

1.	POLICY TITLE	Eligibility for Enrolment in College Assessments
1.1	Policy number:	AS-E-019.2
1.2	Category:	Organisational
1.3	Approval date:	March 2012
1.4	Revision due date:	March 2015
1.5	Unit responsible	Education Services

2. POLICY DECLARATION

This policy defines the eligibility requirements for applicants to College assessment segments.

This policy is authorised by the CEO.

3. BACKGROUND

This policy defines the eligibility requirements that applicants on various pathways to Fellowship must fulfil in order to apply to College assessment segments.

The requirements vary for applicants on different pathways to Fellowship, taking into account the requirements for the acquisition of prior learning and experience.

This policy has been recently updated to accommodate the recent move to online enrolment and extended enrolment periods, in line with the College's strategic commitment to service excellence.

i) Objectives

The objective of this policy is to inform intending applicants of the College's requirements for enrolment in College assessments.

3.1 Definitions

"Applicant" means a person who is applying to the RACGP seeking to be enrolled in any College Assessment

"Candidate" means a person who is enrolled in any College Assessment, or presenting for, or participating in, a College Assessment or segment of a College Assessment.

"College assessments" are either the College examinations or the Practice Based Assessment (PBA) conducted by the College and undertaken by the Candidate to evaluate their knowledge, skills or experience in relation to general practice.

"College examinations" are one the College assessments which is comprised of three examination segments, being the Applied Knowledge Test (AKT) - an extended multiple choice exam; Key Feature Problems (KFP) - a mixture of extended multiple choice and short answer questions; and Objective Structured Clinical Examination (OSCE) - a combination of 14 short and long clinical cases.

"Practice Based Assessment" (PBA) is one the College assessments which is comprised of three segments, being the Oral Examination comprised of 20 two part questions (VIVA); Examiner Clinical Visit (ECV); and Recorded Consultations (RC).

"Segment" means any one of the College examinations or PBA assessments.

3.2 Related Policies, Documents, Legislation & Strategic Priorities

[Academic Misconduct Policy](#)

[Appeals Policy](#)

[Assessment of Overseas General Practice and Australian General Practice Experience](#)

[Assessment Methods](#)

[Enrolment Procedures](#)

[Specialist Pathway Policies](#)

[Witnessing and Certifying of Documentation Policy](#)

[PBA Handbook](#)

4. BODY OF POLICY

4.1 Eligibility Criteria

Any candidate wishing to undertake one or more of the RACGP assessment segments must enrol via one of the following pathways to Fellowship.

4.1.1. The Vocational training pathway

The Vocational training pathway is accessed via selection into either the [Australian General Practice Training Program](#) (AGPT) or through the [Remote Vocational Training Scheme](#) (RVTS).

(i) AGPT Registrars

If the senior medical educator of the registrar's regional training provider consents, the registrar will be eligible to enrol in the AKT after completing six active training units. Two of these units must be GP term 1 (also known as the basic term).

With the authorised senior medical educator's consent, all segments of the examination may be undertaken upon completion of eight active units of training, including:

- a) Two basic units – GP term 1 (GPT1);
- b) Two advanced units – GPT2; and
- c) Four other units – these units may be hospital training, special skills, extended skills, subsequent time (GPT3), optional elective or mandatory elective. Recognition of prior learning (RPL) may contribute up to four units.

For the KFP and OSCE examinations, the eight active units must be completed by the date of enrolment. Evidence of completion must be available upon request.

2012.2 AGPT Registrars

The College will enrol registrars who have not completed the required training units by the date of enrolment, but who expect to complete the required units by no later than the date of examination, or in the case of Victorian registrars, the end of term date.

Registrars are encouraged to discuss their enrolment with their RTP and to confirm their eligibility prior to submitting an application to the College.

(ii) RVTS Registrars

RVTS candidates are eligible to enrol in the college examination following satisfactory completion of 12 months in the RVTS. Evidence of completion must be available upon request.

4.1.2. The Practice Eligible Route

Applicants wishing to undertake College assessments via the practice eligible route must have recognised experience equivalent to four years of full time (or part time equivalent) Australian general practice. At least one year full time general practice experience of the required four years must have been gained in Australian general practice.

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For the recognised general practice experience time requirements to establish eligibility for the College assessments, applicants require assessment of their Australian general practice experience or both their Australian general practice experience and overseas general practice experience. Refer to [Assessment of Overseas General Practice experience and Australian General Practice experience](#) for further information.

4.1.3 Applicants who have recognised General Practice qualifications and received Australian Medical Registration on or before 31 January 2010

Applicants who have one of the qualifications listed here:

<http://www.racgp.org.au/Content/NavigationMenu/educationandtraining/Assessment/PathwaystoFellowship/PracticeEligiblepathway/201006RecognisedQualifications.pdf>

and have received Australian Medical Registration on or before 31 January 2010 are eligible to enrol in the College assessments and are eligible for admission to Fellowship on successful completion of all three of the college assessment segments without further training or time requirements.

Evidence of Australian Medical Council (AMC) approval of secondary qualification must be available upon request.

4.1.4 Specialist Pathway Programme (SPP)

The SPP is an assessment process for general practitioners who do not hold current Australian medical registration but have recognised general practice qualifications from overseas countries. The SPP provides a pathway for International Medical Graduates to obtain Fellowship from the RACGP taking into consideration their previous training in general practice.

Eligibility requirements to participate in any of the College assessments for SPP candidates are determined by the categorisation of their overseas qualifications. Applicants are referred to SPP policies for Eligibility Requirements for SPP applicants, visit: <http://www.racgp.org.au/assessment/policy>.

SPP candidates are not eligible to undertake PBA and can only obtain Fellowship by sitting the College examinations.

4.2 **Additional eligibility requirements for all applicants**

All applicants will also be required to submit evidence that they:

- a) Have Medical Registration as per the Australian Health Practitioner Regulation Agency website www.ahpra.gov.au (including those whose registration renewal application is being processed); and
- b) Hold current financial membership of the RACGP. To become a financial member of the RACGP, applicants can either contact the customer call centre on 1800 331 626 or visit the www.racgp.org.au/membership.

In order to sit the OSCE examination the AKT examination must first be passed. If a candidate enrolls in both AKT and OSCE at one time and does not pass the AKT they will be withdrawn from the OSCE and have their money refunded.

5. **ADMINISTRATIVE PROCEDURES**

5.1 **Submission of documents**

Applicants are advised that it is their responsibility to ensure that their documents are free from error and are consistent with the eligibility requirements and the College [Academic Misconduct Policy](#). Copies submitted to the College upon request for the purpose of assessing eligibility or enrolling into

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a College assessment method must be witnessed and certified in accordance with the [Witnessing and Certifying of Documentation Policy](#).

5.2 Policy documents

This policy will be publicly available via the website at www.racgp.org.au/assessment/policy.

5.3 Review of this policy

The review cycle for this policy is three years.