



**The Royal Australian
and New Zealand
College of Obstetricians
and Gynaecologists**

Excellence in Women's Health



TRAINING PROGRAM HANDBOOK

CWH, DRANZCOG & DRANZCOG Adv

IMPORTANT NOTICE: INFORMATION AND REGULATIONS IN THIS HANDBOOK

Regulations

Every effort has been made to ensure that the information and College regulations in this Handbook were correct at the time it was produced. For current regulations refer to:

www.ranzcog.edu.au/about/Governance/Constitution-Regulations

RANZCOG policies relating to training

For all the College policies governing the CWH, DRANZCOG & DRANZCOG Adv. Training Program refer to:

www.ranzcog.edu.au/about/Governance/Policies-Procedures

Updates

This handbook is regularly updated and readers are strongly advised to consult the current website version when checking information or regulations:

www.ranzcog.edu.au/training/Certificate-Diploma/Handbook-Curriculum

Title: CWH, DRANZCOG & DRANZCOG Advanced Training Program Handbook

Prepared by: The Royal Australian and New Zealand College of Obstetricians and Gynaecology 254-260 Albert Street, East Melbourne, Victoria 3002, Australia

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College of Obstetricians and
Gynaecologists
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East Melbourne VIC 3002

The Royal Australian College of General
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100 Wellington Parade
East Melbourne VIC 3002

The Australian College of Rural and
Remote Medicine
Level 2
410 Queen Street
Brisbane QLD 4000

Disclaimer

Decisions of the CCDOG with respect to assessment of performance shall be final and shall be made at the discretion of the CCDOG. The CCDOG shall not be liable for any claims for loss or damage made by participants as a result of any decision by the CCDOG in relation to assessment generally. All trainees, supervisors and others participating or applying for participation in the Certificate and Diploma Programs in Women's Health do so on the understanding that the CCDOG shall not be liable for the consequences resulting from decisions of the CCDOG.

Last updated 12 March 2020

Table of Contents

IMPORTANT NOTICE: INFORMATION AND REGULATIONS IN THIS HANDBOOK	1
Table of Contents	2
College Vision, Mission and Motto	3
1.0 INTRODUCTION	4
1.1 Purpose of this handbook	4
1.2 Women's Health Training Programs: An overview	4
2.0 COLLEGE INFORMATION	6
2.1 Dates for 2020	6
2.2 Staff Contact Details	7
2.3 Governance & Administration	9
2.4 State Reference Committee Chairs & Contact Details	10
2.5 Accredited CWH, DRANZCOG & DRANZCOG Advanced Training Sites	11
2.6 RANZCOG Trainees' Committee	14
3.0 TRAINING & ASSESSMENT	15
3.1 Training & Assessment Guide for Trainees	15
3.2 Applying for Prospective Approval of Training	18
3.3 Registration & Training Fees 2020	19
3.4 Workshops	20
3.5 Logbooks	21
3.6 Workplace-Based Assessments (WBA)	21
3.7 Compulsory Trainee Feedback Questionnaire	23
3.8 Examinations	23
3.9 Certification & Recertification	29

College Vision, Mission and Motto

Vision

The Royal Australian and New Zealand College of Obstetricians and Gynaecologists will pursue excellence in the delivery of health care to women and their families throughout their lives.

Mission

RANZCOG will achieve its Vision by innovative training, accreditation and continuing education supported by active assessment of the effectiveness of those programs.

RANZCOG will actively support and communicate with Fellows, members and trainees in order to ensure that they are capable, physically, psychologically and professionally, of providing the highest standards of care.

RANZCOG will support research into women's health and will act as an advocate for women's health care, forging productive relationships with individuals, the community and professional organisations both locally and internationally.

Motto

Excellence in women's health



1.0 INTRODUCTION

1.1 Purpose of this handbook

Trainees will find information necessary for the administrative aspects of the three RANZCOG Women's Health Training Programs in this handbook. Requests for any additional information may be directed to the RANZCOG Training Programs Department, (Refer to Section 2.2 for contact details).

1.2 Women's Health Training Programs: An overview

The Conjoint Committee for the Diploma in Obstetrics and Gynaecology (CCDOG) offers three programs for medical practitioners providing care in women's health.

Certificate in Women's Health (CWH)

This is a training program intended for medical practitioners who desire increased knowledge in aspects of women's health that centre primarily on office-based practice, including shared antenatal and postnatal care, office gynaecology and family planning. All training and assessment requirements for the CWH must be completed within two (2) years from the date of commencement of training.

Diploma of the RANZCOG (DRANZCOG)

The RANZCOG Diploma (DRANZCOG) builds on the knowledge and skills developed through the Certificate of Women's Health program. It is intended for medical practitioners who wish to gain skills in obstetrics and gynaecology to a level that will enable them to safely undertake non-complex deliveries and perform basic gynaecological procedures. All training and assessment requirements for the DRANZCOG must be completed within four (4) years from the date of commencement of training.

Advanced Diploma of the RANZCOG (DRANZCOG Adv)

This is a hospital-based training program intended for medical practitioners who have gained skills in obstetrics through the Diploma and who wish to develop them to a level that will enable them to safely undertake complex deliveries and perform more advanced gynaecological procedures.

Each qualification addresses subject areas that offer considerable breadth in terms of the subject matter and the depth of knowledge and skills that are acquired.

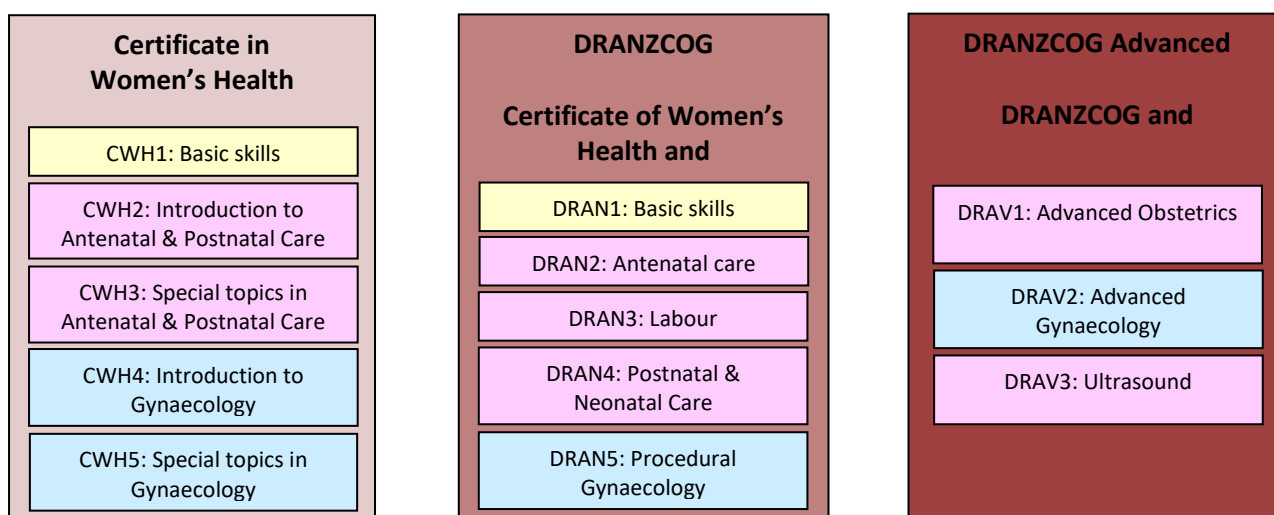
For trainees commencing **prior to 1 April 2016**, all training and assessment requirements for the DRANZCOG Advanced must be completed within six (6) years from the date of commencement of training.

