

# Supervisor professional development requirements and payments

## Introduction

The RACGP recognises and supports the professional development and networking of supervisors as critical to the delivery of quality general practice training. This document outlines the requirements and payments for supervisor professional development of supervisors in the AGPT program from January 2024.

## Relationship between supervisor professional development (SPD) and continuing professional development (CPD)

General practitioners, like all doctors, have an annual continuing professional development (CPD) requirement of 50 hours across different activity types (educational activities, reviewing performance, measuring outcomes).

When supervising and teaching, a general practitioner advances their core general practice knowledge and skills. This is because supervising and teaching involve reflection-on-action through interacting with a colleague, deconstructing clinical decisions, and sharing and testing ideas and skills. Accordingly, the RACGP automatically credits 30 hours of CPD for all accredited designated supervisors and 20 hours for other supervisors of a GPT1-3 registrar. Further details are available in [CPD for General Practice Supervisors](#).

Being a GP supervisor is a specific interest for a GP just as women's health or palliative care can be a specific interest. As with other specific interests, GP supervisors have a professional development requirement to retain their standing within their specific interest. Supervisor professional development (SPD) is the term given to activities that develop the knowledge, skills and attitudes needed to teach and supervise registrars. The required SPD hours to maintain accreditation as a supervisor depend upon the number of registrars in your practice and the level of your involvement in the supervisory team. Any SPD hours spent on developing the specific interest of being a GP supervisor are also accepted as CPD hours.

In summary, a GP supervisor has both CPD and SPD requirements. CPD requirements are 50 hours per annum and the SPD requirements vary according to practice circumstances and are detailed further in this document. Supervisors will automatically receive 20-30 CPD hours for their work as a supervisor. SPD activities will additionally contribute towards their CPD requirements.

## Supervisor Professional Development Requirements

### New supervisors

New supervisors in the AGPT program are required to complete the Foundations of GP Supervision program modules. These will be delivered by a combination of online learning, webinar, or workshop attendance. The first 7 modules are completed prior to being fully accredited. Module 8 is an optional module that will allow AGPT supervisors to further develop skills learned in modules 1-7.

Upon receipt of an application to become a new supervisor, RACGP regional teams will organise enrolment in the Foundations program. As there are regional differences in how the Foundations program is delivered, supervisors should not commence any of the modules on gplearning until they have been advised by the RACGP regional team to do so. Payment for completion of the modules (up to 12 hours at \$150) will be made directly to the supervisor.

### Existing accredited supervisors

It is expected that all general practice training sites with a registrar in any term other than extension awaiting fellowship will undertake supervisor professional development. From 2024, the total number of supervisor professional development hours required to be completed by supervisors in the training post is 3 hours per semester, capped at 4 registrars. How each of the individual accredited supervisors within the training site contribute to the total number of hours each year is at the discretion of the training site, but should reflect the learning needs of the supervisors. Over the three-year accreditation cycle, it is expected that all supervisors in the practice will undertake some supervisor professional development.

The RACGP will provide a supervisor professional development stipend to the training site each semester. Training sites with a registrar in any term other than extension awaiting fellowship will receive \$500 per registrar per semester, capped at 4 registrars. Payment will occur automatically midway through each semester. Payment will be made into the account recorded in the financial details section of the practice profile in the Training Management System (TMS). It is the training site's responsibility to ensure account details are correct.

Although stipends are paid to the training site, it is expected that the training site will distribute the stipend in full to supervisors proportional to their involvement in supervisor professional development.

Activities eligible to contribute towards the minimum supervisor professional development requirement are determined by regional supervisor professional development teams. Attendance at eligible supervisor professional development events or completion of eligible supervisor professional development activities will be recorded by RACGP staff in the professional development tab of the supervisor portfolio in the TMS. This will enable the RACGP to track whether the training site as a whole is meeting the expected minimum requirements for supervisor professional development.

If the required minimum supervisor professional development hours have not been undertaken by supervisors in the training site, the training site will be notified, and payment of the stipend will be paused until the required hours are completed.

Number of eligible registrars at the training site	Minimum supervisor professional development hours per semester (total for all supervisors at the site)	Supervisor professional development stipend payment to the training site per semester
1	3	\$500
2	6	\$1000
3	9	\$1500
4 or more	12	\$2000

Supervisors in MMM3-7 locations will be able to apply for reimbursement of their travel expenses for attending face to face supervisor workshops.