap here to enter text. |

**Concerns regarding registrar performance**

|  |  |  |  |
| --- | --- | --- | --- |
| Indicate your level of concern with this registrar’s performance. *Please check the appropriate box*  | Significant concern[ ]  | Moderate concern[ ]  | No concern[ ]  |
| Details of concernClick or tap here to enter text.   |
| If significant concern selected:Does this meet criteria for critical incident reporting?*Refer to Critical incident and adverse event management and reporting guidelines for training programs* |
| Have you reviewed your concerns with the registrar?[ ]  Yes[ ]  No |

**Feedback and future development plans**

**Goal 1**

|  |  |
| --- | --- |
| Specific area for improvement  |  Click or tap here to enter text. |
| Registrar’s goal *Specific, measurable, achievable, relevant and time-bound*  |  Click or tap here to enter text. |
| Registrar’s actions *How is the registrar going to achieve the goal*  |  Click or tap here to enter text. |
| Outcome measure *How will registrar and supervisor measure improvement*  |  Click or tap here to enter text. |

**Goal 2**

|  |  |
| --- | --- |
| Specific area for improvement  |  Click or tap here to enter text. |
| Registrar’s goal *Specific, measurable, achievable, relevant and time-bound*  |  Click or tap here to enter text. |
| Registrar’s actions *How is the registrar going to achieve the goal*  |  Click or tap here to enter text. |
| Outcome measure *How will registrar and supervisor measure improvement*  |  Click or tap here to enter text. |

**Goal 3**

|  |  |
| --- | --- |
| Specific area for improvement  | Click or tap here to enter text. |
| Registrar’s goal *Specific, measurable, achievable, relevant and time-bound*  | Click or tap here to enter text. |
| Registrar’s actions *How is the registrar going to achieve the goal*  | Click or tap here to enter text. |
| Outcome measure *How will registrar and supervisor measure improvement*  | Click or tap here to enter text. |

**Acknowledgment and review**

***Assessor acknowledgement***

[ ]  I have completed the assessment and provided direct feedback to the registrar. We have discussed areas for further learning and development.

**Registrar Sign-Off**

|  |  |
| --- | --- |
| Registrar Name |  |
| Signature  |   |

**Assessor Sign-Off**

|  |  |
| --- | --- |
| Assessor Name |  |
| Signature  |   |

# Appendix: Performance Criteria

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| **Competency Area** | **Additional performance criteria** |
| *Competently selects the correct procedure based on the patient’s need and context* | * 3.2.2 Identify and document the scope of adult internal medicine services that can be safely provided in the community
 |
| *Demonstrates understanding of indications, relevant anatomy, technique of procedure* | * NA
 |
| *Demonstrates patient and risk awareness* | * NA
 |
| *Obtains informed consent prior to undertaking the procedure* | * 1.1.4 Communicate clearly when explaining procedures to patients to obtain informed consent
 |
| *Documents informed consent for procedures* | * 5.1.1 Write legally appropriate and medically effective patient records.
 |
| *Preparation and planning of procedure according to agreed protocol* | * NA
 |
| *Safely performs the procedure using strict infection control standards, safe use of instruments / sharps* | * NA
 |
| *Technical skill performing the procedure and manual dexterity* | * NA
 |
| *Seeks help where appropriate and is aware of own limitations* | * 4.3.1 Identify own strengths and limitations as a GP with additional skills in adult internal medicine
 |
| *Accurately documents what took place during the procedure* | * 5.1.2 Complete documentation and required reports according to jurisdictional, legal and legislative requirements
 |
| *Prevention and management of complications* | * 2.1.8 Recognise potential complications of the disease/condition and its management, and initiate preventative strategies
 |
| *Post-procedure management. After care is discussed and agreed with the patient* | * NA
 |
| *Communication skills* | * Communicate clearly and empathically with patients, relatives and carers to understand patient needs and provide care in the context of adult internal medicine
* 1.3 Effectively communicate with all members of the health care team
 |
| *Consideration for patient* | * 4.1.1 Take appropriate steps to ensure safety, privacy and confidentiality in patient care
 |
| *Overall performance* | * 2.1.7 Competently perform required procedures and prescribe therapies tailored to the patient’s needs and conditions
 |