For trainees commencing **on or after 1 April 2016**, all training and assessment requirements for the DRANZCOG Advanced must be completed within four (4) years from the date of commencement of training.

Structure of the Training Programs

The three-tier structure of the Women's Health qualifications is reflective of the progressive increase in knowledge and skills required and the shift toward independent practice as trainees continue from one training program to the next.

As each qualification is re-certifiable, trainees are not required to repeat the requirements of their existing qualification should they wish to up-skill and undertake training in subsequent qualifications. For example, holders of the Certificate who wish to undertake the Diploma or Diploma Advanced Training Programs do not have to repeat the training and assessment requirements of the Certificate, which forms part of the DRANZCOG training program.



2.0 RANZCOG INFORMATION

2.1 Key dates - 2020

31 January	CWH and DRANZCOG Written Examinations 1
1 February	Final date to submit certification applications for March RANZCOG Board meeting (i.e. upon completion of training and assessment requirements)
17 – 20 March	RANZCOG Board and committee meetings
29 March	DRANZCOG Advanced Oral Examination 1
19 April	Closing date for applications for the 2020 Written and Oral Examinations 2
8 June	Final date to submit certification applications for July RANZCOG Board meeting (i.e. upon completion of training and assessment requirements)
21 – 24 July	RANZCOG Board and committee meetings
17 July	CWH and DRANZCOG Written Examinations 2
30 August	DRANZCOG Advanced Oral Examination 2
5 October	Final date to submit certification applications for November RANZCOG Board meetings (i.e. upon completion of training and assessment requirements)
TBA	Closing date for applications to sit the 2021 Written and Oral Examinations 1
10 – 13 November	RANZCOG Board and committee meetings

NOTE: Late applications for RANZCOG examinations and certification will not be accepted.

For more information, refer to the [RANZCOG regulations](https://www.ranzcog.edu.au/Our-College/Governance/Constitution-Regulations) available on the RANZCOG website at <https://www.ranzcog.edu.au/Our-College/Governance/Constitution-Regulations>

2.2 Staff Contact Details

Executive Director, Education

Mr Olly Jones

Email: ojones@ranzcog.edu.au

Phone: +61 3 9417 1699

Head of Program Support

Ms Tamara Rowan

Email: trowan@ranzcog.edu.au

Phone: +61 3 9417 1699

Certificate & Diploma Training Department

CWH, DRANZCOG & DRANZCOG
Advanced Curriculum

Phone: +61 3 9417 1699

Email: ranzcog@ranzcog.edu.au

CWH, DRANZCOG & DRANZCOG
Advanced online modules

Phone: +61 3 9417 1699

Email: elarningsupport@ranzcog.edu.au

Trainee enquiries
Registration/training documentation
Certification

Phone: +61 3 9417 1699

Email: dts@ranzcog.edu.au

Written and Oral Examinations

Phone: +61 3 9417 1699

Email: assessment@ranzcog.edu.au

Contact details for other areas of RANZCOG are available on the website:

www.ranzcog.edu.au/Contact-Us

RANZCOG Regional Offices Contacts

Victoria & Tasmania

Executive Officer: Ms Madeleine Bowers

RANZCOG Victorian Regional Office
254-260 Albert Street
EAST MELBOURNE
VIC 3002
Phone: +61 3 9114 3925
Fax: +61 3 9419 7817
Email: vic-tas@ranzcog.edu.au

South Australia & Northern Territory

Executive Officer: Ms Tania Back

RANZCOG SA/NT Regional Office
Level 1, 213 Greenhill Road
Eastwood SA 5063
Phone: +61 8 8274 3735
Fax: +61 8 8271 5886
Email: sa-nt@ranzcog.edu.au

New South Wales

Executive Officer: Ms Lee Dawson

RANZCOG New South Wales Regional Office
Suite 2, Ground Floor
69 Christie Street
St Leonards NSW 2065
Phone: +61 2 9436 1688
Fax: +61 2 9436 4166
Email: nsw@ranzcog.edu.au
Email: act@ranzcog.edu.au

Western Australia

Executive Officer: Ms Claire Siddle

RANZCOG WA Regional Office
34 Harrogate Street
West Leederville WA 6007
Phone: +61 8 9381 4491
Email: wa@ranzcog.edu.au

Queensland

Executive Officer: Ms Sylvia Williamson
Administrative Officer: Ms Laura Grummitt

RANZCOG Queensland Regional Office
Suite 2, Level 2
56 Little Edward Street
Spring Hill QLD 4000
Phone: +61 7 3252 3073
Fax: +61 7 3257 2370
Email: qld@ranzcog.edu.au

Australian Capital Territory

Executive Officer: Ms Victoria Peisley

RANZCOG ACT Regional Office
Unit 4,
14 Napier Close
Deakin ACT 2600
Phone: +61 2 9436 1688
Fax: +61 2 6169 3993
Email: act@ranzcog.edu.au

2.3 Governance & Administration

The Women's Health training programs are governed and administered by the Conjoint Committee for the Diploma of Obstetrics and Gynaecology (CCDOG). The CCDOG comprises representatives from RANZCOG, the Royal Australian College of General Practitioners (RACGP) and the Australian College of Rural and Remote Medicine (ACRRM).

CCDOG

Chair: Dr Jared Watts

Responsibilities:

- To define and oversee all aspects of education, training and recertification in relation to qualifications awarded jointly by RANZCOG, ACRRM and RACGP, including, but not limited, to the Certificate of Women's Health and the Diplomas known as the DRANZCOG and DRANZCOG Advanced.

Committee Secretariat: Ms Briony Thomas, RANZCOG

2.4 State Reference Committee Chairs & Contact Details

CWH, DRANZCOG and DRANZCOG Advanced trainees must submit their logbook for assessment and signing to the Chair of the relevant State Reference Committee (SRC) listed below. DRANZCOG Advanced trainees will also have their case syntheses assessed by the relevant SRC Chair.

New South Wales

Dr Supuni Kapurubandara
SRC Chair
C/- Ms Lee Dawson
NSW Regional Office
Suite 2, Ground Floor 69 Christie Street
St Leonards NSW 2065
Phone: +61 2 9436 1688
Email: nsw@ranzcog.edu.au

Australian Capital Territory

Dr Supuni Kapurubandara
SRC Chair
C/- Ms Victoria Peisley
ACT Regional Office
Unit 4
14 Napier Close
Deakin ACT 2600
Phone: +61 2 9436 1688
Email: act@ranzcog.edu.au

Queensland

Dr Kathy Saba
SRC Chair
C/- Ms Sylvia Williamson
QLD Regional Office
Suite 2, Level 2
56 Little Edward Street Spring Hill QLD 400
Phone: +61 7 3252 3073
Email: qld@ranzcog.edu.au

South Australia/ Northern Territory

Dr Amita Singla
SRC Chair
C/- Ms Tania Back
SA/NT Regional Office
Level 1, 213 Greenhill Road
EASTWOOD SA 5063
Phone: +61 8 8274 3735
Email: sa.nt@ranzcog.edu.au

Victoria

Dr Peter Neil
SRC Chair
C/- Ms Bec McPhee
VIC/TAS Regional Office
254 - 260 Albert Street
East Melbourne VIC 3002
Phone: +61 3 9412 2998/2987
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Western Australia

Dr Anne Karczub
SRC Chair
C/- Ms Claire Siddle
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West Leederville WA 6007
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Tasmania

Dr Frank O'Keeffe
SRC Chair
C/- Ms Madeleine Bowers
VIC/TAS Regional Office
254 - 260 Albert Street
East Melbourne VIC 3002
Phone: +61 3 9114 3925
Email: vic-tas@ranzcog.edu.au

2.5 Accredited CWH, DRANZCOG & DRANZCOG Advanced Training Sites

NOTE: RANZCOG is undertaking the re-accreditation of all the sites listed below, including the formal accreditation of Certificate of Women's Health (CWH) training units. Prospective CWH trainees in a hospital setting can undertake their training at any site accredited for DRANZCOG training.

State/Territory	Hospital	Accredited for		
		CWH training	DRANZCOG training	DRANZCOG Adv training
Queensland	Atherton Hospital	✓		✓
	Bundaberg General Hospital	✓	✓	✓
	Caboolture Hospital	✓	✓	✓
	Cairns Base Hospital	✓	✓	✓
	Gladstone Hospital	✓	✓	✓
	Gold Coast Hospital	✓	✓	✓
	Hervey Bay Hospital	✓	✓	✓
	Ipswich General Hospital	✓	✓	✓
	Kingaroy Hospital	✓	✓	
	Logan Hospital	✓	✓	✓
	Mackay Base Hospital	✓	✓	✓
	Mareeba Hospital	✓		
	Maryborough Hospital	✓	✓	
	Mater Mothers' Hospital	✓	✓	✓
	Mt Isa Hospital	✓	✓	✓
	Proserpine Hospital	✓	✓	✓
	Redcliffe Hospital (with Caboolture Hospital)	✓	✓	✓
	Redland Hospital	✓	✓	✓
	Rockhampton Base Hospital	✓	✓	✓
	Roma Hospital (with Toowoomba Hospital)	✓	✓	
	Royal Brisbane & Women's Hospital	✓	✓	✓
	Stanthorpe Hospital	✓		
	St George Hospital	✓		
	Sunshine Coast University Hospital (formally Nambour Hospital)	✓	✓	✓
	Toowoomba Hospital	✓	✓	✓
	Townsville Hospital	✓	✓	✓
	Warwick Hospital	✓	✓	
Western Australia	Albany Hospital	✓	✓	✓
	Armadale Health Service	✓		✓
	Broome Hospital	✓	✓	✓
	Bunbury Regional Hospital	✓	✓	✓
	Fiona Stanley Hospital	✓	✓	✓
	Geraldton Hospital	✓	✓	✓
	Hedland Health Campus	✓		✓
	Joondalup Health Care Campus	✓	✓	✓
	Kalgoorlie Hospital	✓	✓	✓
	King Edward Memorial Hospital for Women	✓	✓	✓
	Nickol Bay Hospital*	✓		✓
	Osborne Park Hospital	✓	✓	✓
	Peel Health Campus	✓		✓
	Rockingham General Hospital	✓	✓	✓
	St John of God Public & Private Hospitals	✓	✓	✓

State/Territory	Hospital	Accredited for		
		CWH training	DRANZCOG training	DRANZCOG Adv training
South Australia & Northern Territory	Alice Springs Hospital	✓	✓	✓
	Flinders Medical Centre	✓	✓	✓
	Gawler Hospital	✓	✓	✓
	Katherine Base Hospital	✓	✓	
	Kincaig Medical Centre (with Naracoorte Health Service)	✓		
	Lyell McEwin Hospital	✓	✓	✓
	Mt Gambier Hospital	✓	✓	✓
	Murray Bridge Hospital	✓		✓
	Naracoorte Health Service	✓	✓	
	Port Augusta	✓	✓	✓
	Port Lincoln	✓	✓	✓
	Queen Elizabeth Hospital	✓	✓	
	Royal Darwin Hospital	✓	✓	✓
	Women's & Children's Hospital	✓	✓	✓
Tasmania	Launceston General Hospital	✓	✓	✓
	Mersey Community Hospital	✓	✓	
	Royal Hobart Hospital	✓	✓	
	North West Regional Hospital	✓	✓	✓
Victoria	Angliss Hospital	✓	✓	✓
	Bacchus Marsh Hospital	✓	✓	
	Ballarat Base Hospital	✓	✓	✓
	Bass Coast Regional Health	✓	✓	
	Bendigo & Northern District Base Hospital	✓	✓	✓
	Box Hill Hospital	✓	✓	
	Casey Hospital	✓	✓	
	Central Gippsland Health Service	✓	✓	✓
	Dandenong & District Hospital	✓	✓	✓
	Geelong Hospital	✓	✓	✓
	Goulburn Valley Hospital	✓	✓	✓
	La Trobe Regional Hospital (LRH)	✓	✓	✓
	Mercy Hospital for Women	✓	✓	
	Mildura Base Hospital	✓	✓	✓
	Monash Medical Centre Hospital	✓	✓	
	Moorabbin Hospital	✓	✓	
	Mornington Peninsula (Frankston) Hospital	✓	✓	
	Northern Hospital	✓	✓	✓
	Northeast Health Wangaratta	✓	✓	✓
	Royal Women's Hospital	✓	✓	
	Sandringham & District Memorial Hospital	✓	✓	✓
	Swan Hill Hospital*	✓	✓	
	Warrnambool Hospital	✓	✓	✓
	Werribee Mercy Hospital	✓	✓	
	West Gippsland Hospital	✓	✓	✓
	Western Hospital Sunshine	✓	✓	✓
	Wimmera Base Hospital*	✓	✓	
	Wodonga Hospital	✓	✓	✓

*Conditions apply – please contact Training Services, College House

State/Territory	Hospital	Accredited for		
		CWH training	DRANZCOG training	DRANZCOG Adv training
New South Wales & Australian Capital Territory	Armidale & New England District Hospital	✓	✓	✓
	Auburn District Hospital	✓	✓	✓
	Bankstown-Lidcombe Hospital	✓	✓	✓
	Bathurst Hospital	✓	✓	✓
	Bega District Hospital	✓		✓
	Belmont Hospital	✓	✓	✓
	Blacktown Hospital	✓	✓	✓
	Bowral District Hospital	✓	✓	✓
	Camden District Hospital	✓	✓	
	Campbelltown Hospital	✓	✓	✓
	Canberra Hospital	✓	✓	✓
	Canterbury Hospital	✓	✓	
	Coffs Harbour Hospital	✓	✓	✓
	Dubbo Base Hospital	✓	✓	✓
	Fairfield District Hospital	✓	✓	
	Gosford District Hospital	✓	✓	✓
	Goulburn Base Hospital	✓	✓	✓
	Griffiths Hospital	✓	✓	✓
	Hornsby & Ku-Ring-Gai Hospital	✓	✓	✓
	John Hunter Hospital	✓	✓	✓
	Kempsey District Hospital	✓		✓
	Lismore Base Hospital	✓	✓	✓
	Liverpool Hospital	✓	✓	✓
	Maitland Hospital	✓	✓	✓
	Manly Hospital (Northern Beaches)	✓	✓	
	Manning Base Hospital	✓	✓	✓
	Mona Vale Hospital (Northern Beaches)	✓	✓	✓
	Moruya Hospital	✓	✓	✓
	Murwillumbah District Hospital	✓	✓	
	Nepean District Hospital	✓	✓	✓
	Orange Base Hospital	✓	✓	✓
	Port Macquarie Hospital	✓	✓	✓
	Queanbeyan Hospital	✓	✓	✓
	Royal Hospital for Women	✓	✓	
	Royal North Shore Hospital	✓	✓	
	Ryde Hospital	✓	✓	
	St George Hospital	✓	✓	
	Shoalhaven District Memorial Hospital	✓	✓	✓
	Sutherland Hospital	✓	✓	✓
	Tamworth Base Hospital	✓	✓	✓
	Tweed Heads District Hospital	✓	✓	✓
	Wagga Wagga Base Hospital	✓	✓	✓
	Westmead Hospital	✓	✓	✓
	Wollongong/Port Kembla Hospital	✓	✓	
New Zealand	Dunedin Hospital	✓	✓	✓
	Christchurch Women's Hospital	✓		✓

*Conditions apply – please contact Training Services, College House

2.6 RANZCOG Trainees' Committee

The RANZCOG Trainees' committee was formed in 1999 with the aim of communicating the views of trainees to the RANZCOG – both in relation to training issues and broader issues such as the future of obstetrics and gynaecology.

The Committee comprises:

- a Chair, who is undertaking their final years of RANZCOG Fellowship training or post-Fellowship training (i.e. subspecialty training);
- Fellowship trainee representatives from each state/region in Australia and New Zealand;
- a representative of RANZCOG Subspecialty trainees;
- a representative of CWH/DRANZCOG/DRANZCOG Advanced trainees;
- a representative of recent RANZCOG Fellows (i.e. of less than five years' standing);
- a RANZCOG Fellow representing the College Training Accreditation Committee; and
- a RANZCOG Fellow representing the Education and Assessment Committee.

The Chair attends all meetings of RANZCOG Council and the RANZCOG Education & Assessment and Training Accreditation Committees.

Current Chair: Dr Patricia Vosdoganes.

Current CWH/DRANZCOG/DRANZCOG Advanced trainee representative: Dr Alyce Wilson.

The Committee meets via teleconference twice a year and annually, a face-to-face.

Trainee representatives are also included on various RANZCOG committees and working groups, ensuring trainee involvement in RANZCOG decision-making.

Further information on the RANZCOG Council and Committees is available at [RANZCOG website](https://www.ranzcog.edu.au/Our-College/Governance) at <https://www.ranzcog.edu.au/Our-College/Governance>

3.0 TRAINING & ASSESSMENT

3.1 Training & Assessment Guide for Trainees

CERTIFICATE OF WOMEN'S HEALTH

These trainees must complete the CWH training and assessment requirements within **two (2) years** from the date of commencement of CWH training. The requirements include successful completion of:

- five CWH modules
- *CWH Skills* section of the *In-Training Skills Log* in the CWH Logbook;
- the *Training Experience Log* in the CWH Logbook;
- the *Workplace-based Assessments*, as listed in the CWH Logbook
- the written examination (100 multiple-choice questions)

Training & assessment requirements		
Training	Modules	CWH1: Basic Skills
		CWH2: Introduction to Antenatal and Postnatal Care
		CWH3: Special Topics in Antenatal and Postnatal Care
		CWH4: Introduction to Gynaecology
		CWH5: Special Topics in Gynaecology
	Family Planning Experience: minimum number of 12 family planning consultations.	
	Antenatal Care Experience: minimum number of 70 antenatal consultations.	
	Gynaecological Experience: minimum number of 70 gynaecological consultations.	
Assessment	Logbook: Record of training experience, workplace-based assessments, workshop participation and monthly logbook checks by the Training Mentor.	
	Workplace-based Assessments: Paper-based assessments of clinical and procedural skills	
	Written examination: 100 multiple-choice questions	

DRANZCOG

Trainees undertaking DRANZCOG training must complete the training and assessment requirements for both the Certificate of Women's Health (see page 17) and DRANZCOG (see below) within **four (4) years** from the date of commencement of training.

Trainees who have already completed the Certificate of Women's Health and maintained their knowledge and skills by participating in CCDOG-approved professional development programs need not repeat the Certificate of Women's Health training and assessment requirements. These trainees must complete the following DRANZCOG-specific training and assessment requirements within **two (2) years** from the date of commencement of DRANZCOG-specific training:

- five DRANZCOG modules
- *DRANZCOG Skills* section of the *In-Training Skills Log* in the DRANZCOG Logbook
- *Clinical Procedures Log* in the Logbook
- The DRANZCOG *Workplace-based Assessments*, as listed in the *Workplace-based Assessments Log* Logbook
- Additional antenatal and gynaecological consultations
- Written examination consisting of 50 multiple-choice questions.

Training & assessment requirements		
Training	Modules	DRAN1: Basic Skills
		DRAN2: Antenatal Care
		DRAN3: Labour
		DRAN4: Postnatal and Neonatal Care
		DRAN5: Procedural Gynaecology
	Minimum procedures: personally perform minimum number of obstetric and gynaecological procedures.	
	Antenatal Care Experience: minimum number of 70 antenatal consultations.	
	Gynaecological Experience: minimum number of 70 gynaecological consultations.	
Assessment	Logbook: Record of training experience, workplace-based assessments and monthly logbook checks by the Training Supervisor.	
	Workplace-based Assessments: Paper-based assessments of clinical and procedural skills.	
	Written examination: 50 multiple-choice questions.	

DRANZCOG Advanced

Trainees undertaking DRANZCOG Advanced training, must complete the training and assessment requirements for both the DRANZCOG (including CWH requirements) and DRANZCOG Advanced within **four (4) years** from the date of commencement of training.

Trainees who have already completed the DRANZCOG and maintained their knowledge and skills by participating in CCDOG-approved professional development programs need not repeat the DRANZCOG training and assessment requirements. These trainees must complete the following DRANZCOG Advanced-specific training and assessment requirements within **two (2) years** from the date of commencement of DRANZCOG Advanced-specific training:

- three DRANZCOG Advanced modules;
- the DRANZCOG Advanced Logbook;
- the DRANZCOG Advanced Workplace-based Assessments;
- Five (5) written Case Syntheses of a range of obstetric conditions.

Trainees commencing on or after 1 January 2017, must also complete the following:

1. DRANZCOG Advanced Oral Examination
2. DRANZCOG Advanced Summative Assessment
3. Fetal Surveillance Program or exemption from this requirement if this or an approved equivalent workshop or course has been completed in the 12 months prior to commencing DRANZCOG Advanced training.

Trainees commencing on or after 1 January 2018, must also complete the following:

1. DRANZCOG Advanced Oral Examination
2. DRANZCOG Advanced Summative Assessment
3. Fetal Surveillance Program or exemption from this requirement if this or an approved equivalent workshop or course has been completed in the 12 months prior to commencing DRANZCOG Advanced training
4. Basic Obstetrics Skills Workshop.

Training & assessment requirements		
Training	Modules	DRAV1: Advanced Obstetrics
		DRAV2: Advanced Gynaecology
		DRAV3: Ultrasound
	Minimum Procedures & Scans: personally perform minimum number of procedures and ultrasound scans	
Assessment	Logbook: Record of training experience, workplace-based assessments and monthly logbook checks by the Training Supervisors.	
	Workplace-based Assessments: Paper-based assessments of procedural and ultrasound skills	
	DRANZCOG Advanced Oral Examination	
	DRANZCOG Advanced Summative Assessment	
	Fetal Surveillance Program	
	Basic Obstetrics Skills Workshop	
	Case Syntheses: Written case syntheses on a range of obstetric conditions	

3.2 Applying for Prospective Approval of Training

Eligibility

Prospective trainees for the Certificate of Women's Health must hold a primary degree in Medicine and Surgery issued by a medical school listed in the WHO Publication *World Directory of Medical Schools*. They must have one of general/provisional/restricted registration with the Medical Board of Australia and be in their first or subsequent year of postgraduate training.

Prospective trainees for the DRANZCOG and DRANZCOG Advanced must hold a primary degree in Medicine and Surgery issued by a medical school listed in the WHO Publication *World Directory of Medical Schools*. They must have one of general/provisional/restricted registration with the Medical Board of Australia. Trainees who occupy DRANZCOG and DRANZCOG Advanced training posts must be in their second or subsequent postgraduate year.

Application for prospective approval to commence training

Prospective CWH/DRANZCOG/DRANZCOG Advanced trainees must have secured a position in a hospital or other appropriate setting approved by the RANZCOG for the relevant training program. Accredited hospitals are listed in Section 2.5 of this handbook.

RANZCOG does **NOT** assist prospective trainees with hospital or clinic placements. Trainees must obtain their placement **PRIOR** to registration and **BEFORE** applying for prospective approval of training.

At least four (4) weeks prior to the commencement of training, prospective trainees must complete the relevant CWH/DRANZCOG/DRANZCOG Advanced Registration/Prospective Approval of Training application available at www.ranzcog.edu.au/Training/Certificate-Diploma/Applying

The completed application must be submitted to RANZCOG accompanied by:

- a certified copy of the applicant's primary medical degree or AMC Certificate, and
- payment of the applicable fee.

All of these requirements must be submitted for the registration process to be complete.

Once the relevant application form and requirements are received by RANZCOG, the trainee will be sent the relevant Logbook to be used to record all their CWH and/or DRANZCOG and/or DRANZCOG Advanced training provisions.

Trainees **must** familiarise themselves with the following documents available on the RANZCOG website:

- **CWH/DRANZCOG/DRANZCOG Advanced Curriculum 2nd Edition**, containing the objectives, syllabi and training and assessment of each training program

Available at: www.ranzcog.edu.au/Training/Certificate-Diploma/Handbook-Curriculum

- **CWH/DRANZCOG/DRANZCOG Advanced Training Handbook**, outlining administrative processes and procedures pertaining to each training program

Available at: www.ranzcog.edu.au/Training/Certificate-Diploma/Handbook-Curriculum

- **RANZCOG Regulations** detailing the regulations pertaining to the CWH, DRANZCOG and DRANZCOG Advanced Training Programs

Available at www.ranzcog.edu.au/about/Governance/Constitution-Regulations (Section F)

3.3 Registration & Training Fees

Registration – individual program structures	
CWH	AUD \$1208.00
DRANZCOG (Upgrade from completed CWH)	AUD \$1208.00
DRANZCOG Advanced ONLY (Upgrade from completed DRANZCOG)	AUD \$1208.00
Registration – combined program structures	
DRANZCOG (including CWH)	AUD \$2416.00
DRANZCOG Advanced (including CWH and DRANZCOG)	AUD \$3624.00
DRANZCOG and DRANZCOG Advanced (Upgrade from completed CWH)	AUD \$2416.00
Examinations	
CWH - written examination	AUD \$660.00
CWH upgrade to DRANZCOG - written examination	AUD \$435.00
DRANZCOG (including CWH) - written examination	AUD \$880.00
DRANZCOG Advanced - Oral examination	AUD \$2485.00
Certification	
CWH/DRANZCOG/DRANZCOG Advanced Certification (Includes enrolment on Register and issuing of certificate)	AUD \$329.00

All fees are reviewed annually and are subject to change. Current fees are available at :

www.ranzcog.edu.au/members/membership-fees/Annual-Training-Fees and

www.ranzcog.edu.au/members/membership-fees/Assessment-Fees

3.4 Workshops

RANZCOG provides face-to-face training workshops for trainees in the Women's Health Training Programs. The workshops promote active learning and include practical activities to optimise individual participation. The workshop content has been developed from the curriculum, with clearly articulated learning outcomes to assist trainees in their development of the relevant clinical and procedural skills and their preparation for assessment. Workshops are delivered at various locations within Australia. For more information, refer to www.ranzcog.edu.au/Training/Certificate-Diploma/Training-Requirements or contact your RANZCOG Regional Office with details available at <https://www.ranzcog.edu.au/Contact-Us>

DRANZCOG Advanced - Ultrasound Workshop

Note: this is a FRANZCOG workshop with limited places available to DRANZCOG Advanced trainees.

This full day practical skills workshop focuses on the knowledge and skills that DRANZCOG Advanced and FRANZCOG trainees require to not only complete relevant assessment of their ultrasound skills, but also for ongoing practice upon completion of their respective training programs. The workshop includes training in transabdominal and transvaginal scanning using a combination of pelvic models and pregnant women. Trainees rotate in small groups between workstations organised with a model or pregnant subject, an experience tutor and an ultrasound machine.

The **knowledge components** include:

- **First trimester pregnancy:** transabdominal and transvaginal approach and measurement
- **First trimester pregnancy:** normal development and viability
- **Biometry**
- **Third trimester pregnancy:** assessment
- **Documentation of scans**

The **practical training** includes:

- **Understanding the ultrasound machine**
- **First trimester measurement and assessment using transvaginal and transabdominal approaches**
- **Third trimester measurement and assessment**

Fetal Surveillance Education Program (FSEP)

RANZCOG Fetal Surveillance Education Program (FSEP) has a range of programs to suit the needs, resources and risk management strategies of all Australian and New Zealand facilities offering antenatal and intrapartum care. All of our programs cover the following topics:

- uteroplacental function,
- the physiology of fetal heart rate control,
- the normal CTG,
- the importance of the complete clinical picture in CTG interpretation,
- the abnormal CTG including interpretation and management and a case-study workshop.

The FSEP MCQ assessment is undertaken on completion of most of our programs.

<https://www.fsep.edu.au/>

Basic Obstetrics Skills (BOS) Workshop

Satisfactory completion of a BOS Workshop. This workshop is generally conducted at the accredited training site, offering flexibility, and can be undertaken as a full-day workshop, two half-days, or over several weekly or fortnightly sessions.

3.5 Logbooks

The Logbook is used by each trainee as a record of all required procedural and other training experiences in every year of CWH/DRANZCOG/DRANZCOG Advanced training. It is an essential proof of training utilised by the Training Mentor/Training Supervisor(s) and the Chair of the relevant State Reference Committee (SRC) to monitor the trainee's experience and ensure that it is appropriate for the level of training. Information in trainee Logbooks is also used by RANZCOG to monitor each trainee's training experience. Trainees must have their Logbooks on hand at all times and ensure they are always up-to-date.

The Logbook must be reviewed by the Training Mentor or Training Supervisor(s) once a month.

Logbooks are issued by the RANZCOG Training Programs Department after a complete application is received (including applicable fee). Applications and payments must be made prior to the commencement of the training period.

Upon completion of training:

- a) the completed logbook must be sent to the relevant State Reference Committee (SRC) Chair **within two weeks** of completion for assessment and signing. A list of all SRC Chairs and contact details is available in Section 2.4 of this Handbook.
IMPORTANT: Trainees should make a copy of their completed logbook prior to sending to their SRC Chair.
- b) The SRC Chair will assess and sign the logbook and on-send to RANZCOG Training Programs Department where a copy of the Logbook will be made and the original logbook returned to the trainee.

Enquiries regarding approval of training should be directed to the relevant SRC Chair. A list of all SRC Chairs and contact details is available in Section 2.4 of this Handbook.

3.6 Workplace-Based Assessments (WBA)

Workplace-based assessment (WBA) is part of the holistic assessment framework for the CWH, DRANZCOG and DRANZCOG Advanced curricula. It involves a process whereby a trainee's competency in core clinical and procedural skills is assessed in real patient scenarios during a trainee's everyday work against clearly defined criteria and established standards.

The strength of a WBA is that trainees are assessed at the time of undertaking clinical work with real patient encounters during a normal working week.

A suitable Assessor is one who has worked with the trainee and who can make a balanced and informed judgement of the trainee's performance: the Training Mentor, Training Supervisor or another 'teacher' who has guided and supported the trainee's knowledge and skill development, namely other consultants or

registrars in obstetrics and gynaecology who have passed their FRANZCOG Examinations, and have been approved by the Training Supervisor to act as Assessors.

When a trainee is involved in a clinical encounter or performing a procedure that is to be assessed, an approved Assessor utilises the relevant form to assess the trainee's performance against the standards described for each criterion.

Workplace-based assessments are designed to be formative, for feedback and planning for further learning, as well as summative for final satisfactory sign-off assessment. For each WBA, either formative or summative, the relevant assessment form **MUST** be completed by the approved Assessor.

Assessment forms are available on the RANZCOG website: www.ranzcog.edu.au/Training/Certificate-Diploma/Training-Requirements/Workplace-Based-Assessments.

Each form clearly articulates the assessment criteria for that WBA, with clinical descriptors for:

- 'Below MAPS'
- 'At MAPS';
- 'Above MAPS'; and
- 'Not Observed.'

Trainees **must** meet the Minimum Acceptable Passing Standard (MAPS), for each criterion as described on the assessment form. If 'Below MAPS' or 'Not Observed' is recorded for one (1) or more criteria, the WBA is deemed 'unsatisfactory' and must be repeated until at least 'At MAPS' is achieved for all criteria in any one attempt of the WBA.

It is **not** expected that trainees achieve MAPS on all criteria on the first attempt of any given WBA; the trainee may use the assessments, where appropriate, as a formative process prior to having a final satisfactory summative sign-off assessment.

There is no limit to the number of formative attempts. Formative attempts are encouraged and the number required to achieve a satisfactory outcome can be recorded in the *Workplace-based Assessments Log* in the Logbook.

Trainees and their assessors should make use of the WBA assessment process as a formal mechanism for contemporaneous feedback by using the criteria to help structure discussion as follows:

- **prior to the WBA** in order to discuss the trainee's progress and ascertain whether the trainee is ready to complete a final sign-off assessment, and
- immediately **after** (or as soon as possible) **the WBA** in order to discuss the result and plan for future learning.

Trainees **MUST** retain copies of all satisfactory **and** unsatisfactory assessment forms (to be stored in the plastic pocket at the back of the Logbook) as the Training Supervisor may review them at any time. Trainees must **only submit satisfactory forms** when submitting their Logbook for assessment at the conclusion of training.

The WBAs for each training program are specified in the respective Logbooks. CWH trainees may complete the Communication Skills WBA concurrently with the Cervical Screening or Antenatal Examination WBA. However, the Communication Skills WBA form must be used **in addition** to the form for the other WBA.

Trainees who have already completed the Certificate of Women's Health and maintained their knowledge and skills by participating in CCDOG-approved professional development requirements do not need to repeat the Certificate of Women's Health WBAs. However, details of these WBAs must be completed in the *Workplace Based Assessments Log* in the DRANZCOG Logbook.

3.7 Compulsory Trainee Feedback Questionnaire

Trainee feedback is vital to the ongoing review and refinement of the CWH, DRANZCOG and DRANZCOG Advanced Training Programs and associated curriculum, assessment and administrative processes and procedures. The Trainee Feedback Questionnaire **must** be completed by DRANZCOG and DRANZCOG Advanced Trainees and submitted to RANZCOG at the completion of training.

The purpose of the questionnaire is to assess the training hospitals rather than individuals within hospitals, for any quality improvements to be considered for future training. The questionnaire asks trainees to rate and comment on various aspects of their training, including the standard of supervision and appropriate clinical training experience. Responses are de-identified and collated to generate reports for discussion and consideration by the relevant State Reference Committee Chair, CCDOG, and when appropriate, other relevant standing committees of the RANZCOG Council.

The feedback questionnaire is available on the RANZCOG website at:

www.ranzcog.edu.au/Training/Certificate-Diploma/Training-Requirements

3.8 Examinations

More information on examinations is available on the RANZCOG website at:

[www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-\(1\)](http://www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-(1))

It is the candidate's responsibility to apply for all examinations. Late applications will NOT be accepted.

DATES FOR CWH and DRANZCOG EXAMINATIONS

Session	Examination	Date	Closing date for applications
First	Written	February each year	TBA
	Oral	April each year	TBA
Second	Written	July each year	5pm AEST 19 April 2020
	Oral	August each year	5pm AEST 19 April 2020

EXEMPTIONS TO EXAMS AND APPLICABLE FEES

A fee is payable to RANZCOG in cases where an exemption from the CWH/Diploma Examinations in Australia is recommended by the Conjoint Committee for the Diploma of Obstetrics and Gynaecology (CCDOG) and granted by RANZCOG. dts@ranzcog.edu.au

CWH & DRANZCOG WRITTEN EXAMINATIONS

The CWH/DRANZCOG Written Examination is part of the assessment for the CWH/DRANZCOG qualification. This examination is based on knowledge that underpins the educational objectives and outcomes listed in RANZCOG Curriculum. Candidates are therefore advised to not attempt the written examination until they are confident that they have assimilated the necessary knowledge.

Eligibility for the CWH/DRANZCOG Written Examinations

Please refer to the following sections of the Regulations pertaining to the eligibility to sit examinations within the CWH/DRANZCOG programs on the website: <https://www.ranzcog.edu.au/Our-College/Governance/Constitution-Regulations>

F1.7.1 CWH Written Examination

F2.7.1 DRANZCOG Written and Oral Examinations

F3.7.1 DRANCOG Advanced Oral Examination

Confirmation of your eligibility to sit the examination will be sent to you via email

Format of the CWH/DRANZCOG Written Examinations

- The CWH Written Examination consists of 100 multiple choice questions and candidates will be allocated 2 hours to complete this examination.
- The CWH Upgrade Written Examination consists of 50 multiple choice questions and candidates will be allocated 1 hour to complete this examination.
- The DRANZCOG Written Examination consists of 150 multiple choice questions and candidates will be allocated 3 hours to complete this examination.

RANZCOG Written Examinations will be held in major cities and some regional locations in Australia and New Zealand. All candidates will sit the examinations in an electronic format.

Applying for CWH & DRANZCOG Examinations

Examination applications will open and close for each examination cycle according to the dates published on the College website. Candidates must apply for examinations using the online examination application system. A link to the online system is on the examination applications page on the College website: www.ranzcog.edu.au/Training/Examinations/Examination-applications

Payment of the examination fee is required at the time of submitting an online examination application. Once the trainee has completed their application and paid the examination fee, they will be emailed a copy of the invoice and an acknowledgment of payment from the NAB.

After the closing date for applications, eligibility checks will be carried out. All applicants will be notified by email regarding their eligibility for the examination and advising them of the process for scheduling their examination.

Closing dates for CWH & DRANZCOG Examinations

Applications Trainees are reminded to carefully note the closing dates and times for examination applications published on the College website as late applications will not be accepted.

[https://www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-\(1\)](https://www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-(1))

Examination Withdrawal

Please refer to the following sections of the Regulations pertaining to examination withdrawals within the CWH/DRANZCOG programs on the website: <https://www.ranzcog.edu.au/Our-College/Governance/Constitution-Regulations>

- F1.7.4 CWH Written Examination
- F2.7.4 DRANZCOG Written and Oral Examinations
- F3.7.4 DRANCOG Advanced Oral Examination

If you wish to withdraw from an examination you have registered for, please notify the Assessment Unit directly via email: assessment@ranzcog.edu.au

Examination Attempts

Please refer to the following sections of the Regulations pertaining to maximum number of attempts candidates may have within the CWH/DRANZCOG programs on the website: <https://www.ranzcog.edu.au/Our-College/Governance/Constitution-Regulations>

- F1.7.3 CWH Written Examination
- F2.7.3 DRANZCOG Written and Oral Examinations
- F3.7.3 DRANCOG Advanced Oral Examination

CWH & DRANZCOG Written Exam Resources

General Information pertaining to CWH & DRANZCOG Written Examinations can be found on the College website: [https://www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-\(1\)](https://www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-(1)). You may also find further exam related information by [logging into your assessment portal](#)

English in Written Examinations

All RANZCOG written examinations must be answered by candidates in English.

REVISION COURSES FOR CWH & DRANZCOG TRAINEES

There is no requirement for attendance at an approved course; however, trainees are encouraged to attend revision courses which are offered in Queensland, NSW and Victoria to prepare trainees for the CWH and DRANZCOG examinations. For details on course registration and events, contact the relevant Executive Office in your State.

State	Course Dates & Venue	Contact Details
New South Wales	November NSW Regional Office and Education Centre Suite 2, Ground Floor 69 Christie Street St Leonards	Executive Officer RANZCOG NSW Regional Committee Suite 2, Ground Floor 69 Christie Street St Leonards NSW 2065 Phone: 02 9436 1688 Fax: 02 9436 4166 Email: nsw@ranzcoг.edu.au
Queensland	June QLD Regional Office and Education Centre Suite 2, Level 2 56 Little Edward Street Spring Hill QLD 4000	Executive Officer RANZCOG QLD Regional Committee Suite 2, Level 2 56 Little Edward Street Spring Hill QLD 4000 Phone: 07 3252 3073 Fax: 07 3257 2370 Email: qld@ranzcoг.edu.au
Victoria	May Check with the Executive Officer for venue information.	Executive Officer RANZCOG Vic Regional Committee 254-260 Albert Street East Melbourne VIC 3002 Phone: 03 9412 2998/2987 Fax: 03 9419 0672 Email: vic-tas@ranzcoг.edu.au
Enrolments may be accepted up to the date of the course, subject to availability.		

DRANZCOG & DRANZCOG ADVANCED ORAL EXAMINATIONS

DRANZCOG trainees

DRANZCOG trainees who **commenced training prior to 1 January 2016** have the choice to complete either:

- the DRANZCOG Oral Examination, **OR**
- Two additional WBAs:
 - 1. Normal labour and delivery, and
 - 2. Dilatation and curettage.

The final DRANZCOG Oral examination will be offered in September 2016.

DRANZCOG trainees who **commence training on or after 1 January 2016** must satisfactorily complete all specified WBAs, including:

- 1. Normal labour and delivery, and
- 2. Dilatation and curettage. These trainees will NOT be required to satisfactorily complete the DRANZCOG Oral Examination.

DRANZCOG Advanced trainees

1. DRANZCOG Advanced trainees who **commenced training prior to 1 January 2017 and who HAVE already successfully completed the DRANZCOG Oral Examination** are not required to undertake the DRANZCOG Advanced Oral Examination.
2. DRANZCOG Advanced trainees who **commenced training prior to 1 January 2017 and who HAVE NOT satisfactorily completed the DRANZCOG Oral Examination**, MUST successfully undertake the DRANZCOG Advanced Oral Examination.
3. DRANZCOG Advanced trainees who **commenced training ON or AFTER 1 January 2017** MUST successfully undertake the DRANZCOG Advanced Oral Examination.

DRANZCOG ADVANCED ORAL EXAMINATION

The DRANZCOG Advanced Oral Examination is designed to address the scope of practice that will be expected of an Advanced Diplomat upon completion of the training program. As such the examination will include curriculum topics from across the CWH, DRANZCOG and DRANZCOG Advanced curricula.

Eligibility for the DRANZCOG Advanced Oral Examination

DRANZCOG Advanced trainees must have successfully completed the DRANZCOG Written Examination before attempting the DRANZCOG Advanced Oral Examination.

Format of the DRANZCOG Advanced Oral Examination

The examination follows an OSCE (Objective Structured Clinical Examination) format:

- The examination comprises 10 stations developed from the fields of Obstetrics and Gynaecology.
- Each station is scored out of 20 marks; a total of 200 marks are available in the examination
- Candidates are allowed four minutes reading time before each station and are examined for 12 minutes at each station
- The examination will be scored using a global (holistic) scoring method

The following are significant topics in the DRANZCOG Advanced Curriculum and some of these may be included in the examination:

- Management of antepartum haemorrhage
- Instrumental deliveries
- Management of eclamptic patient
- Resuscitation of neonate
- Management of postpartum haemorrhage
- Management of pre-eclampsia
- Management of shoulder dystocia

Please check the RANZCOG website for details of the examination venue and summaries of past DRANZCOG Oral Examination topics: [www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-\(1\)](http://www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-(1))

Venue for the DRANZCOG Advanced Oral Examination

As of 2018, the DRANZCOG Advanced Oral Examinations are to be held in Adelaide at the fit for purpose Adelaide Health Simulation Centre in the University of Adelaide Campus on North Terrace.

DRANZCOG Advanced Oral Exam Resources

General Information pertaining to CWH & DRANZCOG Written Examinations can be found on the College website: [https://www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-\(1\)](https://www.ranzcog.edu.au/Training/Certificate-Diploma/CWH-Diploma-Examinations-(1)). You may also find further exam related information by [logging into your assessment portal](#)

Language and the DRANZCOG Advanced Oral Examination

Candidates for the DRANZCOG Advanced Oral Examination are advised of the following as guidelines for the type of language that should be used when interacting with examiners and standardised patients (SPs) during stations.

- Where a candidate is interacting with a standardised patient, that patient should be treated as a lay person and lay language used with the standardised patient.
- Where a candidate is interacting with an examiner, be it directly or in a scenario involving a telephone conversation with a doctor or other health professional, candidates may use technical medical language.

CHECKLIST FOR CWH, DRANZCOG and DRANZCOG Advanced EXAMINATION REQUIREMENTS

- ☐ **Online application:** All examination applications must be submitted via the CLIMATE online portal. Links will only become available when applications are open.
- ☐ **Examination fees:** Payment of the relevant examination fee is required at the time of submission of the online application. Refer to the updated RANZCOG Regulations regarding withdrawals as penalties may apply.
- ☐ **Withdrawals:** Once an examination application is submitted, if you wish to withdraw please notify the Examination Coordinator in writing. assessment@ranzcog.edu.au
- ☐ **Payment confirmation:** Once you have completed your application and paid the examination fee, you will receive an invoice via email and acknowledgement of payment from the NAB. This confirms that your application for the examination has been submitted.
- ☐ **Exam eligibility confirmation:** Confirmation of your eligibility to undertake the examination will be advised to you via email.

3.9 Certification & Recertification

Information on Certificate and Diploma certification is available in the RANZCOG Regulations on the RANZCOG website at: www.ranzcog.edu.au/about/Governance/Constitution-Regulations

CERTIFICATION - CWH

To be eligible to enrol on the register of Certificate of Women's Health holders, trainees must have satisfactorily completed the following requirements:

- ☐ Certificate of Women's Health Logbook, signed by the Chair of the relevant State Reference Committee (SRC);
- ☐ CWH Workplace-based Assessments (WBAs);
- ☐ CWH Written Examination;
- ☐ CWH Declaration; and
- ☐ Enrolment on the Register of CWH holders form.

CERTIFICATION - DRANZCOG

To be eligible to enrol on the register of Diplomates, trainees must have satisfactorily completed the following requirements:

- ☐ All CWH training and assessment requirements, or maintenance of existing CWH by completing the recertification requirements;
- ☐ The DRANZCOG Logbook, signed by the Chair of the relevant State Reference Committee (SRC);
- ☐ The DRANZCOG Workplace-based Assessments (WBAs);
- ☐ The DRANZCOG Written Examination;
- ☐ The DRANZCOG Oral Examination*;
- ☐ DRANZCOG Declaration; and
- ☐ Enrolment on the Register of Diplomates form.

* See Section 3.8 Examinations for details regarding Oral Examinations

Certification forms are available for completion in the "Apply for Certification" on the [RANZCOG website](http://www.ranzcog.edu.au/Training/Certificate-Diploma/Training-Requirements) at: www.ranzcog.edu.au/Training/Certificate-Diploma/Training-Requirements

The forms need to be completed and forwarded to College House, along with the payment of the current certificate fee (payable to RANZCOG). This fee covers the administration costs associated with the awarding of the Certificate/Diploma.

The Certificate/Diploma, signed by the Presidents of all three Colleges (RANZCOG, RACGP and ACRRM) will be prepared and forwarded to the trainee.

NOTE: All examination results are subject to ratification by RANZCOG Council and as such Certificates/Diplomas will not be sent until Council has met. For examinations sat in April, Council will meet in July. For examinations held in September, Council will meet in November.

Certificates/Diplomas will be accompanied with an invoice for a pro-rata subscription fee that entitles the trainee to receive the RANZCOG magazine "O&G and the Australian and New Zealand Journal of Obstetrics and Gynaecology (ANZJOG)".

CERTIFICATION - DRANZCOG Advanced

To be eligible to enrol on the register of Diplomates (Advanced), trainees must have satisfactorily completed the following requirements:

- ☐ all DRANZCOG training and assessment requirements, or maintenance of existing DRANZCOG qualification by completing the recertification requirements;
- ☐ the DRANZCOG Advanced Logbook, signed by the Chair of the relevant State Reference Committee (SRC);
- ☐ the DRANZCOG Advanced Workplace-based Assessments (WBAs)*;
- ☐ the DRANZCOG Advanced Oral Examination*;
- ☐ the five (5) case syntheses on a range of obstetric cases;
- ☐ the DRANZCOG Advanced Summative Assessment;
- ☐ a Fetal Surveillance Program or exemption from this requirement if this or an approved equivalent workshop or course has been completed in the 12 months prior to commencing DRANZCOG Advanced training;
- ☐ Basic Obstetrics Skills Workshop
- ☐ the DRANZCOG Advanced Declaration; and
- ☐ Enrolment on the Register of Diplomates (Advanced) form.

* See Section 3.8 Examinations for details regarding WBAs and Oral Examinations

Following successful completion of all training and assessment requirements, the Chair of the SRC will formally recommend to CCDOG that the candidate be awarded the DRANZCOG Advanced. Once the recommendation has been approved by CCDOG, it is referred to the next meeting of the RANZCOG Board for formal ratification. The Board meets in March, July and November each year.

RECERTIFICATION

The CWH, DRANZCOG and DRANZCOG Advanced are all re-certifiable and time-limited qualifications. They are granted for a period of three to five years, adjusted to align with the period of the RACGP Quality Improvement and Continued Professional Development (QI&CPD) Program. Recertification occurs every three years thereafter. Recertification is contingent on the Certificate or Diploma holder accruing a set of points in the RACGP QI & CPD Program or the ACRRM Professional Development Program.

<https://www.ranzcog.edu.au/members/cpd/Diplomates-Certificants>

Certificants/Diplomates/Advanced Diplomates who are NOT Fellows of, or vocationally registered with the RACGP or ACRRM will have their points administered by RANZCOG.

NOTE: The Regulations have been separated from the Training Handbook and are now contained in a separate publication, available on the College website at:

www.ranzcog.edu.au/about/Governance/Constitution-Regulations

Trainees, Training Supervisors and Mentors are encouraged to familiarise themselves with this document, in particular **Section F**.



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